



Subdivision Administration

**Financial Security (FS) Calendar
November 15, 2023 Expiration Date**

| Financial Security (FS) - November Schedule | Due Date | Guidance & Requirements |
|---|--------------------------|--|
| Final Punch List Inspection (LDR 6.5.3 A1.i) | August 8, 2023 | Applicant's that haven't had a final punch list inspection meeting by this date are not likely to close-out the subdivision within the required time frame and risk collection on the FS. As such, applicants are encouraged to submit a renewal application. |
| Renewal/Reduction Application Due | September 1, 2023 | The renewal/reduction application due date provides ample time for staff to review and applicants to work with banks to issue FS instruments by the FS due date. Reduction applications submitted after August 28, 2023 will not be accepted or processed. |
| Inspection - Final Acceptance (LDR 6.5.3 A1.j) | September 22, 2023 | Applicant's that are able to successfully complete the final acceptance meeting by this date are on schedule to close-out without renewing FS. If not, applicants are strongly encouraged to submit a FS renewal application but may incur fees if FS is submitted after August 28, 2023. |
| FS Renewal & Reductions Due (sidewalks escrow if applicable) | September 29, 2023 | The letter of credit or escrow must be delivered and in-hand to Subdivision Administration by this date. Fees apply. See Land Development Fee schedule for specific fees https://www.greenvillecounty.org/LandDevelopment/FinancialSecurity.aspx |
| Close-out Submittal Packet Due | October 2, 2023 | All documents required to close-out the FS must be submitted by this date. For a complete list of required close-out documents visit: https://www.greenvillecounty.org/LandDevelopment/ReleaseofFinancialSecurity.aspx |
| Apply \$500 late fee | October 3, 2023 | |
| Close-out Comments Due | September 29, 2023 | Staff will review close-out submittal packet and notify the applicant of any deficiencies. |
| Final Close-out Packet Resubmittal Due | October 16, 2023 | Final date to submit a complete close-out submittal packet. |
| Initiate Draw Request | November 1, 2023 | |
| Apply \$1000 late fee | November 2, 2023 | |
| Financial Security Expires | November 15, 2023 | |