



September 23, 2021

Greenville County
Attention: Joe Kernell, County Administrator
County Square, Suite 2400
Greenville, South Carolina 29601

Re: EMS – GIA Funds SFY2022

Dear Mr. Kernell:

The South Carolina Department of Health and Environmental Control (“DHEC”) distributes state appropriated EMS funds in accordance with Section 34.8 of the Part IB Provisos of the 2021-2022 Appropriations Act. The funds must be utilized as outlined in this document and for the purpose of improving and upgrading the Emergency Medical Services system throughout the state. The funds are allocated in accordance with the following methodology or formula: 50% of the funds appropriated will be allocated equally among the 46 counties in SC and the remaining 50% will be allocated based on the proportion of the population in each county. **Greenville County’s** allocation for Fiscal Year 2021-2022 is determined to be **\$32,884.21**.

Proviso 117.21 in the Miscellaneous Provisions section of the Act requires organizations receiving contributions from DHEC in the Appropriations Act to provide the following documentation by November 1st of the year that the funds are to be received:

1. An accounting of how the state funds will be spent;
2. Goals to be accomplished;
3. Proposed measures to evaluate success in implementing and meeting the goals;
4. A copy of your adopted budget for the current year; and
5. A copy of your organization’s most recent operating financial statement.

Disbursement of these funds will take place once this information has been received, reviewed, and processed by DHEC. No funds shall be disbursed to organizations or purposes which practice discrimination against persons by virtue of race, creed, color, or national origin.

Proviso 117.21 further requires for accountability purposes that an organization receiving funds from DHEC submit a report to the Department by June 30th that includes the following information:

1. An accounting of how the funds were spent; and
2. Outcome measures used to determine the success of the stated goals.

In addition to these requirements, Proviso 34.8 requires local matching funds to be provided by the recipients of the allocations. In order to meet these requirements, we will need the following:

1. Documentation that the receiving party meets the 5.5% matching amount and a description of the local matching funds.

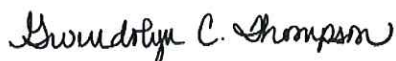
Please remember to timely submit such information to DHEC should your organization receive EMS funds.

Code Section 11-9-110 requires that an organization receiving funds submit to the Executive Budget Office and the Revenue and Fiscal Affairs Office by the end of the fiscal year (June 30, 2022) a detailed statement explaining the nature and function of its organization as well as a detailed statement explaining the use that was made of the funds. Funds will not be distributed to an organization until it agrees in writing to allow the State Auditor to audit or cause to be audited the Funds.

The above documentation must be sent by mailing paper copies to Mary Neely, Grant in Aid, DHEC Bureau of EMS, 2600 Bull Street, Columbia, SC 29201 or by emailing electronic copies to EMSGIA@DHEC.SC.GOV.

Please contact Mary Neely at (803) 545-4273 or email at EMSGIA@DHEC.SC.GOV if you have any questions or need further assistance.

Sincerely,



Gwen Thompson
Director of Healthcare Quality

I agree to provide the required documentation outlined in this letter. I agree to allow the State Auditor to audit or cause to be audited the funds. I am a representative of **Greenville County**, authorized to legally commit this organization.

JOSEPH M. KERNELL

Greenville County Administrator

Print Name (Authorized Party)



Signature (Authorized Party)

10-19-21

Date



**Emergency Medical Services
Community EMS Assistance Program**

1. Greenville County
2. 10/28/2021 Date of Application

3. Grant Project Period:
From: July 1, 2021
To: June 30, 2022

4. 1 Year 2 Year

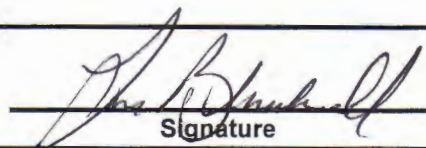
5. State Funds Requested	\$	32,884.21	Source of Local Funds		
Total Local Cash	\$	1,913.90	<input checked="" type="checkbox"/> County	<input type="checkbox"/> Community	<input type="checkbox"/> Private
Total Project Cash	\$	34,798.11			

6. Ambulance Service:

<u>Greenville County EMS</u>	<u>301 University Ridge, Suite 1100 Greenville, SC 29601</u>	<u>864-467-7009</u>
Name	Mailing Address	Telephone

kpoteet@greenvillecounty.org
E-Mail Address

Tom Blackwell
Director / Chief / Name


Signature

7. County Authorization:

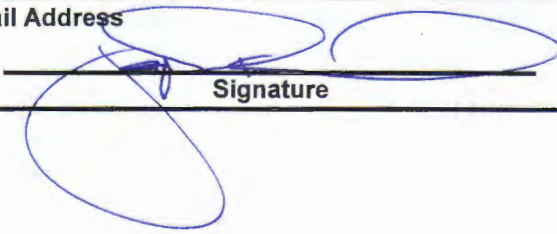
Choice of Funding Formula

The county has chosen a local formula for distribution of monies among the ambulance service and all the services have agreed in writing on this formula. The documentation of their agreement with signatures is attached.
If yes, initial here: _____

The county has chosen to fund each of the ambulance services based on the percentage of the county's total emergency runs which were run by each ambulance service.
If yes, initial here: _____

I certify that I understand and agree to comply with the general and fiscal requirements of this application and that I am duly authorized to commit the application to these requirements. I also understand that the funds available through this grant are not to be used to replace existing dollars now used for the EMS assistance through this grant program.

8. Authorizing Official

<u>Greenville</u>	<u>Joseph Kernell</u>	<u>County Administrator</u>
County	Name	Title
<u>301 University Ridge, Suite 2400</u>	<u>Greenville</u>	<u>SC</u>
Street	City	Zip
<u>jkernell@greenvillecounty.org</u>		
Email Address		
	<u>11/3/21</u>	
Signature	Date	

Budget Justification

ONLY USE FOR EQUIPMENT NOT ON THE LIST OF ELIGIBLE ITEMS. Please provide your justification, attach brochure or vendor literature.

Greenville County EMS is excited to receive the Grant in Aid funds for the 2022 fiscal year. The goal of these funds is to greatly improve our system by providing further training equipment and certificate level courses to our employees. Greenville County EMS would like to offer additional training experiences for our MedCom employees and our Risk and Safety Manager. MedCom currently dispatches EMS units for the entire county, as well as sixteen area fire departments. We are proud to state that our MedCom center has earned accreditation as an Emergency Medical Dispatch Center of Excellence. The expanded training abilities will ensure MedCom continues to provide exceptional service to Greenville County citizens and visitors. Greenville County EMS would also like to increase the safety measures we already have in place with further training for our Risk and Safety Manager and by increasing the number of portable radios in the field.

1. Greenville County EMS will purchase 10 vouchers and enroll employees into the EMD certification course. Upon completion of the course, each employee will become EMD nationally certified. This course will allow them to improve the quality of service they provide to each caller, identify chief complaints, assign needed resources, and provide crucial pre-arrival instructions.
2. Similar to the EMD certification, Greenville County EMS will purchase 45 vouchers and enroll employees into an Emergency Fire Dispatch (EFD) certification course. Upon completion of the course, each employee will become EFD nationally certified. The EFD certification course will allow MedCom employees to further their knowledge in fire dispatch by studying fire operations, protocol instructions, and quality improvement practices.
3. Once all MedCom employees are certified in EMD and EFD, Greenville County EMS will purchase vouchers and enroll them into the ProQA EMD (41 employees) certification course. This course is an extension of EMD. The ProQA course incorporates the adaptive software and technology systems with the practices each employee learned during the EMD certification course. ProQa certifications will assist MedCom in tracking measureable performance goals, allow each call to be reviewed in detail, and increase compliance. ProQA will also ensure that MedCom continues to meet universal best practice standards and reduce liability.
4. An ED-Q certification course will assist Greenville County EMS in producing reliable, credible, and consistent quality improvement. Five employees will be enrolled into the course and will become ED-Q certified. This course will allow the employees to further understand the quality improvement process, set standards, evaluate performance, and analyze data.
5. Greenville County EMS will enroll the Communications Manager in the Emergency Medical Dispatch Instructor course and purchase the EMD Instructor Toolkit. This course will allow MedCom to have an in house instructor and enhance the experience of EMD certification for our employees. Once certified, the instructor will be able to offer EMD certification courses when new employees are on boarded. It will also give Greenville County EMS the ability to serve our greater community by offering EMD training to other dispatching agencies.
6. Greenville County EMS will purchase 3 protocol tablets to replace the EMD card system that is being phased out of production. Not only will these tablets replace an outdated card system, they will also be used to enhance the training experience during the EMD and EFD certification courses.
7. Greenville County EMS will purchase 2 laptops, 7 webcams, and 7 headset adapters to facilitate virtual certification classes and ongoing training for each employee. The laptops will allow trainees the ability to mirror the input of calls while sitting at the console with their trainer. The webcams and headset adapters will allow employees to connect to our current training computers for virtual learning.
8. The Safety and Risk Manager will be enrolled into the Advanced Designated Infection Control Officer Training Course. He is currently the designated officer responsible for managing exposures for our department and is certified at the Designated Infection Control Officer level. This training would further expand his abilities by giving our department the ability to plan for and create processes that will mitigate risks for our employees and help create a safer work environment. Furthermore, it will also improve patient and provider safety.

EVALUATION SHEET

LIST: 1. Goals to be Accomplished 2. Proposed Measures to Evaluate Success in Implementing and Meeting Goals

Goals: 1. To have all MedCom employees certified in Emergency Medical Dispatch and Emergency Fire Dispatch to ensure compliance with the International Academy of Emergency Dispatch. 2. Provide additional training and familiarity with the ProQA software used by Greenville County telecommunicators to ensure compliance and efficiency when allocating resources and providing pre-arrival instructions to persons with medical emergencies. 3. Provide standardization and certifications for proper coding of emergency calls pertaining to Fire Department response. 4. Increase the Quality Assurance and Compliance component of Greenville County EMS to provide additional training and feedback to employees. 5. To diminish employee risk and provide a safer environment for our patients and employees

Measurements: Greenville County EMS will measure the success of this request by performing ongoing quality assurance checks as well as setting target numbers of telecommunicators to be trained within the department. We will also measure the efficacy of the Advanced Designated Infection Control Officer by tracking the number of trainings given to field providers. Greenville County EMS will continue to track our exposures and adjust our training to minimize risk to employees and patients.

Community EMS Assistance Program

1. Basic Life Support Equipment

Quantity	Cost per Item	Item	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
BLS Total			\$0.00

2. Advanced Life Support Equipment

Quantity	Cost per Item	Item	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
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			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
ALS Total			\$0.00

3. Extrication Equipment

Quantity	Cost per Item	Item	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
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			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Extrication Equipment Total			\$0.00

4. Communications Equipment			
Quantity	Cost per Item	Item	Total
2	\$1,499.70	Training Computer	\$2,999.40
3	\$590.00	Protocol Tablet for EMD	\$1,770.00
7	\$24.99	Webcams	\$174.93
7	\$17.09	Headset QD Connector to USB Adapter	\$119.63
1	\$5,567.50	APX6000 700/800 Model 2.5 Portable Radio	\$5,567.50
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Communication Equipment Total			\$10,631.46
5. Training			
Quantity	Cost per Item	Item	Total
20	\$225.00	EMD Certification	\$4,500.00
40	\$225.00	EFD Certification	\$9,000.00
41	\$100.00	ProQA EMD Certification	\$4,100.00
5	\$550.00	ED-Q Training and Certification	\$2,750.00
1	\$3,700.00	EMD Instructor Academy	\$275.00
1	\$1,750.00	EMD Instructor Toolkit	\$1,750.00
1	\$275.00	Advanced Designated Infection Control Officer Training Course	\$275.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Training Total			\$22,650.00
6. Other/ Describe (Ambulance)			
Quantity	Cost per Item	Item	Total
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Other/ Describe (Ambulance) Total			\$0.00