

RV Park Submittal Requirements

(One or more space)

Greenville County

Greenville County Square

301 University Ridge, Suite 4100

Greenville, SC 29601 - 3660

864 - 467 - 7060

RV Park: One or more permanent space(s) created to set-up and connect a Recreational Vehicle to utilities.

Recreational Vehicle: A motorhome, travel trailer, tiny home on wheels (THOW), fifth-wheel trailer, folding camping trailer, park model recreational vehicle or similar type of vehicle; designed to provide temporary living quarters for seasonal, recreational, camping, or travel use as defined and or regulated by HUD, NFPA 1192, ANSI A119.5 or other nationally recognized regulating agencies.

**All plans shall be created by a SC Licensed Engineer.
See Plan Review Guidelines for in-depth requirements.**

1. Go to eTRAKit and Create an Account.

<https://grvlc-trk.aspgov.com/eTRAKiT/login.aspx?lt=either&rd=~/PermitApplication/step1.aspx&activityNo=>

2. **Site/Civil Plans** including utility locations, access road dimensions, surface description, fire department access and hydrant locations, and a detail of the parking pads.
3. **Plumbing Plans** underground, isometric drawing from each unit, quick disconnect to receptor, either Septic or Sewer. A copy of the sewer or septic permit will be required.
4. **Electrical Plans** panel diagram, single line drawing from the unit pad, disconnect and receptacles to the service source including conductor and disconnect, burial depth of conductors to service.
5. **Structures** located on-site shall be permitted like any other structure.
6. **Land Development, Subdivisions, and Zoning Department** shall be provided plans for review. A copy of these approved documents shall be included in this set.

<https://www.greenvillecounty.org/LandDevelopment/SubdivisionAdministration.aspx>

RV Park Owner Disclosure

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Maintenance of the park is the responsibility of the Owner/Manager of the RV Park. Responsibilities include managing the set ups/installations per manufactures set up instructions and the limitation of occupancy of the units per label limitations.

- 1 Each unit shall have current insurance, vehicle registration, and tag. The tag shall be properly affixed to the unit and the unit shall remain mobile at all times.
- 2 Tenant owned structures are not permitted. Any and all accessory structures shall be owned by the RV Park/ property owner and shall be permitted through the County of Greenville prior to installation.
- 3 Unlabeled units are not permitted on site. RVs are designed and regulated as seasonal use only. Occupancy shall be limited per the manufacturer's label for seasonal use only.
- 4 All units shall be installed per the manufacturer's set-up instructions and label and each unit's set-up instructions shall be made available to Greenville County upon request.
- 5 Any lease or paperwork indicating the RV Park's regulations shall be in compliance with the information shown on this document and shall remain available to Greenville County upon request.

RV Park Name: _____

Address: _____

Tax Map Number: _____

RV Park Owner: _____

Signature

Print

Date