

# OWNER BUILDER DISCLOSURE STATEMENT

GREENVILLE COUNTY  
 Greenville County Square  
 301 University Ridge, Suite 4100  
 Greenville, SC 29601-3686  
 Phone: (864) 467-7060



The Building Safety Office under the authority of the Codes of Laws of the State of South Carolina, 1976 as amended Title 40, Chapter 59, Article 1, Section 40-59-260, is providing the undersigned owner builder disclosure statement.

State law requires residential construction to be done by licensed residential builders and specialty contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own builder even though you do not have a license. You must supervise the construction yourself. You may build or improve a one-family or two-family residence. The building must be for your own use and occupancy. It may not be built for the sale or rent. If you sell or rent a building you have built yourself within two years after the construction is complete, the law will presume that you built it for sale or rent, which is a violation of this exemption. You may not hire an unlicensed person as your residential builder or specialty contractor. It is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances. Your construction must comply with all applicable laws, ordinances, zoning regulations and are subject to all applicable building inspections during construction as required by adopted building codes.

If the residential building or structure has been constructed by the owner under the exemption provided for in this section the owner of the residential building or structure must promptly file, as a matter of public record, a notice with the register of deeds, indexed under the owner's name in the grantor's index, stating that the residential building or structure was constructed by the owner as an unlicensed builder. Failure to do so revokes the statutory exemption.

To release the Disclosure (within the 2 year wait period) a written request is required to be sent to the SC Residential Builders Commission. SC Residential Builders Commission, PO Box 11329 Columbia, SC 29211. 803-896-4696

Date	Tax Map No	Property Owner's Name (Last, First, Middle)		
Exact Address of Property		City	State	Zip
Single Family Dwelling Project Description <input type="checkbox"/>	Accessory Building <input type="checkbox"/>	Square Footage/ 200 Sq Feet is Exempt		
Owner Builder(s) Signature(s)		Owner Builder(s) Printed Name		
Witness Signature #1		Witness Signature #2		

*Everything below to be completed by the Notary.*

State of South Carolina County of Greenville

The forgoing instrument was acknowledged before me

By \_\_\_\_\_ (name of person acknowledged)  
Owner's Name(s)

Sworn and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

Signature \_\_\_\_\_ Print Notary Name \_\_\_\_\_ (SEAL)  
 Notary Public for South Carolina My Commission Expires: \_

Filing Fee: \$25.00

Record: Suite 1300

Permit Version March 14, 2022