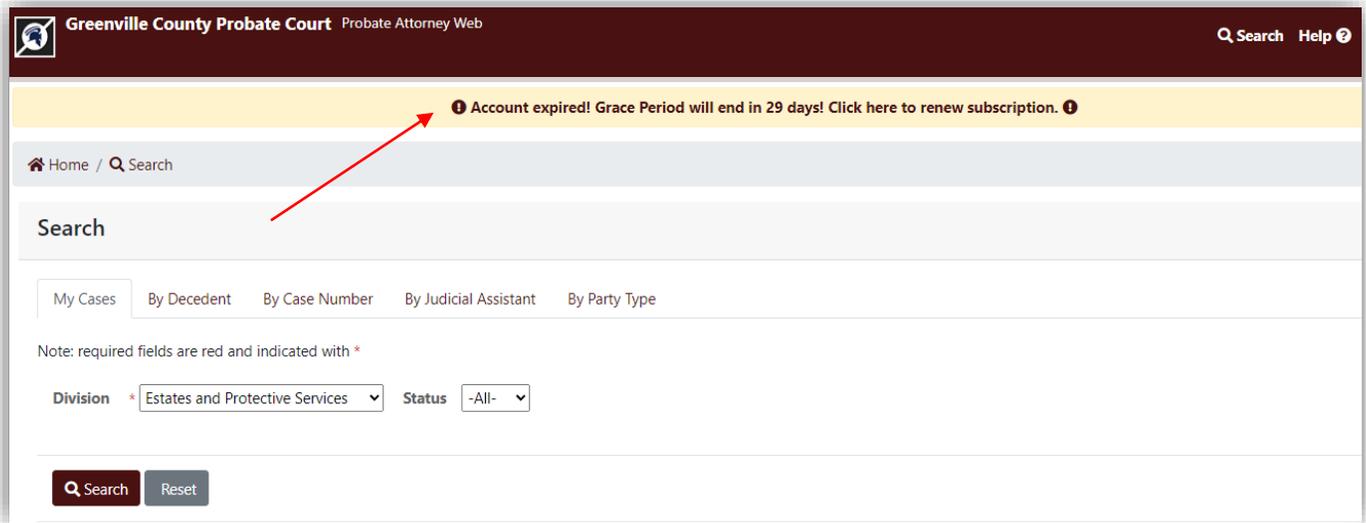


1. Login to the Attorney Case Management System

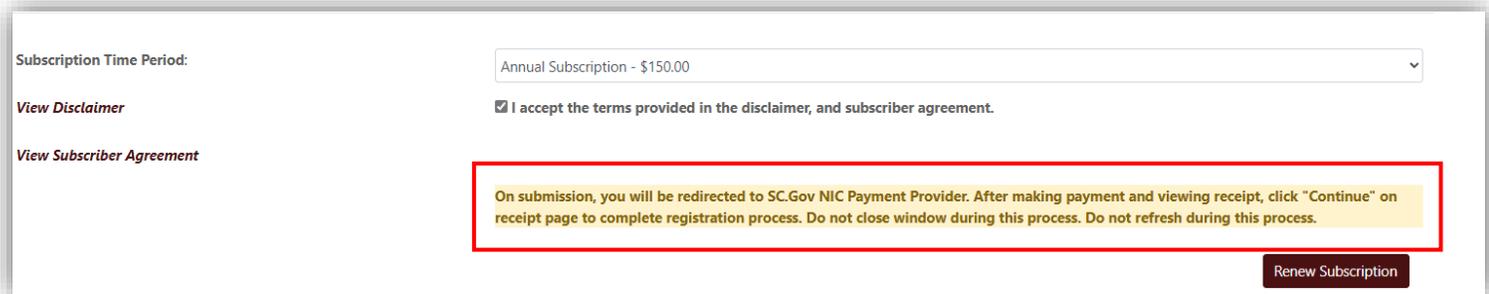
[Login \(greenvillecounty.org\)](http://greenvillecounty.org)

2. When prompted, please Click to Renew Subscription



3. Select either Annual or Monthly Subscription, View Disclaimer and check Acceptance box.

PLEASE NOTE: "On submission, you will be redirected to SC.Gov NIC Payment Provider. After making payment and viewing receipt, click "**Continue**" on receipt page to complete process. Do not close window during this process. Do not refresh during this process."

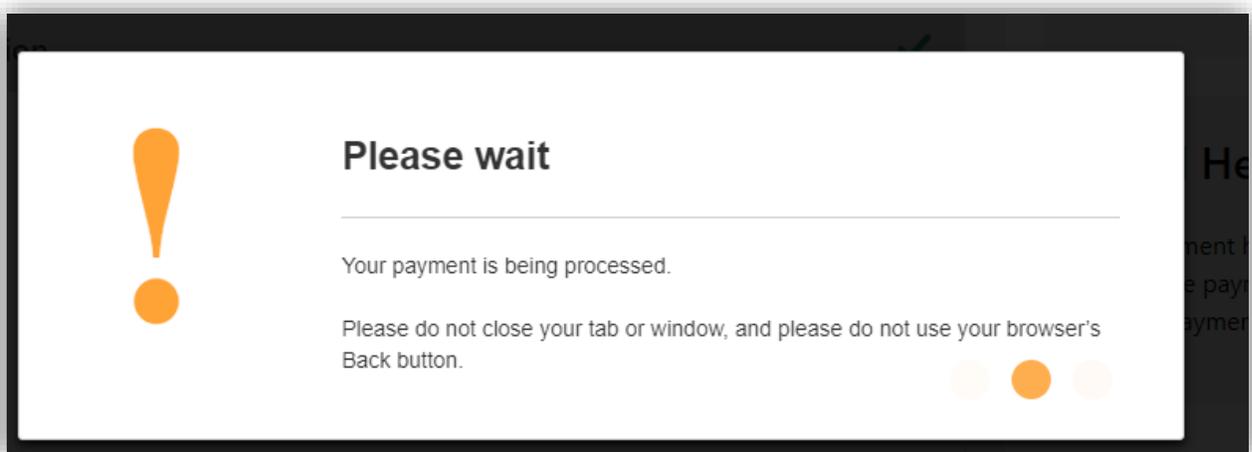


4. After Completing Payment information on SC.Gov NIC Payment Provider, select "Submit Payment"

The screenshot shows the NIC Payment interface. At the top left is the NIC logo, and at the top right is a "Contact" link. The main content is divided into two columns. The left column is titled "Payment" and contains three sections: "Payment Type" with a green checkmark and "Credit/Debit Card" below it; "Customer Information" with a green checkmark and fields for "Address", "Phone Number", "Country", and "Email Address", each with an "Edit" button; and "Payment Information" with a green checkmark and fields for "Credit Card" and "Name on Credit Card", each with an "Edit" button. At the bottom of this column are "Cancel" and "Submit Payment" buttons. The right column contains a "Transaction Summary" table and a "Need Help?" section. The table lists "Greenville County Probate - ACMS Misc Payments" for \$150.00 and "Service Fee* SC.GOV" for \$3.55, with a "Total \$153.55". The "Need Help?" section contains a message: "Your payment has NOT been completed. Please review the payment information below and select Submit Payment."

Transaction Summary	
Greenville County Probate - ACMS Misc Payments	\$150.00
Service Fee* SC.GOV	\$3.55
Total	\$153.55

5. Do Not Close your Tab or Window



6. Make sure to Scroll to the bottom of the Payment confirmation screen and click “**Continue**” to complete the Subscription process and return to the Attorney Case Management System.

NiC Contact

[Print](#)

Receipt Contact Information

Contact Name Greenville County Probate Court **Contact Address** 301 University Ridge
Contact Phone 864-467-7170 Greenville, SC 29601

Transaction Summary

Description	Receipt Confirmation	
		Amount
Greenville County Probate - ACMS Misc Payments		\$150.00
Service Fee* SC.GOV		\$3.55
Total		\$153.55

The online price of items or services purchased through SC.GOV, the state's official Web portal, includes funds used to develop, maintain, enhance and expand the service offerings of the state's portal.

Customer Information

Customer Name **Receipt Date**
Local Reference ID **Receipt Time**

Payment Information

Payment Type **Credit Card Number**
Credit Card Type **Order ID**
 Name on Credit Card

Account Holder Information

Billing Address **Phone Number**
Billing City, State This receipt has been emailed to the address below.
Billing Zip/Postal Code **Email Address**
Country

Continue