



Subdivision Administration Policy Notice

TO: All Engineers, Surveyors and Real Estate Developers Serving Greenville County

SUBJECT: Required Notes for Final and Sewer Easement Plats

EFFECTIVE: IMMEDIATELY

Attached to this email is a copy of the new plat notes required by MetroConnects for all final and sewer easement plats. These notes must be added prior to recording.

2.5.1 Easement Plats

The sanitary sewer easement plat shall meet the minimum standards for a Class A survey in the State of South Carolina and must be signed and sealed by a licensed South Carolina Professional Land Surveyor. At a minimum, the easement plat shall include the sanitary sewer main and surveyed manhole locations, including bearing and distance for each line segment, and the extent of the easement, 12.5 feet on each side of the centerline of the pipe for a total of 25 feet, and 12.5 feet past the starter manhole. The sanitary sewer line shall be tied to a property corner or other permanent control point. The survey must display the tax map number, graphic scale bar, and north arrow.

The plat shall contain the following note:

“The sanitary sewer right of way and easement conveyed hereon to Metropolitan Sewer Subdistrict (Metro) shall extend twelve and one-half feet (12.5’) on each side of the centerline of the sanitary sewer line as constructed and shall have a total right of way and easement width of twenty-five feet (25’), (hereinafter called the “Permanent Right of Way”). For reference and restrictions, see the recorded Dedication and Conveyance of Sanitary Sewer Line and Right of Way containing the reference to this recorded plat.”

After the sanitary sewer easement plat is reviewed, comments will be returned to the engineer, if necessary, so changes may be made, and the plat can be recorded. The engineer will record the easement plat and forward a recorded copy to Metro.

2.5.2 Final Plats

The recorded final plat of the development shall contain the following note:

“The sanitary sewer right of way and easement conveyed hereon to Metropolitan Sewer Subdistrict (Metro) shall extend twelve and one-half feet (12.5’) on each side of the centerline of the sanitary sewer line as constructed and shall have a total right of way and easement width of twenty-five feet (25’), (hereinafter called the “Permanent Right of Way”). For reference and restrictions, see the recorded Dedication and Conveyance of Sanitary Sewer Line and Right of Way containing the reference to this recorded plat.”