

NON-CONVERSION AGREEMENT

GREENVILLE COUNTY

Greenville County Square
301 University Ridge, Suite 4100
Greenville, SC 29601-3686
Phone: (864) 467-7253



Under the GREENVILLE COUNTY FLOOD DAMAGE PREVENTION ORDINANCE - NO. 5031

I am the owner of the property described. I acknowledge that an application has been made to construct, improve or repair property such as to be located in or adjacent to a Special Flood Hazard Area.

Address	City	State	Zip
Subdivision Name	Lot	Tax Map Number	

Whereas, the permitted building has the LOWEST FLOOR elevated at least five (5) feet above the base flood elevation and the design and construction of the building meets current building code and flood damage prevention ordinance requirements, and
Whereas, as a condition of a Certificate of Occupancy, the owner must agree to not alter the building at a later date so as to violate the building code or flood damage prevention ordinance requirements,

Now, therefore, the undersigned owner of said property hereby agrees to the following:

1. That the enclosed area below the LOWEST FLOOR shall be used solely for parking of vehicles, limited storage, or access to the building and will never be used for human habitation without first becoming fully compliant with the flood damage prevention ordinance in effect at the time of conversion.
2. That all interior walls, ceilings, and floors below the LOWEST FLOOR shall be unfinished.
3. The electrical, ventilation, plumbing, heating and air conditioning and equipment (including ductwork) and other service facilities that service the building shall be elevated at least four (4) feet above the base flood elevation.
4. That the openings in the walls of the enclosed area below the LOWEST FLOOR shall not be blocked, obstructed, or otherwise altered to reduce the size of the openings or restrict the automatic entry and exit of floodwater.
5. That any variation in construction beyond what is permitted shall constitute a violation of this agreement and of the flood damage prevention ordinance.
6. That the owner and subsequent owners understand that the County of Greenville has a right to inspect inside the premises at any time to verify compliance with this Agreement.
7. That this Agreement shall be recorded with the deed to the above property so that subsequent owner(s) are made aware of these restrictions.
8. Permit Number(s): _____

Date	Signature of Property Owner	Printed Name
Date	Witness One	Printed Name
Date	Witness Two	Printed Name

Notary

The foregoing instrument was acknowledged before me by _____, who is personally known to me or has produced _____ as identification and signed this document in my presence.

Affix seal or stamp below WITNESS my hand and official seal this _____ day of _____, 20_____.

Notary Signature	My Commission Expires
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