



Subdivision Administration

**Financial Security (FS) Calendar
March 15, 2023 Expiration Date**

Financial Security (FS) - March Schedule	Due Date	Guidance & Requirements
Final Punch List Inspection (LDR 6.5.3 A1.i)	December 7, 2022	Applicant's that haven't had a final punch list inspection meeting by this date are not likely to close-out the subdivision within the required time frame and risk collection on the FS. As such, applicants are encouraged to submit a renewal application.
Renewal/Reduction Application Due	December 30, 2022	The renewal/reduction application due date provides ample time for staff to review and applicants to work with banks to issue FS instruments by the FS due date. Reduction applications submitted after December 30, 2022 will not be accepted or processed.
Inspection - Final Acceptance (LDR 6.5.3 A1.j)	January 20, 2023	Applicant's that are able to successfully complete the final acceptance meeting by this date are on schedule to close-out without renewing FS. If not, applicants are strongly encouraged to submit a FS renewal application but may incur fees if FS is submitted after January 20, 2023.
FS Renewal & Reductions Due (sidewalks escrow if applicable)	January 30, 2023	The letter of credit or escrow must be delivered and in-hand to Subdivision Administration by this date. Fees apply. See Land Development Fee schedule for specific fees https://www.greenvillecounty.org/LandDevelopment/FinancialSecurity.aspx
Close-out Submittal Packet Due	January 31, 2023	All documents required to close-out the FS must be submitted by this date. For a complete list of required close-out documents visit: https://www.greenvillecounty.org/LandDevelopment/ReleaseofFinancialSecurity.aspx
Apply \$500 late fee	February 1, 2023	
Close-out Comments Due	February 6, 2023	Staff will review close-out submittal packet and notify the applicant of any deficiencies.
Final Close-out Packet Resubmittal Due	February 13, 2023	Final date to submit a complete close-out submittal packet.
Initiate Draw Request	March 1, 2023	
Apply \$1000 late fee	March 2, 2023	
Financial Security Expires	March 15, 2023	