

COUNTY OF GREENVILLE CAPITAL PROJECTS

Capital projects are submitted and approved through the multi-year Capital Improvement Planning process. This section of the document provides information on the multi-year capital improvement program, the current program status, a summary of capital projects and a copy of the Capital Improvement Policies.

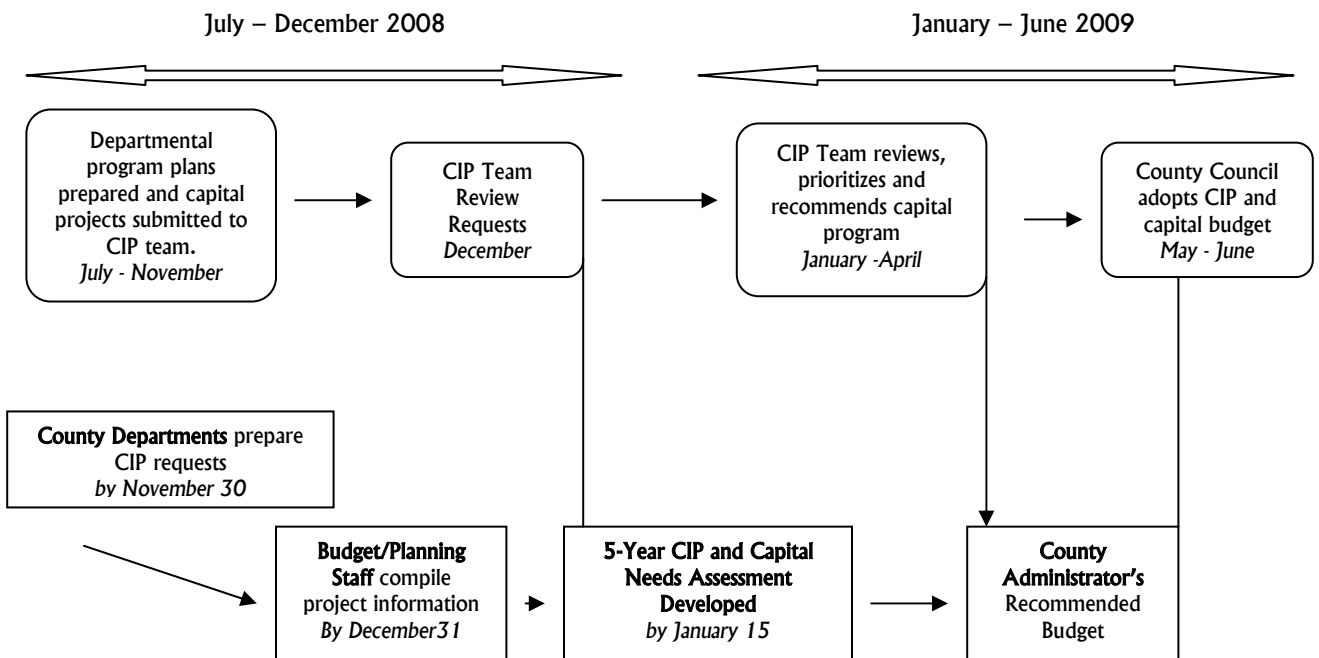
CAPITAL IMPROVEMENT PROGRAM

The County of Greenville’s Capital Improvement Program is designed to identify major, infrequent and nonrecurring projects, which should be financed over a period of years. Greenville County has selected a programming period of 5 years. Capital projects are defined as projects that exceed \$100,000 and/or a useful life of 15 years.

The development of a Capital Improvement Plan (CIP) involves a comprehensive evaluation of project planning, justification, coordination of needs, priorities and relationship to budgeting policies. Therefore, the capital improvement budget is considered with budget decisions. Capital improvement programming is a continuous process involving yearly adjustments. The CIP includes capital projects recommended for fiscal years 2010 through 2014. Each fiscal year’s capital budget is submitted in conjunction with its respective operating budget. The CIP multi-year plan includes projects for which funding is currently available and for which future funding is reasonably assured.

CAPITAL IMPROVEMENT PLANNING PROCESS

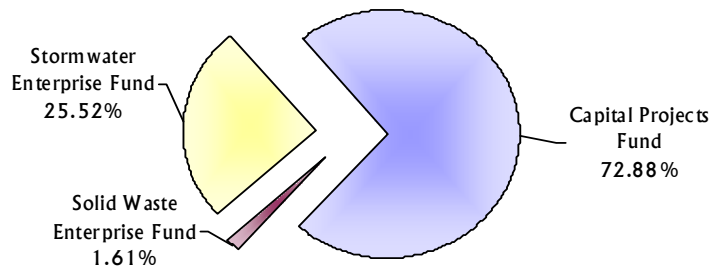
Shown below is a graphic depiction of the process followed for capital improvement planning.



CURRENT PROGRAM STATUS

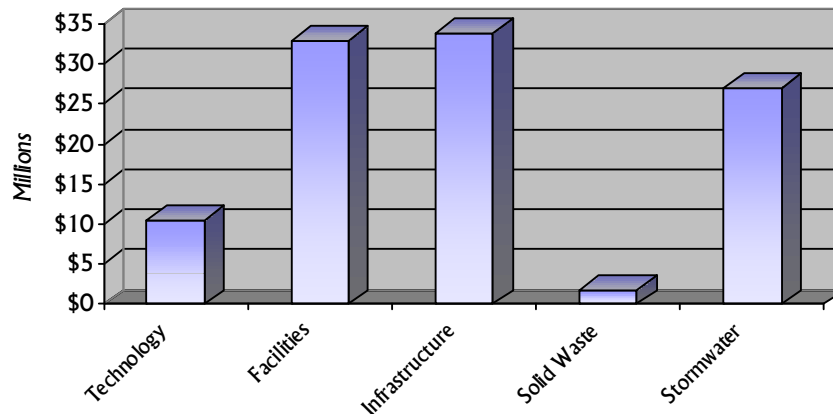
The FY2010-2014 Capital Improvement Program totals \$105.819 million for projects in the areas of technological improvements, facilities, infrastructure, solid waste, and stormwater. For the current biennium budget, capital projects total \$18.243 million for FY2010 and \$18.111 million for FY2011. Below are graphic comparisons of budgeted capital projects by fund and by type. The following page provides a detailed listing of capital projects and financing summary. In the capital projects fund, infrastructure expenditures are by far the greatest percentage. Capital projects funded by the County's enterprise funds are specific to each respective fund.

CAPITAL PROJECTS BY FUND



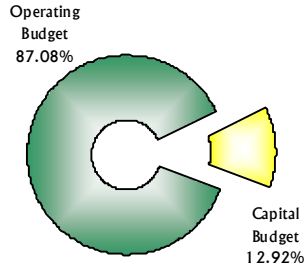
CAPITAL PROJECTS BY TYPE

Following is a graphic comparison of the capital improvements plan by type of improvements. The majority of improvements are for infrastructure improvements, which includes the County's road program. Another large area is stormwater, which includes drainage projects and specific task force projects.



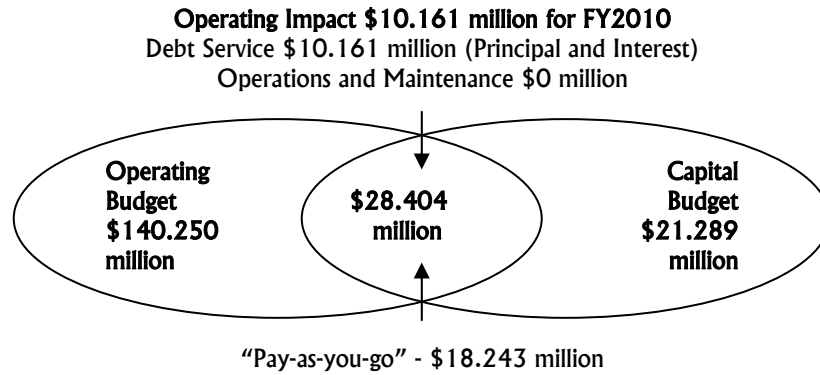
CAPITAL PROJECTS		FUNDING SOURCE	FY10 APPROVED	FY11 APPROVED	FY12 PROPOSED	FY13 PROPOSED	FY14 PROPOSED	TOTAL FUNDS FY2010-FY2014	OPERATING IMPACT FY2010	OPERATING IMPACT FY2011
CAPITAL PROJECTS FUND										
Technological Improvements										
	Information Technology	General Fund Transfer	\$ 3.093	\$ 2.761	\$ 1.300	\$ 1.300	\$ 1.300	\$ 9.754	\$ -	\$ -
	GIS Hardware/Software System Upgrade	General Fund Transfer	\$ 0.025	\$ 0.025	\$ 0.020	\$ 0.010	\$ 0.010	\$ 0.090	\$ -	\$ 0.005
	Orthophotography Update/Land Base	General Fund Transfer	\$ 0.075	\$ 0.075	\$ 0.075	\$ 0.075	\$ 0.150	\$ 0.450	\$ -	\$ -
	Card Access & Security System/Animal Care Svcs		\$ -	\$ -	\$ 0.045	\$ 0.045	\$ 0.045	\$ 0.135	\$ -	\$ -
	TOTAL		\$ 3.193	\$ 2.861	\$ 1.440	\$ 1.430	\$ 1.505	\$ 10.429	\$ -	\$ 0.005
Facilities										
	Central Maint/Records Retention Facility Expansion		\$ -	\$ -	\$ -	\$ 0.265	\$ 2.340	\$ 2.605	\$ -	\$ -
	New Law Enforcement Center		\$ -	\$ -	\$ -	\$ 15.100	\$ -	\$ 15.100	\$ -	\$ -
	Carpet Replacement - Courthouse	General Fund Transfer	\$ 0.250	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ 0.750	\$ -	\$ -
	Roof Replacement - County Square		\$ -	\$ -	\$ -	\$ 1.500	\$ -	\$ 1.500	\$ -	\$ -
	Animal Holding Bldg/Animal Care Svcs		\$ -	\$ -	\$ -	\$ -	\$ 1.475	\$ 1.475	\$ -	\$ -
	Animal Care Floor Improvements		\$ -	\$ -	\$ 0.950	\$ -	\$ -	\$ 0.950	\$ -	\$ -
	Detention Center Video Visitation Addition/Upgrade		\$ -	\$ -	\$ 0.100	\$ -	\$ -	\$ 0.100	\$ -	\$ -
	EMS Relocation - National Guard Bldg Laurens Rd.		\$ -	\$ -	\$ -	\$ 1.500	\$ 6.660	\$ 8.160	\$ -	\$ -
	Magistrate Office Consolidation	General Fund Transfer	\$ -	\$ 0.250	\$ 2.000	\$ -	\$ -	\$ 2.250	\$ -	\$ -
	TOTAL		\$ 0.250	\$ 0.250	\$ 3.300	\$ 18.365	\$ 10.725	\$ 32.890	\$ -	\$ -
Infrastructure										
	Road Program	RMF/General Fund Transfer	\$ 9.400	\$ 9.400	\$ 5,000	\$ 5,000	\$ 5,000	\$ 33,800	\$ -	\$ -
	TOTAL		\$ 9,400	\$ 9,400	\$ 5,000	\$ 5,000	\$ 5,000	\$ 33,800	\$ -	\$ -
	CAPITAL PROJECTS FUND TOTAL		\$ 12,843	\$ 12,511	\$ 9,740	\$ 24,795	\$ 17,230	\$ 77,119	\$ -	\$ 0,005
SOLID WASTE ENTERPRISE FUND										
Solid Waste										
	Twin Chimneys Landfill Bridge Department	Solid Waste Fees/Millage	\$ -	\$ 0.200	\$ 1,500	\$ -	\$ -	\$ 1,700	\$ -	\$ -
	SOLID WASTE ENTERPRISE FUND TOTAL		\$ -	\$ 0,200	\$ 1,500	\$ -	\$ -	\$ 1,700	\$ -	\$ -
STORMWATER ENTERPRISE FUND										
	Capital Projects	Stormwater Fee	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 4,800	\$ 24,000	\$ -	\$ -
	Neighborhood Drainage Projects	Stormwater Fee	\$ 0,600	\$ 0,600	\$ 0,600	\$ 0,600	\$ 0,600	\$ 3,000	\$ -	\$ -
	STORMWATER ENTERPRISE FUND TOTAL		\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 5,400	\$ 27,000	\$ -	\$ -
	TOTAL FOR ALL CAPITAL PROJECTS		\$ 18,243	\$ 18,111	\$ 16,640	\$ 30,195	\$ 22,630	\$ 105,819	\$ -	\$ 0,005

RELATIONSHIP BETWEEN OPERATING AND CAPITAL BUDGETS



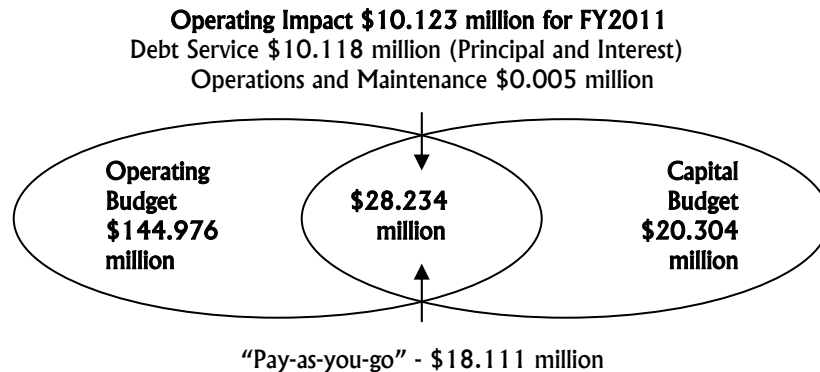
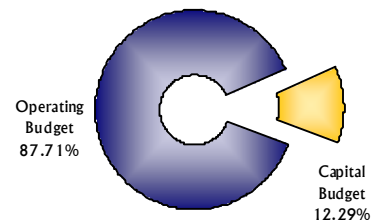
Fiscal Year 2010

The chart below shows the relationship between the operating budget and capital expenditures for FY2010. Capital expenditures of \$21.289 million include capital projects of \$18.243 million. The impact on the \$140.250 million operating budget is \$10.161 million, which is the debt service for capital projects. There are no estimated operational costs for new projects in FY2010. The \$18.243 million for “pay-as-you-go” projects will come from fund balances in each of the respective funds.



Fiscal Year 2011

The chart below shows the relationship between the operating budget and capital expenditures for FY2011. Capital expenditures of \$20.304 million include capital projects of \$18.111 million. The impact on the \$144.976 million operating budget is \$10.123 million. The remaining \$18.111 million for “pay-as-you-go” projects will come from fund balances in each respective funds and/or special revenue.



OPERATING IMPACTS

A project might have an operating budget impact if the project includes the need for additional staff, maintenance, or daily operational costs. The amount of operating budget impact for each project is referred to in the following terms:

OPERATING IMPACT	DESCRIPTION
Positive	The project will either generate some revenue to offset expenses or reduce operating costs.
No Impact	The project will cause no change in operating costs
Negligible	The impact will be very small; it will generate less than \$10,000 per year in increased operating expenditures.
Slight	The impact will be between \$10,001 and \$50,000 in increased operating expenditures.
Moderate	The impact will be between \$50,001 and \$100,000 in increased operating expenditures.
High	The impact will increase operating expenditures \$100,001 or more.

FUNDING SOURCES

The Capital Improvement Program utilizes a variety of funding sources to fund capital projects. These sources include: transfers from the County's general operating fund, general obligation bonds, special source revenue bonds via the County's Infrastructure Bank, capital project reserve, pay-as-you-go basis either through ad valorem revenues or fees, and enterprise fund revenue. The chart below provides a description of funding sources.

FUNDING SOURCE	DESCRIPTION
General Fund Transfer	A major source of smaller capital projects is transfers from the County's general operating fund.
General Obligation Bonds	General Obligation Bonds are used to finance a variety of public projects. Article X, Section 14, of the constitution of the State of South Carolina, 1895, as amended, provides that counties shall have the power to incur bonded indebtedness in such a manner and upon such terms and conditions as the General Assembly shall prescribe by general law. General obligation debt may be incurred only for public and corporate purpose in an amount not exceeding 8% of the assessed value of all taxable property of each county.
Special Revenue Bonds	The South Carolina Code of Laws, Section 4-1-175 and 4-29-68 provides that counties can issue Special Source Revenue Bonds for the purpose of building or acquiring infrastructure necessary to continue the economic development of a county. The portion of the CIP which provides for the building or acquiring of infrastructure necessary to continue the economic development of the County is included in the Infrastructure Bank and funded through Special Source Revenue Bonds. The County has pledged the County portion of the revenue stream from the multi-county parks, which includes fee-in-lieu-of-taxes (FILOT) revenues.
Capital Project Reserve Account	Another source utilized in the CIP is the capital project reserve account. This account contains any unspent funds from previously completed capital projects. The County's Financial Policies allow the County Administrator to include recommendations in the budget to dispose of unspent capital project funds.
Pay-as-you-go Basis	Another source utilized in the CIP is the pay-as-you-go basis either through ad valorem revenues or fees. The CIP utilizes a road maintenance fee of \$15 per vehicle to fund a portion of the road program.
Enterprise Fund Revenue	For the County's two enterprise funds, Solid Waste and Stormwater, improvements are funded through each fund's respective revenue.

**CAPITAL IMPROVEMENT PROJECTS SUMMARY
 CAPITAL PROJECTS FUND**

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital projects, other than those financed by proprietary funds. The FY2010-FY2014 Capital Improvement Program includes a budget of \$77.119 million for various capital projects in the areas of public safety, technological improvements, facility improvements, and infrastructure improvements. Each project is discussed in detail on the following pages.

CAPITAL PROJECTS FUND	FY10 APPROVED	FY11 APPROVED	FY12 PROPOSED	FY13 PROPOSED	FY14 PROPOSED	TOTAL FUNDS FY2010-FY2014
Technological Improvements						
Information Technology	\$ 3.093	\$ 2.761	\$ 1.300	\$ 1.300	\$ 1.300	\$ 9.754
GIS Hardware/Software System Upgrade	\$ 0.025	\$ 0.025	\$ 0.020	\$ 0.010	\$ 0.010	\$ 0.090
Orthophotography Update/Land Base	\$ 0.075	\$ 0.075	\$ 0.075	\$ 0.075	\$ 0.150	\$ 0.450
Card Access & Security System/Animal Care Svcs	\$ -	\$ -	\$ 0.045	\$ 0.045	\$ 0.045	\$ 0.135
TOTAL	\$ 3.193	\$ 2.861	\$ 1.440	\$ 1.430	\$ 1.505	\$ 10.429
Facilities						
Central Maint/Records Retention Facility Expansion	\$ -	\$ -	\$ -	\$ 0.265	\$ 2.340	\$ 2.605
New Law Enforcement Center	\$ -	\$ -	\$ -	\$ 15.100	\$ -	\$ 15.100
Carpet Replacement - Courthouse	\$ 0.250	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ 0.750
Roof Replacement - County Square	\$ -	\$ -	\$ -	\$ 1.500	\$ -	\$ 1.500
Animal Holding Bldg/Animal Care Svcs	\$ -	\$ -	\$ -	\$ -	\$ 1.475	\$ 1.475
Animal Care Floor Improvements	\$ -	\$ -	\$ 0.950	\$ -	\$ -	\$ 0.950
Detention Center Video Visitation Addition/Upgrade	\$ -	\$ -	\$ 0.100	\$ -	\$ -	\$ 0.100
EMS Relocation - National Guard Bldg Laurens Rd.	\$ -	\$ -	\$ -	\$ 1.500	\$ 6.660	\$ 8.160
Magistrate Office Consolidation	\$ -	\$ 0.250	\$ 2.000	\$ -	\$ -	\$ 2.250
TOTAL	\$ 0.250	\$ 0.250	\$ 3.300	\$ 18.365	\$ 10.725	\$ 32.890
Infrastructure						
Road Program	\$ 9.400	\$ 9.400	\$ 5.000	\$ 5.000	\$ 5.000	\$ 33.800
TOTAL	\$ 9.400	\$ 9.400	\$ 5.000	\$ 5.000	\$ 5.000	\$ 33.800
CAPITAL PROJECTS FUND TOTAL	\$ 12.843	\$ 12.511	\$ 9.740	\$ 24.795	\$ 17.230	\$ 77.119

TECHNOLOGICAL IMPROVEMENTS
\$10,428,895



A total of \$10.429 million is programmed for technological improvements in the FY2010 – FY2014 Capital Improvement Program. These projects include the Greenville County Information Technology Plan, the Geographical Information System, and Animal Care Card Access & Security.

**INFORMATION TECHNOLOGY
 No Impact on Operating Budget**

PROJECT NAME: Information Technology

LOCATION: Various

PROJECT DESCRIPTION

This project entails implementing a comprehensive network system to provide connectivity between and among users, upgrading the County's AS400 platform, installing network hardware and end-user query reporting, and purchasing equipment for multiple county departments. The implementation of the Information Technology components will provide the County and its residents/customers with a more advanced, user friendly, citizen centered service organization through the addition, and replacement of equipment and software which will heighten Greenville County's technological abilities, enhance existing service delivery, and provide for future growth in technology. In addition, the project includes two new systems and software to be implemented: the Manatron Tax System and the EMS system.

PROJECT JUSTIFICATION

This project is consistent with the County Council's desire to provide for the technological needs of the County.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

Information technology improvements are budgeted in a capital project fund and financed with a transfer from the General Fund. The budget reflects the cost of purchasing the necessary equipment. No additional operating costs are expected to be incurred.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Information Technology	\$ -	\$ 0.275	\$ 0.440	\$ 0.300	\$ 0.300	\$ 0.300	\$ 1.615
Network	-	0.325	0.260	0.200	0.200	0.200	1.185
Software	-	1.200	1.000	0.800	0.800	0.800	4.600
Manatron Tax System		1.053	1.061				2.114
EMS System		0.240					0.240
Equipment	14.107	-	-	-			14.107
TOTAL PROJECT COST	\$ 14.107	\$ 3.093	\$ 2.761	\$ 1.300	\$ 1.300	\$ 1.300	\$ 23.861
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ 8.335	\$ 3.093	\$ 2.761	\$ 1.300	\$ 1.300	\$ 1.300	\$ 18.089
Capital Project Reserve Fund	1.172						\$ 1.172
Special Revenue Fund	4.600						\$ 4.600
TOTAL PROJECT FUNDING	\$ 14.107	\$ 3.093	\$ 2.761	\$ 1.300	\$ 1.300	\$ 1.300	\$ 23.861
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

GIS-ORTHO PHOTOGRAPHY/LAND BASE UPDATES
Negligible Impact on Operating Budget

PROJECT NAME: GIS – Ortho Photography/Land Base Updates

LOCATION: Various

PROJECT DESCRIPTION

This project involves the production of a standard series of maps with survey control, aerial photography, analytic triangulation and digital and hardcopy map production. These GIS land base updates began in FY2001 and provide a mechanism for annual, incremental updates of aerial photography, planimetric and topographic data within the county. Changes in planimetric data such as building footprints, ponds, lakes, wetlands, streams, rivers, dams, bridges, parks, airports, street center lines, edge of pavement lines, and parking lots as well as changes in topography due to development will be captured and incorporated into the GIS database. The digital orthophotography database will be updated providing a current, accurate picture of what exists on the ground.

PROJECT JUSTIFICATION

These GIS land base updates began in FY2001 and provide a mechanism for annual, incremental updates of aerial photography, planimetric and topographic data within the county. This is an ongoing project consistent with the priorities and goals of County Council.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

Geographic information system improvements are budgeted in a capital project fund and financed with a transfer from the General Fund. The budget reflects funding of \$540,000 for the five-year CIP planning period for updating the GIS land base. Hardware and software contract costs will increase approximately \$5,000 beginning in FY2011 and will have a minimal impact on the operating budget.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Hardware/Software System Upgrade	\$ -	\$ 0.025	\$ 0.025	\$ 0.020	\$ 0.010	\$ 0.010	\$ 0.090
OrthoPhotography Update	-	0.075	0.075	0.075	0.075	0.150	0.450
Equipment	2.700	-	-	-	-	-	2.700
TOTAL PROJECT COST	\$ 2.700	\$ 0.100	\$ 0.100	\$ 0.095	\$ 0.085	\$ 0.160	\$ 3.240
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ 2.700	\$ 0.100	\$ 0.100	\$ 0.095	\$ 0.085	\$ 0.160	\$ 3.240
Capital Project Account	-	-	-	-	-	-	-
TOTAL PROJECT FUNDING	\$ 2.700	\$ 0.100	\$ 0.100	\$ 0.095	\$ 0.085	\$ 0.160	\$ 3.240
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ 0.005	\$ 0.010	\$ 0.010	\$ 0.010	\$ 0.035
Cumulative Operating Impact		\$ -	\$ 0.005	\$ 0.015	\$ 0.025	\$ 0.035	\$ 0.080
FTEs Added		-	-	-	-	-	-

**CARD ACCESS AND SECURITY SYSTEM/ ANIMAL CARE SERVICE
 Negligible Impact on Operating Budget**

PROJECT NAME: Card Access & Security System/Animal Care

LOCATION: Furman Hall Rd.

PROJECT DESCRIPTION

This project involves the installation of an electronic card access security system and includes all necessary software and hardware. This project would provide crucial security oversight to key buildings and entrance ways on the Animal Care Services complex, located at 328 Furman Hall Road. Greenville's Animal Care complex currently has low-level security in and around its buildings. The facility is protected by a 6 foot, chain-link fence, and has gates at both employee and customer entrances. The chain-link fencing around the facility has been damaged and trespassing has occurred. The card access system would allow monitoring of internal and external security issues and deter trespassing and intrusions.

PROJECT JUSTIFICATION

This project is consistent with County Council's desire to provide a safe working environment.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The Card Access Security System is proposed for funding beginning in FY2012. The project will have a negligible impact on the operating budget. Some expenses will be incurred for purchasing electronic cards and lanyards for employees and key personnel using the facility. However, these costs are less significant than current expenditures associated to re-keying the animal care buildings when keys are lost, stolen, or not returned.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Planning and Designe	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-	-
Equipment	-	-	-	0.045	0.045	0.045	0.135
	-	-	-	-	-	-	-
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 0.045	\$ 0.045	\$ 0.045	\$ 0.135
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ -	\$ -	\$ 0.045	\$ 0.045	\$ 0.045	\$ 0.135
Capital Project Account		-	-	-			-
TOTAL PROJECT FUNDING	\$ -	\$ -	\$ -	\$ 0.045	\$ 0.045	\$ 0.045	\$ 0.135
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ 0.001	\$ 0.001	\$ 0.001	\$ 0.001
Cumulative Operating Impact		\$ -	\$ -	\$ 0.001	\$ 0.002	\$ 0.003	\$ 0.001
FTEs Added		-	-	-	-	-	-

FACILITY PROJECTS
\$32,890,000



A total of \$32.890 million is programmed for facility upgrades for County owned facilities for FY2010 – FY2014. These projects include enhancements and renovations to current County facilities as well as plans for new construction.

**CENTRAL MAINTENANCE/RECORDS FACILITY EXPANSION
 No Impact on Operating Budget**

PROJECT NAME: Central Maintenance/Records Retention Facility Expansion **LOCATION:** Records

PROJECT DESCRIPTION

This project includes the expansion of the Central Maintenance Facility (bridge yard, sign shop, full depth repair crew and tree crew). This facility also houses storage for County records (records retention) and some large equipment used by the Public Works Department. The current facility is located in a prominent area of the County and is an eyesore. This project will provide a facility that is more pleasing to the eye. It will also provide a more secure area for the storage of County records and the expensive heavy equipment.

PROJECT JUSTIFICATION

This project is necessary because the ability to adequately store stockpile, equipment, and records may be soon limited due to space and configuration issues.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The Central Maintenance/Records Facility expansion project is proposed to begin in FY2013. No additional operating costs are expected to be incurred.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ 0.265	\$ -	\$ 0.265
Site Acquisition Costs	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	0.025	0.025
Construction	-	-	-	-	-	2.050	2.050
Contingency	-	-	-	-	-	0.265	0.265
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ 0.265	\$ 2.340	\$ 2.605
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Reserve Fund	-	-	-	-	0.265	2.340	2.605
							-
TOTAL PROJECT FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 0.265	\$ 2.340	\$ 2.605
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

LAW ENFORCEMENT CENTER CONSTRUCTION
Moderate Impact on Operating Budget

PROJECT NAME: Law Enforcement Center/New Construction **LOCATION:** Law Enforcement Center

PROJECT DESCRIPTION

This project involves the construction of a new Greenville County Law Enforcement Center to accommodate the overcrowding and lack of room for expansion that currently exists within the Center. There is insufficient space for current center employees and an inability to accommodate additional personnel.

PROJECT JUSTIFICATION

This project is consistent with County Council Priority I : Public Safety by providing for the needs of Public Safety departments and personnel.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The Law Enforcement Center construction project is proposed for funding beginning in FY2013. There will be moderate to high impacts on the operating budget due to relocation issues during construction, as well as additional costs associated with utilities and maintenance. However, the amount of these impacts is unknown at this time.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Planning/Design	\$ -	\$ -	\$ -	\$ -	\$ -	-	\$ -
Site Acquisition Costs	-	-	-	-	0.700	-	0.700
Improvements	-	-	-	-	0.200	-	0.200
Construction	-	-	-	-	14.000	-	14.000
Equipment	-	-	-	-	0.100	-	0.100
Contingency	-	-	-	-	0.100	-	0.100
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ 15.100	\$ -	\$ 15.100
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Reserve Fund	-	-	-	-	15.100	-	15.100
							-
TOTAL PROJECT FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 15.100	\$ -	\$ 15.100
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

CARPET REPLACEMENT
No Impact on Operating Budget

PROJECT NAME: Carpet Replacement

LOCATION: Various

PROJECT DESCRIPTION

This project continues a floor covering replacement program begun in FY2002. Floor coverings were installed in 1997 and are subject to heavy traffic. This project proposes the replacement of carpet for the County Courthouse.

PROJECT JUSTIFICATION

This project is consistent with County Council's desire to provide a safe, workable environment for County employees. Carpet replacement is necessary to replace worn areas that, if delayed, could become torn and frayed resulting in accidents for employees and citizens.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The carpet replacement project at Greenville County facilities is budgeted in a capital project fund and financed with a general fund transfer. No additional operating costs are expected to be incurred.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Renovations	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ 0.750
TOTAL PROJECT COST	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ 0.750
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ 0.750
TOTAL PROJECT FUNDING	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ -	\$ 0.250	\$ 0.750
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

ROOF REPLACEMENT
Positive Impact on Operating Budget

PROJECT NAME: Roof Replacement

LOCATION: County Square

PROJECT DESCRIPTION

This project involves the replacement of the County Square roof. The current roof was installed in 1987 when the County purchased and renovated County Square. The roof has required many repairs.

PROJECT JUSTIFICATION

This project is consistent with County Council's desire to provide a safe, workable environment for County employees. Leaking roofs can lead to mold and mildew conditions and thereby have an adverse effect on the health of employees as well as citizens.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The Roof Replacement project is proposed for funding beginning in FY2013. This project will have a positive impact on the operating budget. Savings would be seen in roof repairs.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Renovations	\$ -	\$ -	\$ -	\$ -	\$ 1.500	\$ -	\$ 1.500
Site Acquisition Costs	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ 1.500	\$ -	\$ 1.500
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Reserve Fund	-	-	-	-	1.500	-	1.500
TOTAL PROJECT FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 1.500	\$ -	\$ 1.500
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

**ANIMAL CARE HOLDING BUILDING
 No Impact on Operating Budget**

PROJECT NAME: Animal Care Holding Building

LOCATION: Furman Hall Rd.

PROJECT DESCRIPTION

This project involves the construction of a 6,500 square foot building to be erected adjacent to the animal receiving building on property currently owned by the County of Greenville at 328 Furman Hall Road. The proposed building will have approximately 5,000 square feet dedicated to animal intake and housing. Forty additional kennels with outdoor runs will be built into the housing area. Space will also be provided for administrative offices to reduce congested offices in the receiving area and to accommodate the future transfer of animal control offices and dispatch center from County Square to the animal holding building.

PROJECT JUSTIFICATION

This project would allow the Animal Care Services Division to have adequate space to house the animals that enter the facilities. Cramped living spaces for the animals can lead to safety and health issues as well as disintegrate the quality of life for the animals.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The Animal Care Holding Building project is proposed for funding beginning in FY2014. It is estimated that the project will impact the operating budget by approximately \$65,000 per year. These additional costs are directly related to the projected utilities and maintenance expenses for a 6,500 square foot building, coupled with the necessary service contracts (janitorial, pest control, and fire security monitoring) and cleaning, feeding, and medical supplies for the animals housed in this area.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.150	\$ 0.150
Site Acquisition Costs	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	-	-
Construction	-	-	-	-	-	1.325	1.325
Equipment	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.475	\$ 1.475
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Reserve Fund	-	-	-	-	-	1.475	1.475
TOTAL PROJECT FUNDING	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.475	\$ 1.475
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ 0.065	\$ 0.065
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ 0.065	\$ 0.065
FTEs Added		-	-	-	-	-	-

ANIMAL CARE FLOOR IMPROVEMENTS
No Impact on Operating Budget

PROJECT NAME: Animal Care Floor Improvements

LOCATION: Humane Society

PROJECT DESCRIPTION

This project involves the installation of a solid epoxy floor system in the Animal Care Services Facility. The project would include a floor with broadcast quartz aggregate for durability and slip resistance over the current steel troweled concrete floors and replacing approximately 2,700 linear feet of rubber cove base with a 4" industrial epoxy coating. To maintain sanitary living conditions in the animal shelter and spay/neuter clinic, cages and flooring must be pressure washed and mopped repeatedly, resulting in a continuously wet walking surface. The epoxy floor system will have a slip-resistant surface.

PROJECT JUSTIFICATION

This project is consistent with County Council's desire to provide a safe, workable environment for County employees.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The Animal Care Floor Improvements project is proposed for funding beginning in FY2012. No additional operating costs are expected to be incurred due to the project.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Site Acquisition Costs	-	-	-	-	-	-	-
Improvements	-	-	-	0.950	-	-	0.950
Construction	-	-	-	-	-	-	-
Equipment	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 0.950	\$ -	\$ -	\$ 0.950
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Reserve Fund	-	-	-	0.950	-	-	0.950
TOTAL PROJECT FUNDING	\$ -	\$ -	\$ -	\$ 0.950	\$ -	\$ -	\$ 0.950
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

VIDEO VISITATION ADDITION/UPGRADE – DETENTION CENTER
Positive Impact on Operating Budget

PROJECT NAME: Video Visitation Addition/Upgrade

LOCATION: Detention Center

PROJECT DESCRIPTION

This project involves converting Building Two inmate visitation to video visitation in the current Detention Center complex. This project will close off the public visitation room and place video booths on the inmate side. Additional video booths will be installed for the public in the video visitation room adjacent to this area. This would eliminate the need for the visitors to enter the secure portion of the building for visits.

PROJECT JUSTIFICATION

This project would allow the Detention Center to comply with the State Minimum Standards for Detention Centers by allowing inmate visits while providing a more private and secure area for visits.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The Video Visitation Addition/Upgrade project is proposed for funding beginning in FY2012 and will have a positive impact on the operating budget. By combining the two visitation areas, the department will be able to eliminate one Administrative Support Specialist position.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Site Acquisition Costs	-	-	-	-	-	-	-
Improvements	-	-	-	-	-	-	-
Construction	-	-	-	-	-	-	-
Equipment	-	-	-	0.100	-	-	0.100
Contingency	-	-	-	-	-	-	-
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ 0.100	\$ -	\$ -	\$ 0.100
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Reserve Fund	-	-	-	0.100	-	-	0.100
TOTAL PROJECT FUNDING	\$ -	\$ -	\$ -	\$ 0.100	\$ -	\$ -	\$ 0.100
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ (0.039)	\$ -	\$ -	\$ (0.039)
Cumulative Operating Impact		\$ -	\$ -	\$ (0.039)	\$ (0.039)	\$ (0.039)	\$ (0.117)
FTEs Added		-	-	-	-	-	-

EMS RELOCATION
Slight Impact on Operating Budget

PROJECT NAME: EMS Relocation

LOCATION: Laurens Road

PROJECT DESCRIPTION

This project involves the renovation of property owned by the County on Laurens Road (old National Guard Facility) to house EMS and some portions of the Sheriff's Office. The current EMS headquarters, dispatch center and several response vehicles and staff need additional space to accommodate the expansion of the dispatch center that has occurred over several years.

PROJECT JUSTIFICATION

This project is consistent with County Council Priority I: Public Safety and the provision for adequately located EMS facilities to assist the department in reducing response times.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The EMS Relocation project is proposed for funding beginning in FY2013 and will have a slight impact on the operating budget due to additional costs in utilities and maintenance.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Planning and Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.625	\$ 0.625
Site Acquisition Costs	-	-	-	-	-	-	-
Improvements	-	-	-	-	1.500	-	1.500
Construction	-	-	-	-	-	5.625	5.625
Equipment	-	-	-	-	-	0.410	0.410
Contingency	-	-	-	-	-	-	-
TOTAL PROJECT COST	\$ -	\$ -	\$ -	\$ -	\$ 1.500	\$ 6.660	\$ 8.160
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Project Reserve Fund	-	-	-	-	1.500	6.660	8.160
TOTAL PROJECT FUNDING	\$ -	\$ -	\$ -	\$ -	\$ 1.500	\$ 6.660	\$ 8.160
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ 0.025	\$ -	\$ 0.025
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ 0.025	\$ 0.025	\$ 0.050
FTEs Added		-	-	-	-	-	-

MAGISTRATE OFFICE CONSOLIDATION
Positive Impact on Operating Budget

PROJECT NAME: Magistrate Office Consolidation

LOCATION: Various

PROJECT DESCRIPTION

This project proposes the implementation of a multi-phased project to consolidate magistrate offices based on population in each consolidated jury area.

PROJECT JUSTIFICATION

This project is the result of a study conducted by the County Administrator's Office.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

The magistrate office consolidation project is budgeted in a capital project fund and financed with a general fund transfer. Operational savings are expected from this project due to consolidating clerical positions; however, these savings will be determined after the first phase of the project is completed.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Planning and Design	\$ -	\$ -	\$ -	\$ 0.175	\$ -	\$ -	\$ 0.175
Site Acquisition Costs	-	-	0.250	0.250	-	-	0.500
Construction	-	-	-	1.575	-	-	1.575
TOTAL PROJECT COST	\$ -	\$ -	\$ 0.250	\$ 2.000	\$ -	\$ -	\$ 2.250
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
General Fund Transfer	\$ -	\$ -	\$ 0.250	\$ 2.000	\$ -	\$ -	\$ 2.250
TOTAL PROJECT FUNDING	\$ -	\$ -	\$ 0.250	\$ 2.000	\$ -	\$ -	\$ 2.250
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

INFRASTRUCTURE IMPROVEMENTS
\$33,800,000



A total of \$33.8 million is programmed for infrastructure improvements for FY2010 – FY2014. These projects include the County's road program.

ROAD PROGRAM
No Impact on Operating Budget

PROJECT NAME: Road Program

LOCATION: Various

PROJECT DESCRIPTION

Road improvements include rehabilitation and/or reconstruction of “worst roads” first on a countywide basis. Planned projects are to be consistent with: (1) division and Council approved programs to reduce risk to public safety; (2) improvements on deteriorating road structures; and (3) Council approved Prescription for Progress Plan. The road program also includes bridge replacements, a traffic program, and a contribution for local municipality road programs.

PROJECT JUSTIFICATION

In FY2000, the County Council approved a master road program entitled “Prescription for Progress.” This was an effort to improve County roads on a “worst roads” first basis. FY2010 and FY2011 represent the last two years of this program.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

Funding for the road program is included in the capital projects fund and is financed through several instruments, such as Road Maintenance Fee, General Fund Transfers, and other sources, including fund balance, interest and contributions from the Infrastructure Bank. This project provides a direct benefit to citizens through road and bridge improvements. No additional impact on the operating budget is anticipated.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Paving Program	\$ 56.536	\$ 4.413	\$ 4.413	\$ 2.790	\$ 2.790	\$ 2.790	\$ 73.732
Construction Projects	25.200	2.177	2.177	0.750	0.750	0.750	\$ 31.804
Bridges	5.691	0.645	0.645	0.200	0.200	0.200	\$ 7.581
Traffic & Safety Projects	3.760	0.225	0.225	0.100	0.100	0.100	\$ 4.510
Local Municipalities	5.060	0.350	0.350	0.700	0.700	0.700	\$ 7.860
Limited Partnerships	0.640	0.025	0.025	0.060	0.060	0.060	\$ 0.870
Consulting Fees	12.114	1.565	1.565	0.400	0.400	0.400	\$ 16.444
TOTAL PROJECT COST	\$ 109.001	\$ 9.400	\$ 9.400	\$ 5.000	\$ 5.000	\$ 5.000	\$ 142.801
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
General Obligation Bonds	\$ 38.000	\$ -	\$ -	\$ -			\$ 38.000
Road Maintenance Fees	38.747	0.368	0.560	0.760	0.958	0.168	42
General Fund Transfer	-	-	3.500	1.000	0.750	2.500	8
Special Source Revenue Bonds	19.750						20
Other Sources/Fund Balance	12.504	9.032	5.340	3.240	3.292	2.332	36
TOTAL PROJECT FUNDING	\$ 109.001	\$ 9.400	\$ 9.400	\$ 5.000	\$ 5.000	\$ 5.000	\$ 142.801

SOLID WASTE ENTERPRISE FUND
\$1,700,000



The FY2010-FY2014 Capital Improvement Program includes a budget of \$1.7 million for landfill improvements in the solid waste enterprise fund.

LANDFILL
 No Impact on Operating Budget

PROJECT NAME: Twin Chimneys Landfill Bridge

LOCATION: South Greenville

PROJECT DESCRIPTION

The Enterprise Fund accounts for operations of the County's waste disposal, recycling, and landfill. Revenues are derived from three major source categories: tipping fees, property taxes, and other. Capital projects for the landfill include the construction of a bridge that will connect disposal unit number one to disposal unit number two. These disposal units are currently separated by a creek/wetland at the bottom of a draw.

PROJECT JUSTIFICATION

This project is consistent with County Council Priority II: Infrastructure, which encompasses providing adequate funding for landfill capital needs.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

Funding for this project is included in the Solid Waste Enterprise Fund and is funded through revenue received for that fund. No additional impact on the operating budget is anticipated.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Site Acquisition Costs	\$ 6.000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6.000
Improvements	19.950	-	0.200	1.500	-	-	21.650
Equipment	2.400	-	-	-	-	-	2.400
Management	2.100	-	-	-	-	-	2.100
TOTAL PROJECT COST	\$ 30.450	\$ -	\$ 0.200	\$ 1.500	\$ -	\$ -	\$ 32.150
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
Enterprise Fund Revenue	\$ 30.450	\$ -	\$ 0.200	\$ 1.500	\$ -	\$ -	\$ 32.150
TOTAL PROJECT FUNDING	\$ 30.450	\$ -	\$ 0.200	\$ 1.500	\$ -	\$ -	\$ 32.150
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

STORMWATER ENTERPRISE FUND
\$27,000,000



The FY2010-FY2014 Capital Improvement Program includes a budget of \$27.000 million for capital projects in the Stormwater Enterprise Fund.

STORMWATER PROJECTS
 No Impact on Operating Budget

PROJECT NAME: Stormwater Projects

LOCATION: Various

PROJECT DESCRIPTION

The project includes funding for neighborhood drainage improvement projects and flood projects and/or studies.

PROJECT JUSTIFICATION

This project is consistent with County Council Priority II: Infrastructure, which provides for funding to resolve drainage problems and for stormwater flood projects.

IMPACT ON OPERATING BUDGET

(Discussion of recurring costs, savings that will be realized, benefit to the county and citizens)

Funding for this project is included in the Stormwater Enterprise Fund and is funded through revenue received for that fund. No additional impact on the operating budget is anticipated.

PROJECT ITEMS	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT COST
Improvements - Neighborhood Flood	\$ 4.320	\$ 0.600	\$ 0.600	\$ 0.600	\$ 0.600	\$ 0.600	\$ 7.320
Improvements - Flood Studies	18.708	4.800	4.800	4.800	4.800	4.800	42.708
Management	6.000	-	-	-	-	-	6.000
TOTAL PROJECT COST	\$ 29.028	\$ 5.400	\$ 5.400	\$ 5.400	\$ 5.400	\$ 5.400	\$ 56.028
PROJECT FUNDING SOURCES	FUNDING TO-DATE	FY2010 APPROVED	FY2011 APPROVED	FY2012 PROPOSED	FY2013 PROPOSED	FY2014 PROPOSED	TOTAL PROJECT FUNDING
Enterprise Fund Revenue	\$ 29.028	\$ 5.400	\$ 5.400	\$ 5.400	\$ 5.400	\$ 5.400	\$ 56.028
TOTAL PROJECT FUNDING	\$ 29.028	\$ 5.400	\$ 5.400	\$ 5.400	\$ 5.400	\$ 5.400	\$ 56.028
OPERATIONAL COSTS							
Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Cumulative Operating Impact		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FTEs Added		-	-	-	-	-	-

CAPITAL IMPROVEMENT POLICIES

POLICY	It is the policy of Greenville County government to develop, maintain, and revise when necessary, a continuing Capital Improvement Program. The goal of the program is to provide the infrastructure, i.e., streets, bridges, etc.; and physical plant required by the County to respond to needs and demands of the citizens in the manner that makes the best use of the limited monies available and is consistent with the various legal requirements and policies of the County.
PURPOSE	To set forth a process for capital improvement planning and programming, administering, and implementing, and reporting.
DEFINITIONS	
Capital Improvement Program	The County's Capital Improvement Program is a five-year plan for the making of capital expenditures to be incurred each year to meet the County's identified capital needs. It sets forth each project which the County is to undertake by fiscal year, and outlines those resources needed or estimated to finance the projected expenditures.
Annual Capital Budget	The County's capital budget is the designated year within the five-year Capital Improvement Program approved by the County Council and is included as a part of the County's adopted budget.
Capital Project	A capital project results in a permanent addition to the County's assets. This is accomplished by acquisition of property, new construction, or rehabilitation, reconstruction, or renovation of an existing facility to a 'like new' condition which extends its useful life or increases its usefulness or capacity. Capital projects are large-scale endeavors in cost, in size, and in benefit to the county. They involve nonrecurring expenditures or capital outlays from a variety of specifically identified funding sources and do not duplicate maintenance activities in the operating budget. Capital projects typically have a service life in excess of the life of the bond issues used to finance them – typically from fifteen to twenty years. The purchase of vehicles is not considered a capital project.
Unused Bond Proceeds	Unspent monies paid to the County by the purchaser or underwriter for an issue of county bonds and interest earned on those monies, intended for use to finance the project or purpose for which the bonds were issued.
Unspent Capital Project Funds	Unspent capital project funds are those resources other than bond proceeds that have been received but are not spent in completing the capital project as planned.
CAPITAL IMPROVEMENT PLANNING & PROGRAMMING	The continuing capital improvement planning and programming process is designed to yield four products on an annual basis: an annual capital budget, a three-year funding program, a five-year CIP, and projects for future consideration. The planning and programming process requires the active participation of the following groups, entities, and agencies: citizens, County Council, Planning Department, County Administrator's Office, Finance Department and Office of Management and Budget, Public Services and Facilities Department, other departments of the county involved in providing physical facilities, and as appropriate, representatives from cities incorporated within Greenville County.

Planning and
Programming
Process

The overall process of capital improvement planning and programming is in two phases: Phase 1 – five-year capital program development for separate functional areas and Phase 2 – review of department proposals and development of countywide capital program update. As the annual operating budget is developed, the departments, the Office of Management and Budget and the County Administrator’s Office will examine the five-year capital program and its impact on the operating budget.

Phase 1

Each line department of the County is responsible for biennially developing a departmental five-year capital improvement program. The building blocks of any CIP program are the individual projects. For each project requested, regardless of funding source, the departments are to provide the following information: community need for or purpose of the project, specific description or definition of project scope, priority ranking, fiscal impact, proposed financing schedule for each project, health and safety effects, environmental and social effects, distribution effects and general location, effects on inter-jurisdictional relationship, and advantages from relation to other capital project proposals.

It is the responsibility of the other operating units, as named below, to take steps to ensure that all essential information required by the Departments is available to the Departments on a timely basis.

Overall policy direction for Capital Improvement Programs is provided by the County Council and disseminated by the County Administrator’s Office.

Administrative policies and procedures are implemented by the County Administrator.

The Public Works Division, working with Purchasing, is responsible for providing five-year program project cost estimates and more refined budget cost estimates.

The Public Buildings Division, working with Purchasing, is responsible for developing an estimate of the operating and maintenance budget impact of new, improved or expanded County facilities.

It is the responsibility of the Planning Department to convey information on the County’s Comprehensive Plan, including its policies and elements, facility plans, development and population trends, and annexations.

The Office of Management and Budget is responsible for providing current financial and budget information, respectively, affecting the short and long-term funding of all capital projects.

Phase 2

The first level of review of departmental proposals is accomplished simultaneously and independently by the Office of Management and Budget and the Planning Department. The Planning Department reviews the priority projects listing of the department and relates the projects and priorities to the Comprehensive Plan. The Office of Management and Budget works within the priorities proposed by the departments and develops financing strategies and identifies funding limitations for the program proposals of the departments.

The second level of the review utilizes a Capital Improvements Team, which is hereby established. The team is chaired by the Deputy County Administrator. The team shall include the Director of General Services, the Planning Department and the OMB Director. The team shall prepare a five-year CIP and submit to the County Administrator the proposal no later than November 15 of each year. The County Administrator shall propose a CIP to the County Council after having concluded an initial budgetary review and comprehensive plan consistency review with the Planning Department.

The County Administrator's proposed five-year Capital Improvement Program is to be submitted to the County Council on or by the first council meeting in February of each year.

**CAPITAL
IMPROVEMENT
PROGRAM
ADMINISTRATION &
IMPLEMENTATION**

The Capital Improvement Program administration and implementation process is designed to efficiently transform plans and programs to usable public facilities. Specific objectives of the process are to implement projects at minimum cost and in minimum time. The process begins with the annual adoption of the capital budget.

The administration and implementation process requires the active participation of the following groups, entities, and agencies: County Council, County Administrator's Office, Office of Management and Budget, Planning Department and the Engineering and Purchasing Division, and each department of the County involved in providing physical facilities, maintenance and services.

**Administration &
Implementation
Process**

The Capital Improvement Program administration and implementation process can be identified as having five phases: project initiation by department, project design, contract bidding, project construction, and project closeout.

Responsibilities

The following process description is necessarily general. It is intended to set forth the responsibilities, functions, and required internal procedures for administering and implementing capital projects. It should be recognized that there are other requirements and procedures that are directed by outside agencies. They are primarily associated with federal aid programs which have varying procedure requirements. This directive will govern unless outside agency requirements dictate otherwise and, in such instances, variations from this directive will be permitted only with County Administrator approval.

**Phase 1
Project Initiation**

Each Department is responsible for initiating those projects within its jurisdiction. The purpose of the initiation process is to verify that conditions existing at the time of approval still exist, that conditions of approval have been met, and that organizational readiness and project analysis has been reviewed under current conditions. In general, the order of project initiation will be consistent with the priority listing in the approved program. The following steps are required in this phase:

The Department prepares scope of project, designated project director, and submits capital improvement project memorandum, with scope of project attached to initiate project. The following information should be attached to the initiation request: request for a new project number, project cost estimate, synopsis of project funding, project cash flow, project calendar,

capital budget authorization, and verification of any special (non-current revenue) funding.

OMB verifies funding and advises the General Services Director who shall establish sufficient revenue and expenditure accounts, making transfers as appropriated, and forwards documents to the County Engineer for evaluation. Projects shall be expended from authorized funds, using most restrictive revenue first, as appropriated. Each reviewing department should process initiation forms within three working days of receipt.

Architects and engineers evaluate scope and determine adequacy of budget estimate. Other requirements such as land acquisition also reviewed at this time.

Capital Improvement Team either recommends project approval or refers back for additional work based on reports from initiating departments, OMB, and the Engineering staff.

Approval by the County Administrator or designee is necessary to authorize proceeding with project.

*Phase 2
The Design*

Unless specific exception is made in Phase 1 project initiation, the Engineering staff is responsible for executing the design phase. The County may award professional services design and inspection contracts to outside architects and engineers for capital improvement projects.

Throughout the design phase, consultants are required to maintain liaison with the appropriate County departments to assure functional acceptability and that operating and maintenance considerations are fully considered. The Engineering staff will ensure proper coordination in this regard. The project design will be subject to acceptance by the professional Engineering staff and the operating Department.

The Building Maintenance Division will refine earlier estimates of the operating and maintenance budget impact of new or expanded County facilities during the design phase. The projected operating and maintenance budget impact shall include, but is not limited to, estimates of the increased costs for custodial and maintenance requirements, utilities, and staffing needs for a period of each of five consecutive fiscal years.

*Phase 3
Contract Bidding*

Upon the completion of the design phase, reporting of deviations between project budget and cost estimates resulting from design phase and authorization by the County Administrator to proceed, the Engineering staff will forward plans and specifications to the Director of General Services, Purchasing and the operating Department Director for processing of the construction contract. The following steps are required in the bidding process: issuance of notice of call for bids; conduct pre-bid conference with prospective bidders, where appropriate; authorize written agenda to contract documents as required; receipt and public opening of bids; refer bids to Engineering and Purchasing staff and the operating department for evaluation and recommendation; verify contractor's ability to obtain bond and insurance documents and compliance with purchase procedures; award of contract in accordance County purchasing policies and procedures; approval as to form by the County Attorney

(public improvement contracts require the approval of County Council. Requests for Council action must be submitted to OMB 8-10 working days before the Council meeting. OMB is responsible for review and submittal to the County Administrator for inclusion on Council agenda no later than 5 working days prior to Council meeting.); execution of contract; approval by the County Administrator or designee; and notify contractor, County representative responsible for administering the contract, and operating Department that contract documents are completed.

*Phase 4
Project Consultation/
Construction*

Upon completion of Phase 3, the County representative designated in the contract to administer the work and perform inspection will: (1) conduct a pre-construction conference (utilizing the checklist) to coordinate the construction with utility and traffic requirements and to provide Purchasing the opportunity to explain equal employment opportunity provisions, local and federal and the procedures for change orders and process payments; (2) establish a date for commencement of the work and issue a notice to proceed; (3) coordinate the inspection functions of the consultant; (4) actively pursue the progress of the work, performing timely inspections and processing progress payments as required; (4) where needed, recommend and initiate change orders to the contract; (5) authorize field change orders to the contract not to exceed \$5,000 or 10% of the original contract price, whichever is smaller and make recommendations to Purchasing for change orders in excess of these amounts; (6) handle emergency field change orders; (7) conduct final inspection of the project with the contractor, consultant and operating department where appropriate; (8) ensure corrective action on all deficiencies; and (9) issue certificate of completion and process final payment documents.

*Phase 5
Project Close-Out*

Upon completion of the construction phase and within 90 days of final contractor payment, the initiating Department will enter final costs, completion dates, identification of unspent funds, and other pertinent information on projects close-out form, sign the certificate of completion and return the original form to the General Services Department. Departments shall be responsible to reconcile any differences between project closeout detail and the County's financial and CIP tracking system. The General Services Department will verify the funding information, then shall close out appropriate project accounts within fifteen days of receipt of notice verifying the amount of unspent bond proceeds and/or unspent capital project funds.

*Phase 6
Project Final*

After project closeout, total revenues should equal total expenses. There should be no further charges to the project account.

**REVISIONS IN
CAPITAL PROGRAMS
AND CAPITAL
PROJECTS**

OMB will be responsible for the coordination of the preparation and submission of reports, setting out revisions that are recommended, and the current status of the capital projects. All proposed capital project changes shall be submitted through OMB for the approval of the County Administrator.

Departments shall endeavor to implement without change their approved capital program and the projects therein. However, it is recognized that, for a variety of reasons, changes are necessary and, therefore, procedures to accommodate changes are established herein.

No capital project shall be undertaken unless it is included in the capital budget or is approved by County Council.

No capital project shall be deleted from the capital budget unless approved by the Council or notice given to Council.

In no case shall projects incur a funding deficit without approval of the County Council.

The underlying principles governing the handling of proposed capital program and capital project changes are to ensure consistency with County Council policy direction, available budget capacity, and the achievement of the overall functional objectives of the Department, as embodied in the adopted CIP, and to ensure that changes are handled in a visible manner with all appropriate entities involved.

All changes to capital programs and projects shall be reported to the County Council on a quarterly basis.

**PROJECT
REPORTING
PROCEDURE**

In October, January, April, and July, the OMB will assemble a Capital Improvements Project Status Report for distribution to the Council through the Quarterly Operating Report.

Status of Previously
Approved or Carried
Forward Projects

Each October and November, the Departments are scheduled to brief the Capital Improvements Team on the status of that Department's then existing capital program budget and individual projects. This status briefing is especially useful in identifying those projects that have fallen behind schedule and, thus, may need to be included, although not originally planned, in a subsequent year's budget.

The presence of carried forward projects could place the County in the awkward position of having to use scarce budget capacity twice; once in the initial budget year and then again in the subsequent period. The result is a needless use of legal budget capacity and, therefore, carry forward projects are to be discouraged. Each department will monitor project implementation closely.

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