

Greenville County

Greenville County Square
301 University Ridge, Suite 4100, Greenville SC 29601-3686
Phone (864) 467-7060
permits@greenvillecounty.org

MANUFACTURED HOME PERMIT APPLICATION

APPLICATION MUST BE COMPLETED PRIOR TO REQUESTING PERMIT

Date: _____ Property Owner's Name: _____ Phone No: _____
Name Home is registered in: _____ Phone No.: _____
Exact Address of where home is to be placed: _____ City: _____
State/Zip: _____ Tax Map No: _____ Name of Power Company: _____
Name of Park or Subdivision: _____ Space No: _____ Is This A Corner Lot _____

All Manufactured Homes must be installed and setup by a properly SC Licensed Manufactured Housing Contractor, Dealer or Installer and be present at the time of permitting or provide a Permit Agent Authorization form

Name: _____ Co. Name: _____ License No: _____ Exp. Date: _____
Mailing Address: _____ City: _____ State/Zip: _____
Phone No: _____ Mobile No: _____
Email: _____

*If the property is in a zoned area of the County, prior to permit being issued, the zoning will be verified and all zoning requirements will have to be met (including setbacks, floodplain, road frontage, etc.) **Please check in the Register of Deeds office, Suite 1300 for deed restrictions/covenants and subdivision regulations, which may prohibit manufactured homes - these are the owner's responsibility.**

1. Type of Sewer Facility on the property:
 - Public Sewer: An impact fee or exemption form will be required from Renewable Water Resources (ReWa), 864 299-0260 and a sewer tap from the sub-sewer district, if this is the first time a home will be on sewer at this location.
 - Septic Tank: Application for septic tank will be made through the Permit Application Center and requires an approval from the Health Department prior to registering manufactured home in Suite 1000.
2. **Before the issuance of a set up permit, the homeowner must go to the Building Safety/Zoning Office, Suite 4100, to verify that the home is allowed at the site location. Once approved by Building Safety/Zoning, the home then must be registered at the Mobile Home Office, Suite 1000; phone# 864-467-7600.**
3. Home purchased from a Manufactured Home Dealer – **a Copy of the Bill of Sale and Form 400 or Title will be required.**
4. Home purchased from Private Owner:
 - a. The Mobile Home office will verify information for homes purchased in Greenville County
 - b. If purchased from someone in another county in South Carolina, **a moving permit from the other County and a title will be required.**
 - c. If home is purchased from out-of-state, **the city and state from previous location is needed and title will be required.**

For information regarding culverts, driveways, or encroachment permits, on county roads contact 864 467-7016, for state roads contact 864 241-1224.

The applicant hereby certifies and agrees as follows: 1) That he/she is authorized to make this application; 2) That he/she has read the above information and it is true and correct; 3) That he/she will comply with all County of Greenville ordinances, laws and regulations, all State and Federal Laws and regulations regulating the use of land and structures and the construction of structures; 4) That he/she will perform only the work outlined above at the property indicated above; 5) That he/she grants the right of entry to the property to the Building Official or employees of the County of Greenville for the purpose of inspections, and posting of notices. If any of the information supplied by the owner and/or owner's agent is incorrect, the permit may be revoked.

THIS PERMIT WILL BECOME INVALID WITHIN 6 MONTHS FROM DATE OF ISSUE IF: WORK HAS NOT COMMENCED, IF AN INSPECTION HAS NOT BEEN REQUESTED, OR IF WORK HAS BEEN SUSPENDED FOR A PERIOD OF 6 MONTHS.

This permit is permission to proceed with construction and shall not be construed as authority to violate, alter or set aside any of the provisions of the Building Code and any other applicable laws or ordinances, nor shall the issuance of this permit prevent the Building Official from requiring correction of errors in construction documents or of violations of the Building Code of the County of Greenville, South Carolina.

DATE: _____ BY OWNER OR AUTHORIZED AGENT: _____

PRINT NAME: _____

Permit No: _____ Cost of Permit: \$ _____



Grading/Erosion Control Acknowledgement Single Family Residential Construction

Site Location Address: _____

Tax Parcel Number: _____

Subdivision Name: _____ Lot #: _____

Owner, Builder or General Contractor (please initial each section):

- I certify that I have been given a copy of the *Single Family Residential Erosion/Sediment Control Standards* booklet or that I will use the link below to print out and reference these standards. I understand and agree to implement required erosion control measures outlined in booklet.
<https://greenvillecounty.org/LandDevelopment/pdf/ErosionSedimentContolStandard.pdf>
- I certify that I will follow the Stormwater Pollution Prevention Plan (SWPPP) for the subdivision or comply with requirements outlines in the *Single Family Residential Erosion/Sediment Control Standards*
- I understand that if I have a live stream/creek on my property that I will have to provide documentation form the US Army Corps of engineers or I will provide an undisturbed 100' buffer.
- I am responsible for implementing, maintaining and monitoring effectiveness of the SWPPP during construction on the lot(s) listed above
- I understand that I may need to supplement or modify implemented protection measures as site conditions develop to control on-site erosion and ensure all site runoff is adequately treated by stormwater controls
- I am responsible for actions of all subcontractors and delivery personnel at the worksite as they related to the SWPPP and *Single Family Residential Erosion/Sediment Control Standards*
- I understand that if this lot is part of a larger common plan of development without developer-provided NOI coverage, I must apply for Individual Lot (IL)-NOI coverage as required by SC DHEC (Stormwater Permitting-2600 Bull St. Columbia SC 29201). Or, if I am disturbing over 1 acre of land that is not part of a larger common plan of development, I will obtain a land disturbance permit from Land Development Division (301 University Ridge, Suite 3900 Greenville SC 29601)
- I acknowledge that non-compliance of *Single Family Residential Erosion/Sediment Control Standards* will result in Notice of Violations and/or Stop Work Orders. Non-compliant may also lead to permit suspension, revocations, penalty fees, and civil penalties starting at \$1,000.00 per day.

Company Name or Property Owner (please print)

Street Address

City State Zip Code

Telephone Fax

Contact Name (If owner is company-please print)

Signature

Building Permit Number: _____

Issued By: _____ Date: _____

Jurisdiction: Unincorporated Fountain Inn Mauldin Simpsonville Travelers Rest

For more information visit www.scdhec.gov/stormwater

Original Copy: Codes Enforcement
Carbon Copy: Property Owner

PERMIT AGENT AUTHORIZATION: MANUFACTURED HOUSING

GREENVILLE COUNTY

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Provide Name of SC Licensed Installer, Contractor, or Retail Dealer's and Sign at the bottom			Date
Address	City	State	Zip
Phone Number	Email		

Authorization

I, _____, _____, _____,
(SC License Holder's Name as listed with SC LLR) (SC State License Number) (SC State License Type)

hereby authorize the following to act as my agent in obtaining a Setup/Installation Manufactured Home Permits in:

Multiple Locations within Greenville County.

OR

Single Installation for property located at _____

Authorized Agents

A PICTURE ID MAY BE REQUIRED TO BE PRESENTED AT THE TIME THE LISTED AUTHORIZED AGENT SECURES THE PERMIT.

Agent Name
Agent Name
Agent Name
Agent Name
Agent Name
Agent Name

THIS LETTER SUPERSEDES ANY PREVIOUSLY SUBMITTED LETTER(S) OF AUTHORIZATION. This letter must contain only the people you want to pull permits in your name. To make changes to the letter, you must submit a new letter. This authorization is to remain in effect, unless canceled in writing by the undersigned.

*Signature	Date
Print Name	Permit Version 10.18.2017-JH03