



September 17, 2018

Greenville County Council
301 University Ridge, Suite 2400
Greenville, SC 29601

RE: CANEBRAKE FIRE DISTRICT

Honorable Chairman Kirven, Vice Chairman Meadows and Greenville County Council:

The Canebrake Fire District, South Carolina (the "District") was created to provide fire protection services in a portion of Greenville County, South Carolina (the "County") pursuant to the provisions of Title 4, Chapter 19 of the South Carolina Code and Ordinance No. 1328 enacted on October 23, 1984, as amended.

The County is empowered to issue general obligation bonds for any "authorized purpose", by virtue of Title 4, Chapter 15, as supplemented by Section 11-27-40 of the South Carolina Code.

The Board of Fire Control of the District is requesting the issuance of not-to-exceed \$1,500,000 General Obligation Bonds, Series 2018 (the "2018 Bonds"). The proposed 2018 Bonds will be used for the costs of acquisition, construction, renovation, installation, equipping, and furnishing of (i) a new fire station, (ii) fire prevention capital improvements and equipment in the District and (iii) related costs of issuance (the "Project").

The District's readiness and training meets a high standard for fire service provision, and we currently maintain an ISO rating of 3/3Y. The District believes that while there will not be an immediate impact on its ISO rating, it will allow them to attract and retain firemen, as well as provide them with better training facilities, both of which can affect the ISO rating positively in the five to ten year range.

The District continues to find the most cost-effective solutions to provide for increasing operational costs, replace outmoded equipment, and providing for facilities. FY2018 - 2019 projected revenues are \$591,000 and operational and capital expenditures (inclusive of contingency and exclusive of reserves) are projected at approximately \$417,600. The current millage for the District is 37 mills including 20.1 mills for operations and 16.9 mills for reserve account. The current millage levels are sufficient for the proposed Project, so ***no millage increase is requested for the 2018 Bonds.***

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We would like to make you aware of the following:

- The District covers approximately 26 square miles and is staffed by four full-time employees and approximately 25 volunteers. The District is comprised of approximately 99% residential and 1% business properties, serving an approximate daytime / nighttime population of 4,000.
- The District is currently revising its Standard Operating Procedures & Guidelines.
- The District has an independent auditor prepare audited financial statements.
- The *most important reason* for these improvements is to improve upon the services that we provide to the District's citizens.

Attached you will find Projected Cash Flow Model; the Capital Improvement Plan (the "CIP") the Resolution adopted in support of the CIP; the Fire District Millage Request Application (no millage increase requested); and the FY18 Audited Financial Statement. Please review the attached information and let us know if you have any questions. Thank you very much for your continued support and consideration for the District.

Very truly yours,



Zac Terry
Chief

TL:gw

Attachments

Canebrake Fire Department, South Carolina
 Projected Cash Flow Model
PRELIMINARY: SUBJECT TO REVIEW, REVISION AND FUTURE CONDITIONS

	Audited ⁽¹⁾		Projection				
	2018	2019	2020	2021	2022	2023	
Revenues							
Property Taxes	\$560,805	\$560,994	\$589,044	\$618,496	\$649,421	\$681,892	
Miscellaneous Income	\$22,597	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	
Total Revenues	\$583,402	\$590,994	\$619,044	\$648,496	\$679,421	\$711,892	
Operating Expense							
Accountant	\$1,965	\$4,500	\$1,500	\$5,000	\$1,500	\$5,000	
County Taxes	\$321	\$400	\$400	\$400	\$400	\$400	
Communications		\$25,000	\$25,000	\$15,000	\$15,000	\$18,000	
Dues	\$125	\$600	\$650	\$650	\$650	\$650	
Equipment	\$63,312	\$40,000	\$45,000	\$50,000	\$55,000	\$60,000	
Fire Prevention		\$1,100	\$1,300	\$1,300	\$1,300	\$1,300	
Insurance	\$14,502	\$15,000	\$20,000	\$20,000	\$20,000	\$20,000	
Building Maintenance	\$14,785	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	
Payroll	\$188,654	\$235,000	\$281,750	\$290,200	\$298,900	\$306,000	
Personnel Physicals		\$4,000	\$4,000	\$4,500	\$5,000	\$5,000	
Supplies & Office Equipment	\$4,986	\$2,500	\$3,000	\$3,000	\$3,000	\$3,000	
Training	\$7,690	\$6,000	\$6,000	\$6,000	\$7,000	\$7,000	
Travel	\$15,682	\$20,000	\$22,500	\$25,000	\$27,500	\$30,000	
Utilities	\$9,063	\$10,500	\$13,000	\$14,000	\$15,000	\$15,000	
Truck Maintenance	\$14,356	\$14,500	\$15,000	\$15,500	\$16,000	\$16,500	
Fuel	\$7,534	\$8,500	\$9,500	\$11,000	\$12,500	\$12,500	
Contingency		\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
Total Operating Expense	\$342,975	\$417,600	\$478,600	\$491,550	\$508,750	\$530,350	
Capital Outlay							
Net Operating Revenues	\$240,427	\$173,394	\$140,444	\$156,946	\$170,671	\$181,542	
Debt Service Fund							
Interest Paid	\$3,604						
General Obligations Series	2018 Projected		\$126,300	\$126,300	\$126,300	\$126,300	
Net Debt Service Payable	\$3,604	\$0	\$126,300	\$126,300	\$126,300	\$126,300	
Surplus/Deficit	\$236,823	\$173,394	\$14,144	\$30,646	\$44,371	\$55,242	
Fund Balance Beginning of the Year	\$232,076	\$468,899	\$642,293	\$656,437	\$687,083	\$731,454	
Surplus/Deficit	\$236,823	\$173,394	\$14,144	\$30,646	\$44,371	\$55,242	
Fund Balance End of Year	\$468,899	\$642,293	\$656,437	\$687,083	\$731,454	\$786,696	

⁽¹⁾ 2018 Audited Statement of Cash Flows, excluding Depreciation.

CANEBRAKE FIRE DISTRICT, SOUTH CAROLINA
Capital Improvement Program

DESCRIPTION	FUNDING SOURCE	FY2019	FY2020	FY2021	FY2022	FY2023	TOTAL
New Fire Station	GO Bonds	\$ 1,400,000					\$ 1,400,000
Radios, renewals	Normal operating budget	\$ 4,000	\$ 4,000	\$ 2,000	\$ 4,000	\$ 4,000	\$ 18,000
Equipment for new station	Normal operating budget	\$ 6,000	\$ 3,000				\$ 9,000
Cascade System Encapsulater	Normal operating budget		\$ 12,000				\$ 12,000
Signage	Normal operating budget	\$ 15,000					
Compressor for air packs	Normal operating budget			\$ 30,000			
Turn out Gear	Normal operating budget	\$ 12,000	\$ 12,000	\$ 12,000	\$ 13,000	\$ 13,000	
Hoses & Ladders for Trucks	Normal operating budget	\$ 3,000	\$ 6,000	\$ 6,000	\$ 8,000	\$ 8,000	
Sub Station Renovation	Normal operating budget		\$ 3,000		\$ 5,000		
Skid Unit for Brush Truck	Normal operating budget				\$ 15,000		\$ 15,000
Truck Refurbishment	Normal operating budget		\$ 5,000		\$ 10,000	\$ 15,000	\$ 30,000
Jaws of Life	Normal operating budget					\$ 20,000	\$ 20,000
Total		\$ 1,440,000	\$ 45,000	\$ 50,000	\$ 55,000	\$ 60,000	\$ 1,650,000

RESOLUTION

A RESOLUTION TO APPROVE AND ADOPT A LONG TERM CAPITAL IMPROVEMENT PLAN FOR THE CANEBRAKE FIRE DISTRICT, GREENVILLE COUNTY, SOUTH CAROLINA

Whereas, the Canebrake Fire District (the "District") is a special taxing district within Greenville County (the "County") established to provide fire suppression and other fire protection related services residing in the District; and

Whereas, in order to provide the required services and to meet the fire protection needs to the residents of the District, certain capital improvements must be undertaken; and

Whereas, proper planning and management for the provision of fire services in the District requires a long-range capital improvement plan (the "CIP") to keep up with and adequately respond to the growth and demand for service in the District; and

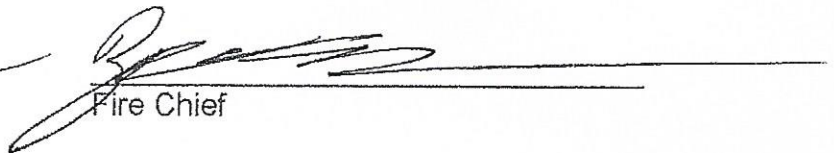
Whereas, it is the finding of the District Commission and Fire Chief that not only is the CIP necessary to adequately serve the needs of the residents of the District, but if implemented, will continue to enhance the level of those services; and

NOW, THEREFORE, BE IT RESOLVED that the District Commission hereby approves the CIP for the District that is attached hereto and made a part hereof by reference.

IT IS FURTHER RESOLVED that the Commission and Fire Chief design and carry forward a plan to implement the CIP and seek adequate required approvals from Greenville County to fund the CIP.

DONE IN REGULAR MEETING this ___30th___ of August 2018.


Chairman


Fire Chief

ATTEST:


Secretary



Fire District Millage Request Application

Contact Information

District Name: Canebrake State FDID Number 23234
Fire Chief's Name Zac Terry Email: zterry@canebrakefd.com
Mailing Address 100 Hillside Church Road City, State, Zip Fountain Inn, SC, 29644
Contact Person's Name: Zac Terry Email: zterry@canebrakefd.com
Address: 100 Hillside Church Road City, State, Zip Fountain Inn, SC, 29644
Phone: 864 862 5108 Fax: 864 862 0128

Financial Operations

Please Check One of the Following Options:

- Our district is seeking to maintain our current millage rate
 Our district is seeking a millage rate increase
 Our district is seeking bond, lease purchase transaction approval

FD Annual Budget \$552,600 Value of One Mill \$14,369 (2017)
FD Current Millage Rate 37 Value of Total Millage \$531,653 (2017)
Taxes collected last fiscal year (July 1-June 30) \$558,912
Supplemental non-tax income last fiscal year (grants, fundraisers, etc.) \$20,732

Staffing

Deployable:
Number of Paid Firefighters 4 Number of Volunteer Fire Fighters 25
Non-Deployable:
Number of Administrative Staff 0 Communications 0

***For the following financial measurements, please provide a dollar amount.
(Any additional pertinent information can be detailed in an attached sheet.)***

Debt Service 0
(include annual amount of any/all payments on stations, apparatus, and equipment)

Operating Expenses \$401,492
(include all normal operating expenses, including operational overhead and salary expenses)

Reserve/Savings ~150,000
(include any/all reserve and/or savings currently on hand for breakdowns, purchases or replacements)

When did your district last request a millage increase? 2016

Was your request granted? yes

If so, please detail your accomplishments with the additional revenue? The main accomplishment is that Canebrake now has paid staff on call 24 hours / day, 7 days/ week.

Performance Data

ISO Rating _____ 3 _____	Year Rating Received _____ 2015 _____
Population Served (daytime) _____ 4500 _____	Population Served (nighttime) _____ 3800 _____
Number of Households _____ 1375 _____	Number of Businesses _____ 20 _____
Total Number of Calls Last Year (fiscal year?) _____ 431 _____	
Number of Structure Fires _____ 9 _____	Number of MVA's _____ 46 _____
Number of Medical Calls _____ 344 _____	Number of Brush Fires _____ 9 _____
Number of Vehicle Fires _____ 11 _____	Number of Public Service Calls _____
Number Mutual Aid Calls Sent _____ 9 _____	Number Mutual Aid Calls Rec'd _____ 14 _____
Number of Hazmat Calls _____ 3 _____	Number of Rescue Calls _____ 3 _____

*For the following questions, please circle or highlight "Y" for Yes or "N" for No.
(Any additional pertinent information may be provided in a separate sheet.)*

- Is your district registered with the State Firefighter Mobilization? Y / N
- Does your district participate in the South Carolina Fire Incident Reporting System? Y / N
- Is your district in compliance with the SC Firefighter Registration Act? Y / N
- Does your district meet requirements of OSHA Standard 1910.30 for Infectious Disease Control? Y / N
- Does your district perform annual SCBA fit testing on all active personnel? Y / N
- Do your district's firefighters meet minimum OSHA training requirements? Y / N
- Does your district perform annual testing on all ground and aerial ladders to meet NFPA standard? Y / N
- Does your district meet all NIMS requirements? Y / N
- Does your district have a fire prevention program? Y / N
- Does your district have a Fire Safety inspection program? Y / N
- Does your district have a pre-fire plan program? Y / N
- Does your district meet minimum hose testing requirements? Y / N
- Does your district meet minimum pump testing requirements? Y / N
- Does your department meet minimum apparatus requirements? Y / N
- Does your district meet minimum equipment on apparatus requirements? Y / N
- Does your district have a preventive maintenance program for your apparatus? Y / N
- Does your district provide physicals to all members? Y / N
- Do all of your members meet the minimum training requirements for their specific job titles? Y / N
- Does your district meet minimum communication requirements? Y / N
- Does your district meet Narrow Band Requirements? Y / N
- Does your district house an EMS vehicle? Y / N

For the following questions, please provide the more detailed information necessary to understand the complexities for your district. You may attach separate sheets as necessary to fully answer the questions.

1. Please describe any businesses or structures which require special equipment or represent potentially dangerous calls.
The most dangerous item in the district is Hwy 418. It is a major thoroughfare between I-385 and I-85 with much transport truck

traffic, and many high speed accidents each year. Also noteworthy is the Cedar Falls park, which is very large, with swift water, and very busy with people.

2.

There are two large schools in the District, Ralph Chandler Middle School, and Fork Shoals Elementary School, as well as five large churches such as Fork Shoals Baptist.

3. Please list any mutual aid agreements or operational or resource sharing agreements your district participates in with other fire districts. Canebrake has 'automatic' mutual aid with Fountain Inn, Dunklin, and South Greenville.

4. Please describe how, if at all, the requested millage increase will impact your district's ISO ratings. Canebrake received a millage increase in 2016, Thank you. No additional millage increases are foreseen.

5. Please describe the tax-exempt properties in your district and the services you provide to these entities. The two large schools are Fork Shoals Elementary and Ralph Chandler Middle School. Canebrake conducts fire prevention training at Fork Shoals.

Please assign a priority rating to your millage increase request from the following options: _____

Priority 1: Without the increase, we cannot continue to provide the level of service that we are giving currently. Our ISO ratings could be affected negatively. The need is dire.

Priority 2: Without the increase, we cannot purchase needed equipment to improve the level of service we are currently giving. ISO ratings may or may not be improved. This priority level also allows for needed specialty equipment to be acquired.

Priority 3: Without the increase, we can continue to provide excellent service to our district, but the increase will allow us to improve our operation in an exemplary way. ISO ratings may potentially be improved.

Opportunity for Council person(s) statement:

I, _____, County Council representative to this fire district, **Support / Do Not Support** this request.

I, _____, County Council representative to this fire district, **Support / Do Not Support** this request.

I, _____, County Council representative to this fire district, **Support / Do Not Support** this request.

Please include with your application the following documents:

- A formal letter from the Commission stating the intentions to either maintain or increase millage;
- Last year's financial audit;
- A five-year plan (spreadsheet) showing projected revenues as well as operating and capital expenditures;
- Any background information necessary to justify the need of a millage increase; and
- A signed resolution from the governing body approving the operating/capital plan and millage increase.

All applications should be mailed or emailed to:
Greenville County Finance Committee
Attn: John Hansley, Deputy County Administrator
301 University Ridge, Suite 2400
Greenville, SC 29601

or

jhansley@greenvillecounty.org