



Greenville County Subdivision Administration  
864-467-5764  
[www.greenvillecounty.org](http://www.greenvillecounty.org)

## ***REQUIREMENTS FOR CLOSING OUT SUBDIVISIONS***

**Date:** \_\_\_\_\_

**Subdivision Name:** \_\_\_\_\_

**Project Number:** \_\_\_\_\_

### **FINAL ACCEPTANCE LETTERS**

- Water Provider**
- Sewer Provider**
- DHEC Permit to Operate (PTO)**
- Municipality (if applicable)**

### **AFFIDAVITS**

- Donor (original signatures for each phase, copies not accepted)**
- Contractor (original signatures for each phase, copies not accepted)**
- Road Dedication (Book & Page)**

### **OTHER**

- Sidewalk Escrow, if applicable**
- Covenants (Book & Page)**
- Open Space Easement, if applicable (Book & Page)**
- Common Areas have been deeded to the HOA (Book & Page)**

### **For County Use**

**Reviewed By:** \_\_\_\_\_ **Date:** \_\_\_\_\_