



Final Plat Submittal Process

When submitting a Final Plat for review for approval, please provide the following items in the submittal packet.

- Electronic copy of Final Plat
- Financial Security Establishment Application
- Certified Itemized Cost Estimate
 - If water and sewer lines have not been accepted by the respective agencies, the cost estimate is to include the full cost of the re-installation of the water and sewer lines, respectively.
- Financial Security in the approved amount shown on the cost estimate
- \$150 plus \$10 per lot Processing Fee (\$175 for revisions of Final Plat) – Pay on-line
- Road Dedication Form, for portion of road being platted
- Recorded HOA Restrictive Covenants, including recorded Conservation Easement, if Cluster Development
- Copy of approved encroachment permit, if SCDOT
- Preliminary Water Letter
- Sewer Acceptance Letter

Upon receipt of the packet, the Final Plat will be distributed electronically to affected agencies for review and approval. Any comments or questions received from those agencies will be forwarded to the engineer/surveyor to address or correct, no later than 10 days after submitted.

Once the cost estimate is approved by the Construction Inspector (water/sewer provider or municipality, if warranted), the Financial Security must be issued to Greenville County by a Financial Institution before the Final Plat is approved by Subdivision Administration staff.

Once the Final Plat is approvable, you will be notified by our staff to provide this office with an electronic copy of the revised Final Plat, if applicable, at which time the Subdivision Administration staff will approve.