

How to Crop a PDF Document for Printing

1. Hover over the bottom part of the document until a toolbar appears.

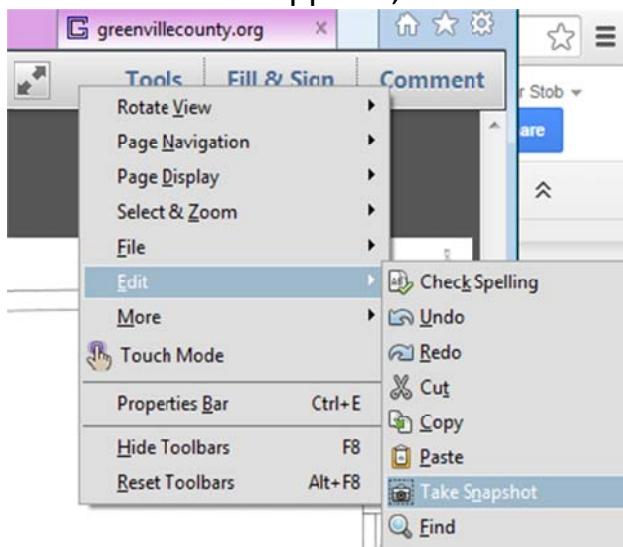
2. Click the Adobe symbol (triangle) in the toolbar.



3. A new expanded toolbar will appear at the top of the document.

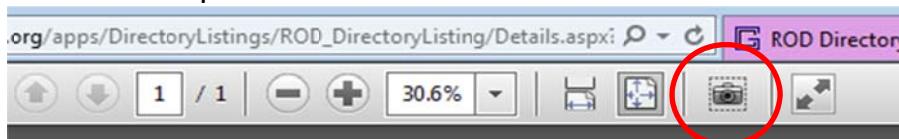
4. Right-click in a blank area of the new toolbar.

5. In the menu that appears, click "Edit" and then click "Take Snapshot."



6. An icon for the Snapshot tool (camera) will appear in the toolbar.

7. Click the Snapshot icon in the toolbar.



8. Draw a box around the area you wish to print. The selected area will appear in blue.

9. Click the Printer icon in the toolbar.

10. In the print dialog box, make sure "selected graphic" is selected under pages to print.

11. Click Print.

