HPC-01 / APPLICATION for HISTORIC PROPERTY DESIGNATION

GREENVILLE COUNTY HISTORIC PRESERVATION COMMISSION

IMPORTANT INFORMATION

Refer to the Greenville County Historic Preservation Commission Application Forms & Instructions for complete application requirements, supporting documentation requirements, and submission procedures. Submit completed forms and required supporting documentation to the address below.

The Greenville County Code of Ordinances authorizes the Greenville County Historic Preservation Commission to make recommendations for historic designation to Greenville County Council. No property may be designated without the written consent of the property owner.

Submit this application with all required attachments, including HPC-02 Historic Property Evaluation and Statement of Significance.

This application must be submitted no later than 12:00 p.m. on the first Thursday of the month.

Applications may be submitted to historicpreservationcommission@greenvillecounty.org

1. PROPERTY INFORMATION

Name of Historic Property: _____

Street Address: _____

City: _____ State: _____ ZIP: _____

Tax Map Number (TMS): _____

Is the property located in a municipality/city?

☐ Yes ☐ No ☐ Yes, located in the City of _____

If Yes, documentation of authorization from the municipality must be attached.

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2. PROPERTY OWNER INFORMATION

Name: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

By signing this document I agree that I am the owner of the property identified above and consent to this application for historic property designation and further authorize the representative below to act on my behalf.

Owner Signature: _____Date: _____

Ownership of this property is:

☐ Private ☐ Public

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3. AUTHORIZED REPRESENTATIVE / NOMINATING PARTY INFORMATION

Name: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

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5. HISTORIC PROPERTY EVALUATION

Attach: ☐ **HPC-02 Historic Property Evaluation and Statement of Significance**

See the Greenville County Historic Preservation Commission Application Forms & Instructions for documentation requirements.

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6. APPLICANT CERTIFICATION

I certify that the information provided in this application and the accompanying documentation is true and correct to the best of my knowledge.

Applicant Name: _____

Signature: _____ Date: _____

THIS PAGE FOR STAFF / HPC USE ONLY

APPLICATION INFORMATION

Case Number: _____ Date Application Received: _____

Date Application Deemed Complete: _____ Date Placed on HPC Agenda: _____

If deemed incomplete, additional information requested:

Date applicant notified: _____

HPC REVIEW / ACTION

☐ Recommendation for Designation ☐ Recommendation Not Approved

☐ Continued / Postponed ☐ Withdrawn

Date of HPC Action: _____

Conditions / Findings / Notes:

HPC Chair Signature: _____ Date: _____

PLANNING & DEVELOPMENT COMMITTEE ACTION

☐ Designation Approved ☐ Designation Not Approved Date: _____

COUNTY COUNCIL ACTION

☐ Designation Approved ☐ Designation Not Approved

Ordinance / Resolution No.: _____

Date: _____