County of Greenville Budget Document



# **COUNTY OF GREENVILLE**SOUTH CAROLINA

# **BIENNIUM BUDGET**

Fiscal Year 2022 Fiscal Year 2023

> County of Greenville 301 University Ridge Greenville, SC 29601 www.greenvillecounty.org

County of Greenville **Budget Document** 

# **TABLE OF CONTENTS**

Debt Service Funds

Capital Projects Funds

51

52

PAGE	<u> </u>	PAG	E		
4	GFOA Award	53	Internal Service Funds		
5	Greenville County Mission Statement	54	Enterprise Funds		
6	Reader's Guide to the Budget Document	55	Changes in Ending Fund Balances		
	<u> </u>	56	Position Summary		
Bud	get Message	Gen	eral Fund		
	les an overview of the overriding themes	Summaries of the resources and expenditures for			
reflect	ted in the budget, FY2022-FY2023 highlights,		the General Fund, as well as expenditures detail,		
and st	rategic goals and initiatives		on summaries, and goals and performance		
		-	ures for each department		
7	County Administrator's Budget Message		,		
13	Strategic Goals and Strategies	58	General Fund Revenue Summary		
15	Linking Long- and Short-Term Goals	59	General Fund Expenditures Summary		
		61	General Fund Projection		
Intro	oduction		,		
Provid	les a history of the County from its origins to	62	Administrative Services		
	nt, a description of the form and structure of	63	County Council		
the Co	unty and its funds, a description of the	64	County Administrator		
_	tary processes, and a set of the County's ial policies	65	County Attorney		
,	ian penales	67	General Services		
17	History of Greenville County	68	Financial Operations		
, 18	Organizational Form of Government	70	Information Systems		
19	Organizational Chart	71	Procurement Services		
20	County Council Members	72	Tax Services		
21	Administrative and Appointed Staff	74	Board of Assessment Appeals		
22	Fund Description and Structure	75	Human Resources		
25	Budgetary/Financial Management				
	System	77	Strategic Operations		
26	Basis of Budgeting	78	Emergency Management		
27	Financial Policies	79	Emergency Medical Services		
35	Budget Process	82	Geographic Information Systems (GIS)		
		83	Human Relations		
Bud	get Summaries	84	Registration and Election		
Resou	rces and expenditures of all funds within the	85	Veteran Affairs		
Count	y's budget	86	Community Dayalanment and Planning		
		87	Community Development and Planning Animal Care Services		
37	Budget Overview	89	Engineering		
38	Consolidated Fund Summary, FY2022	91	Public Works Administration		
39	Consolidate Fund Summary, FY2023	91	Code Compliance		
40	General Fund	92 94	Property Maintenance		
41	General Fund Revenues	9 <del>4</del> 96	Planning		
43	General Fund Appropriations	90	0		
44	Long Range Financial Outlook	98	Public Safety		
46 -1	Special Revenue Funds	99	Detention Center		

99

101

Forensics

County of Greenville **Budget Document** 

## **PAGE**

103 104	Indigent Defense Records
106	Judicial Services
107	Circuit Solicitor
109	Clerk of Court
111	Magistrates
112	Master in Equity
113	Probate Court
115	Public Defender
117	Fiscal Services
118	Auditor
119	Register of Deeds
121	Treasurer
121	rreasurer
123	Law Enforcement Services
124	Coroner
125	Medical Examiner
126	Sheriff
O	Oth
128	Other
129	Employee Benefit Fund
129	Legislative Delegation
129	Non-Departmental Funds
130	Outside Agencies
131	Interfund Transfers

# **Special Revenue Funds**

131

133

Summaries of the resources and expenditures for special revenue funds included in the budget

Special Revenue Funds Summary

State Accommodations Tax
Local Accommodations Tax
E-911
Hospitality Tax
Infrastructure Bank
Medical Charities
Parks, Recreation and Tourism
Interoperable Communications
Road Program
Victim Rights

# **PAGE**

# **Proprietary Funds**

Summaries of the resources and expenditures for proprietary funds included in the budget

149	Internal Service Funds
151	Fleet Management
152	Health and Dental Insurance
152	Workers Compensation
153	Enterprise Funds
155	Solid Waste
157	Stormwater Management
157	Floodplain Management
159	Land Development
161	Soil and Water

# **Capital Projects Fund**

Summaries of the County's 5-year capital improvement program

163	Capital Improvement Program Process
165	Financing Summary
166	Relationship Between Operating and
	Capital Budgets
168	Capital Project Summaries

# **Debt Service Fund**

Description of the County's debt obligation and debt limit

175	General Obligation Bonds
177	Certificates of Participation
177	Special Source Revenue Bonds
178	Recreation Revenue Bonds
178	Capital Leases

# **Appendix**

Includes demographic, economic, educational and for both ms

quality of life statistics; budget ordinances for years of the biennium; and a glossary of tern widely used within the document				
181 189 195	County Statistical Information FY2022 Ordinance FY2023 Ordinance			
201	Glossary			
208	Acronyms			



#### GOVERNMENT FINANCE OFFICERS ASSOCIATION

# Distinguished Budget Presentation Award

PRESENTED TO

County of Greenville South Carolina

For the Biennium Beginning

July 1, 2019

Christopher P. Morrill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the County of Greenville, South Carolina for its biennial budget for the biennium beginning July 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

# **COUNTY OF GREENVILLE**

#### VISION

The vision of the government of Greenville County, South Carolina is to be a thriving, vibrant, diverse community with abundant opportunities for unmatched quality of life that blends tradition and innovation.

## **MISSION STATEMENT**

The mission of the government of Greenville, South Carolina is to provide quality public services to all citizens of Greenville County.

Greenville County values shall include:

Spiritual growth in a family environment
Excellence through teamwork
Responsible focus on community needs
Visible commitment to citizens
Integrity in all that we do
Courageous adherence to open and honest communication
Encouragement of knowledge and competence



Greenville County is "... at your service."

County of Greenville Budget Document

# READER'S GUIDE TO THE BUDGET DOCUMENT

The budget document contains the FY2022/FY2023 biennium budget for Greenville County and describes how the County government plans to meet the community's needs. The document is not only an assembly of information required for making policy and resource decisions; it is also a resource for citizens in learning more about the operation of their county government.

The County of Greenville's budget document is divided into the following major sections: Budget Message, Introduction, Budget Summaries, Fund Overview, and Appendix. These sections contain information useful to the administration of the County and are cross-referenced throughout the program document. Financial data, for example, is presented in two sections: (1) the budget summaries section presents actual revenues and expenditures, as well as projected future year revenues and expenditures; and (2) the fund overviews present the budgets by department to demonstrate the connection between resources, programs, and services.

#### **BUDGET MESSAGE**

This section contains the County Administrator's budget message which outlines key features of the FY2022/FY2023 biennium budget and a discussion of past and future challenges in budgeting. The message also discusses underlying administrative practices that support the County's budget goals.

#### INTRODUCTION

The Introduction section provides an overview of the organizational and fund structure, an overview of the budget process and fund types, a discussion of the budgetary and financial management systems utilized by the County, and the County's financial policies.

#### **BUDGET SUMMARIES**

The Budget Summaries section contains a comprehensive analysis of revenues and appropriations for all funds. This section summarizes the overall financial condition of the County's major funds.

#### GENERAL FUND/SPECIAL REVENUE FUND/PROPRIETARY FUNDS

The Fund Sections include an overview of departmental budgets. Information about each department, including a description, budget, and performance measures, is also presented. To provide a comparison, data is provided for FY2020 through FY2023.

#### **CAPITAL PROJECTS**

The Capital Projects section includes information on the County's Capital Improvement Program and provides a summary of expenditures. There is an overview of the County's five-year capital plan, along with a description of each capital project approved for the biennium budget period.

#### **DEBT SERVICE FUND**

This section provides a discussion on the subject of debt financing that has been used for various capital projects.

#### **APPENDIX**

The Appendix Section contains statistical information about Greenville County and a glossary for the budget document. This section also includes the approved budget ordinances for both years of the biennium.