

Greenville County Human Relations Commission

2018 Financial Empowerment Center Implementation Grant

Greenville County Human Relations Commission

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Application Form

Instructions

Summary

The Cities for Financial Empowerment Fund (CFE Fund) invites successful FEC Public Planning Grantees to apply for Implementation phase funding. The focus of the Implementation phase is the actual launch of the local Financial Empowerment Center (FEC). If selected, the Grantee will receive matching funds and significant technical assistance for two years to launch and operate its Financial Empowerment Center initiative.

The CFE Fund will only review submissions from Planning Grantees who are eligible to apply, as detailed in the Implementation Grant Eligibility Checklist.

Proposal Timing

Implementation Proposals will be accepted from successful Planning Grantees on a rolling basis based on their launch timeline, as agreed upon with CFE Fund.

General Applicant Information

Local Government Entity*

Greenville County Human Relations Commission

Please provide the primary contact information for the Implementation Phase, if different than the user submitting this application:

Primary Contact Name

Dr. Yvonne Duckett

Primary Contact Phone

8644677095

Primary Contact Email

yduckett@greenvillecounty.org

Fiscal Sponsor

If chosen to receive this grant, will your organization use a fiscal sponsor to receive funds? If yes, please provide the name, organization type, EIN and contact information for your fiscal sponsor.

n/a

Questions

Projected Program Scope

Please provide estimates for each field below that reflect current thinking on program scope. The CFE Fund anticipates these numbers will change during the course of further planning.

Question 1*

Total number of nonprofit (or local government) financial counseling providers

1

Question 2*

Total number of full-time equivalent counselors

3

Question 3*

Total number of clients served in Year 1

500

Question 4*

Total number of partnerships in place by launch (# of organizations/agencies either serving as referral, co-location, or programmatic integration partners)

11

Question 5*

Total number of FEC locations

8

Question 6*

Total match funding secured

248480

Question 7*

Total annual budget

398060

Local Government Program Oversight

Question 8*

Please indicate if the FEC work will remain with the local government entity currently overseeing the Planning Grant

Yes

If no, please provide an overview of the new government entity, an explanation for why and how the FEC will fit within this entity and plans for the transition.

Question 9

Name of the Local Government Program Manager who will oversee all aspects of the Financial Empowerment Center work.

To be determined

If a Manager has not yet been identified, describe the recruitment strategy and projected timing for the hire.

GCHRC has merged the Local Government Manager and the Nonprofit Program Manager positions into a single position who will be an employee of GCHRC and report directly to Dr. Yvonne Duckett, Executive Director. The position description has been finalized and approved. We plan to announce the position opening on the Greenville County website as soon as CFE funding is released. We will also promote the position through our network of partners and through social media. We intend to complete the selection process and make a hire before the end of September.

If the Manager is an existing staff person, with current job responsibilities, describe in detail how the FEC work will be incorporated into the person's workload and the percentage of time that will be dedicated to the FECs. Please provide a resume (as an attachment). Please note this person will need to fulfill all the responsibilities, described in the Local Government Program Manager job description.

N/A

Question 10*

Describe the roles of other City/County staff members who will provide support for the Financial Empowerment Center initiative.

The FEC Program Manager will be a direct report of Dr. Yvonne Duckett, Executive Director of Greenville County Human Relations Commission. The FEC Program Manager will conduct fundraising for the FEC program, manage program marketing, oversee the hiring, training, and performance of financial counselors, manage partnerships, and oversee all other aspects of the FEC program. Dr. Duckett will assist the FEC Program Manager with these responsibilities and will meet weekly with the FEC Program Manager during the first six months of program operation.

GCHRC will hire a new, part-time administrative support staff member to oversee all scheduling for the FEC financial counselors. This person will field calls to our toll-free number from citizens who wish to make appointments. They will also assist with database management and reporting outcomes for the FEC program.

Monica Culbreath, GCHRC Compliance Officer, will assist with reporting outcomes of the FEC program.

Sara Carter is currently our bilingual financial literacy coordinator, working in a part-time capacity. She has just transitioned to full-time employment and will serve in the FEC financial counselor role, undertaking counseling in two of the satellite locations. She will continue to teach financial literacy classes, and it is our intention that class participants who would like individual counseling will become part of Sara's caseload of FEC clients.

Greg Burgess, our HUD/AARP approved HECM counselor, will provide highly specialized counseling to FEC clients who are referred by another FEC financial counselor. Only FEC clients seeking a reverse mortgage

or requiring other specialized assistance will be referred to Greg. Greg is currently one of only two HECM counselors in our state who has been certified by AARP and HUD.

Ginny Stroud, Community Development Administrator for the City of Greenville, will serve as the City's representative and primary liaison for all matters pertaining to the FEC program. She will continue to serve on the FEC Advisory Committee and promote the FEC program among City of Greenville departments and constituents. With Ginny's assistance, the City has committed \$20,000 in Community Development Block Grant funding towards the inaugural program year.

Question 11*

Provide an overview of how the Local Government Partner anticipates coordinating efforts with and managing the performance of the nonprofit counseling provider(s).

Given the agency's strong history of financial counseling, GCHRC is performing both local government partner and nonprofit counseling provider roles.

Question 12*

Describe the roles of any additional partners (government, nonprofit, funders, etc.) during this next phase of work. Specifically, those who have been part of the Planning process, including the Advisory Group.

The FEC Advisory Committee has consisted of individuals representing a broad cross-section of businesses, government agencies, and nonprofit organizations, including:

- Greenville Dreams
- State of Inclusion
- ReWa
- Med-Pro
- City of Greenville
- Greenville Housing Authority
- Greenville County
- Greenville Heritage Federal Credit Union
- Community Works Federal Credit Union
- Greenville County Library System
- United Way of Greenville
- BB&T
- Greenville County Redevelopment Authority
- South State Bank
- Flagstar Bank Mortgage
- SHARE
- Resurgent Capital Services
- Simpsonville Chamber of Commerce

Many of these partners will be directly involved in the FEC program by serving as co-location sites or referral partners. We intend to continue engaging the advisory committee in an ongoing capacity throughout the first year of program operations. In particular, the marketing subcommittee will be engaged in assessing our marketing efforts and planning future marketing efforts.

Question 13*

Briefly describe how the sustainability of the FEC as a free local government public service will be prioritized from the onset of the program.

Greenville County Council Chairman Butch Kirven has been an early and avid supporter of the FEC program, convening a meeting of the mayors of each municipality in the County during May to invite support of the FEC program at the municipal level. We have already begun discussions with local municipalities to secure their financial support for the program after the pilot year. Many of the local mayors are willing to consider providing funding after they see the first-year program results and better understand how residents are improving their financial stability. Further, GCHRC has a strong programming history and record of success with government partners, particularly the City of Greenville which has committed funding to the FEC program. As we can demonstrate the impact of the FEC program on our residents and the overall community, we anticipate having a stronger case for support and receiving continued or increased funding from these sources in subsequent program years.

Our fundraising for the initial program year has demonstrated broad support from across the government, corporate, and grantmaking sectors in our community. We have raised more funding than needed for our first-year program budget, and we will apply the excess funding towards year two. We have made additional funding requests that are pending and will continue to submit requests for the remainder of the year, with a goal of completing year two fundraising by December 31. GCHRC has an excellent reputation among local funders for delivering strong program results, and funders have been very receptive to supporting the adoption of the nationally-recognized FEC model for the benefit of Greenville's citizens. A hallmark of Greenville's revitalization and economic success has been public-private partnerships, and we anticipate that Greenville FEC will follow this trend and become a regional example for FEC program funding.

Question 14*

What are any anticipated program oversight challenges and proposed ways that the local government entity overseeing the FEC will overcome them?

Since the FEC program will be implemented in-house by GCHRC, we do not anticipate having the types of oversight issues that communities who outsourced their financial counseling have experienced. GCHRC has a long and distinguished history of providing direct services to our citizens and maintaining the highest standards of professionalism and best practices. We will ensure that our staff have completed the required preservice training and have access to ongoing, high-quality professional development. We have already begun weekly staff trainings for the next two months that will be led by Dr. Duckett and based on the training she recently completed with Neighbor Works America, the homeownership counseling certification program for program managers and executive directors.

Question 15*

Provide an updated strategy of how the FEC will be aligned with the Mayor's priorities.

A key goal for the City of Greenville is to provide expanded economic opportunities for its citizens, which directly relates to the FEC program's goals. The City has included a goal of supporting and assisting GCHRC in structuring the FEC program in its 2018-2019 Annual Action Plan.

Financial Counseling Provider

Question 16*

Name of Financial Counseling Provider(s):

Greenville County Human Relations Commission

Question 17*

Are the provider(s) a nonprofit or government entity?

Government entity

Question 18a*

Explain the process to date for selecting this provider(s), key factors for their selection and their comparative advantage to other providers that may have been considered.

N/A

Question 18b

If the selected financial counseling provider(s) contract has not been finalized, provide a detailed overview of the process underway and next steps to finalize procurement with the selected provider(s), including the projected timeframe. Providers must be selected before this application is submitted.

N/A

Question 19*

Provide a cover letter signed by the Executive Director of the nonprofit(s) or the comparable person at the local government provider asserting a commitment to the program and identifying the key staff who will be managing and operating the FEC.

GCHRC Letter of Commitment - FEC.pdf

Question 20*

Organization(s) mission and overview

Founded in 1972, Greenville County Human Relations Commission (GCHRC) works to improve the quality of life in the County of Greenville by promoting positive community relations and equal opportunity. Our primary areas of work are in the areas of financial education, homeownership and housing counseling, and fair housing.

Financial Education: From December 2016 to November 2017, GCHRC led 53 financial literacy classes and served 1065 clients. Of 1065 clients served, 216 improved their financial capability by either increasing savings and/or decreasing debt; 118 were assisted with receiving reverse mortgages; 152 were protected from mortgage default; 73 were assisted with modifications; and 251 attended homebuyer education classes.

Homeownership: GCHRC partners with the City of Greenville to implement the Key Homeownership Program, which provides individual counseling and financial education to prepare low-to-moderate income citizens for homeownership. Since implementing this program in 2011, 48% of participants have successfully closed on a home, becoming first-time homeowners. GCHRC also partners with Greenville Housing Authority to provide the Homebuyer 101 program. Since launching the program in 2017, eleven individuals have completed Homebuyer 101, and seven families have purchased a home.

Fair Housing: GCHRC receives funding from HUD's Fair Housing Initiative Program to serve as counselor, investigator, and advocate for tenants and pre-purchase homebuyers who are at-risk or victimized by illegal housing and mortgage practices. In the last year, GCHRC has counseled over 100 individuals with fair housing complaints, conducted fair housing training at a dozen homebuyer workshops, hosted over a dozen free community workshops on fair housing, and held a Fair Housing Month training event attended by 100 realtors, mortgage lenders, developers, and other professionals in the housing industry.

Question 21*

Explain how the selected provider(s) has the organizational capability (financial and operational) to perform the administrative and programmatic responsibilities related to the delivery of the financial counseling, including the responsibility of hiring and supervising financial counselors, community outreach, data tracking, partnership development, and collaborative partnership with the Local Government, that are necessary to meet FEC benchmarks outlined in this proposal.

Greenville County Human Relations Commission currently employs ten staff members and operates with a nearly \$500,000 budget annually. GCHRC has performed financial and housing counseling for decades, including hiring and managing a staff of five financial and housing counselors. GCHRC also employs an executive director, administrative assistant, compliance officer, and two additional administrative support personnel. Current employees possess a combined sum of more than a century of relevant experience in housing counseling, financial counseling, nonprofit management, and the financial industry. We plan to expand our staff by an additional five positions to accommodate the increased workload of the FEC program.

Through our current financial counseling, housing counseling, and fair housing work, we have demonstrated a strong capacity for conducting community outreach. We regularly hold free workshops at community centers, host community events for Fair Housing Month, and participate in other free community events held by partners like the library system. Through our HUD Fair Housing Initiative Program grant, we have reached over 500,000 Upstate residents with information about fair housing in the last two years.

GCHRC has placed a strong emphasis on data tracking and reporting to inform program evolution and build trust with our funders and partners. We use RX Office, a best-in-class software product, to manage client information, demographics, and outcomes. When we switched to this software in 2015, our staff underwent weekly training sessions for several months to properly prepare for using the system and inputting information correctly. We have experience providing reports to federal, state, and local funders and have maintained an excellent reputation in grant compliance. Our compliance officer, Monica Culbreath, has twenty years of experience in the field of education, having served as a program director at Pennsylvania Clinical School and a consultant for Greenville-based "Solving the Puzzle" which serves low-income families. She is also a member of AFCPE (Association for Financial Counseling & Planning Education). We intend to maintain the highest standards for our FEC program data and will conduct regular internal audits and checks to ensure that accurate records are kept.

Regarding partnerships, GCHRC maintains formal partnership agreements with 28 local nonprofit, government, and business partners. We anticipate managing a similar number of partnerships for the FEC program, which will include overlap from our existing partnerships.

Collaboration with local government has been a key element in our programming success. We contract annually with both the City of Greenville and Greenville County Redevelopment Authority (GCRA) to provide fair housing education and counseling. We also contract with GCRA to provide homelessness prevention and rapid rehousing services. Further, GCHRC is an expert contributor to numerous planning and analysis documents that guide anti-poverty efforts in our community. GCHRC contributes to both the City and County of Greenville's five-year consolidated plans that are submitted to the U.S. Department of Housing and Urban Development (HUD). In addition, GCHRC develops its own Analysis of Impediments which is shared with partners and incorporated into these comprehensive planning documents.

Question 22a

Identify the Nonprofit Program Manager(s) who will oversee all aspects of the Financial Empowerment Center.

Please see our response to Local Government Program Manager above.

Question 22b

If a Manager has not yet been identified, describe the recruitment strategy and projected timing for the hire.

N/A

Question 22c

If the Nonprofit Program Manager(s) is an existing staff person, with current job responsibilities, describe in detail how the FEC work will be incorporated into the person's workload and the percentage of time that will be dedicated to the FECs. Please provide a resume (as an attachment). Please note this person will need to fulfill all the responsibilities, described in the Nonprofit Program Manager job description.

N/A

Question 23*

Provide an overview of the providers' experience with the delivery of financial counseling or coaching (if the organization has no experience, then provide details on relevant experiences that support their capability to effectively deliver the FEC model).

GCHRC's expertise in financial counseling and program administration derives from a strong history of providing financial education and counseling programs. Last year, GCHRC led 53 financial literacy classes and served 1,065 clients. Of 1,065 clients served, 216 improved their financial capability by either increasing savings and/or decreasing debt; 118 were assisted with receiving reverse mortgages; 152 were protected from mortgage default; 73 were assisted with loan modifications; and 251 attended homebuyer education classes. In the last three years, when contacted twelve months after concluding their financial counseling, 1,700 clients were able to start, maintain, or increase their savings, 1,709 clients were able to improve their debt to income ratio, and 1,333 clients had increased their credit score.

In addition to our financial education and counseling work, GCHRC serves as Greenville County's HUD-designated Housing Counseling Agency and Fair Housing Agency. GCHRC implements two homebuyer education programs, the Key Homeownership Program (in partnership with the City of Greenville) and Homebuyer 101 (in partnership with Greenville Housing Authority). Combined, these programs have helped over 200 local families become first-time homeowners. GCHRC also receives funding from HUD's Fair Housing Initiative Program to serve as counselor, investigator, and advocate for tenants and pre-purchase homebuyers who are at-risk or victimized by illegal housing and mortgage practices. In the last year, GCHRC has counseled over 100 individuals with fair housing complaints, conducted fair housing training at a dozen homebuyer workshops, hosted over a dozen free community workshops on fair housing, and organized a Fair Housing Month training event attended by 100 realtors, mortgage lenders, developers, and other professionals in the housing industry.

Current certifications and accomplishments that demonstrate our experience and expertise include:

- Counselor's Corner 2018 Financial Literacy Counselor of the Year – Presented to Greg Burgess
- Counselor's Corner 2018 Partner of the Year – Presented to Dr. Yvonne Duckett
- National Community Reinvestment Coalition – 2018 Community Partner of the Year – South Region
- Veterans Affairs Volunteer Certification (2016)
- Certificate of Adoption, National Industry Standards for Homeownership Education and Counseling (2016)
 - National Community Reinvestment Coalition, Member Housing Counseling Network
 - Authorized Access User for HopeLoanPort/Loss Mitigation Portal
 - SC HELP Foreclosure Prevention Site
 - AARP/HUD Approved Reverse Mortgage/HECM Counseling Provider (One of two in South Carolina)
 - United Way of Greenville County Community Partner and IDA Site

- 2012 Palmetto Housing Award Recipient for Creative Partnerships
- National Association of Counties - Achievement Award for Key Homeownership Program
- National League of Mayors and National Association of Realtors Award for Building Public/Private Partnerships
- HUD Award for Excellence in Fair Housing

Question 24

If the provider(s) already provides similar services, please identify how services will be merged (or kept separate) and how multiple services models will coexist.

All financial counseling will now fall under the wing of the FEC program. GCHRC will continue to provide housing counseling, landlord/tenant mediation, and fair housing counseling to meet the obligations of other grants and contracts. Those activities will be completed by our certified housing counseling employees who will not take on any role within the FEC program. FEC financial counseling will be completed by the four FEC counselors – three new hires, and one current employee, Sara Carter, who will take on FEC counseling duties while continuing to teach group financial literacy classes. Sara has recently transitioned from part-time to full-time employment to create increased capacity for her expanded role.

Because of our other contracts and obligations, we will have the capacity to refer FEC clients in need of housing or fair housing counseling to our in-house housing counselors, just as we would refer a client to an outside partner for other services like workforce development. Our FEC clients will benefit from the expertise we can offer from several highly trained counselors on our staff who have experience in specialized areas. For example, Greg Burgess, our HECM counselor who will assume some FEC counseling duties, is one of only two HUD-certified reverse mortgage counselors in South Carolina and was recently asked to join the committee that determines the exam questions for counselors seeking this certification. He also leads credit counseling train-the-trainer courses for the South Carolina Association for Community Economic Development. Gina Wong, our senior case manager, while not taking a formal role in the FEC program, will also be available to assist FEC clients who have landlord/tenant disputes or high cost loans. Gina has over twenty years of experience in housing counseling and has specialized in conducting landlord/tenant mediations. Further, both Gina and Greg are state certified High Cost Loan Counselors.

Question 25*

Provide an overview of the providers' experience with data tracking, managing and reporting on critical program and client data points.

GCHRC uses RX Office, a best-in-class software system for tracking client information and outcomes. We provide quarterly 9902 reports to HUD, provide semi-annual reports to United Way of Greenville through their Apricot system, and provide dozens of other impact reports annually to funders, partners, and others. Our high rate of retention for contracts and grants indicates the trust we have built with funders and partners through our solid data management practices.

Question 26*

What is the staffing plan for the FECs, including number of counselors, hiring strategy, languages needed, counselor supervision, and data collection oversight?

We plan to engage four full-time counselors to operate our FEC – one counselor will be transitioned from our existing programs into the FEC program, and three additional counselors will be hired. Our hiring strategy is to post the open positions on the Greenville County website and share information with partners and via social media. One of our existing counselors is bilingual in English and Spanish, and we plan to hire a

second bilingual counselor. The FEC counselors will be supervised by the FEC Program Manager. Data collection oversight will be managed by the FEC Program Manager and our Compliance Officer.

Programmatic Partnerships

Identify all secured program partners. Please upload a completed Partnership Overview Grid to answer the following questions. For each partner, please provide:

- **Name & Description:** Name of the partner and organization description
- **Partnership Type:** Indicate the type of partnership -- referral, co-location or programmatic integration
- **Specific partnership within the organization:** Indicate if the partnership is for the entire organization or a specific program/service
- **Database:** If available, list the database(s) currently being used by the partner to collect client data
- **Data Points (for integration partners only):** Describe the data points that will be tracked to measure potential impact of the financial counseling on clients of the integration partner
- **Data-Sharing Agreement:** Indicate if there is (or will be) a data-sharing agreement
- **Number of Clients Referred:** Indicate the projected number of FEC clients referred per year from the partner
- **Cross-Training:** Indicate if and how the partner staff will be trained on the FEC model and processes
- **Space:** Describe the space available for the FEC counselor
- **Hours:** For partners that will host a counselor on site, note if plan is for it to be full- or part-time

Question 27*

Partnership Overview Grid Template

FEC Implementation Grant Attachment - Partnership Overview Grid.xlsx

Question 28*

Provide a signed letter of intent from each partner organization. The letter should answer the following:

- How do you plan to integrate financial counseling into your services?
- How will the financial counseling benefit your clients?
- At what point in your program would you anticipate financial counseling being most effective?
- Describe how you envision your clients being referred or connected to an FEC counselor?
- If you will be hosting a counselor on-site, what challenges do you anticipate experiencing in integrating the FEC counselor within your organization?
- How will you ensure a sufficient volume of clients are referred to and receive counseling?
- How will promote the FEC in your programs or sites?

**Merge all letters into a consolidated PDF*

FEC Partner Letters_all.pdf

Question 29*

Provide a brief overview for how partnerships will be managed, including approaches to monitoring numbers and readjusting services and client recruitment and engagement strategies.

The FEC Program Manager with support from Dr. Duckett will manage the partnerships in the FEC program. He or she will be responsible for monitoring numbers to determine if adjustments to services or client recruitment and engagement strategies are needed. During the first six months of the FEC program, Dr. Duckett will meet with the FEC Program Manager weekly to review data and discuss program evolution. These meetings will follow a weekly meeting with the FEC Program Manager and FEC financial counselors where trends, issues, and solutions will be discussed. Thus, the FEC Program Manager will be able to summarize the group discussions with Dr. Duckett and determine the best course of action for program evolution.

Clients will be recruited through our extensive marketing campaign, our referral and co-location partners, and our own referrals from participants in our financial literacy classes and other services. Based on the current high demand for our financial literacy and homebuyer education classes, we anticipate that the FEC program will have high demand.

We have budgeted funds for client engagement in our program budget. We plan to offer incentives such as gift cards to encourage clients to continue making progress on their personal financial goals.

FEC Operations

Question 30*

Please provide an overview of initial thinking on how to deploy counselors based on the program partnerships secured, specifically addressing needs based on geography, language, target population, accessible hours, local government priorities, etc.

Our goal is to have FEC program sites across the county to ensure that citizens with transportation barriers have a site in or near their community. We have also selected sites within several of the municipalities in our county to grow interest and engagement with local municipal officials.

We will have two bilingual financial counselors who will be deployed to our co-location partners with existing bilingual services and who serve a high percentage of Hispanic clients. One of our current counselors, Sara Carter, is bilingual, and we intend to hire a second bilingual counselor.

We have selected our co-location partners carefully, favoring organizations that are stakeholders in the communities where they are located and who have a track record of success leveraging partnerships to serve their communities. We also selected partners with larger buildings and multiple meeting rooms used by many groups so that FEC clients do not feel isolated or stigmatized during their visit. We tried to select locations that have a built-in audience for FEC services, are easily accessible to the public, and are already popular hubs where people are familiar with the organization and location. We want residents to feel comfortable meeting with their FEC counselor, and the locations we have selected serve a broad segment of the community. These sites are not viewed by the community as somewhere that is only meant for “needy” or “poor” people. We have also selected several partners with weekend hours that can accommodate clients who work traditional Monday-Friday schedules.

Question 31*

Detail plans for referrals from the FEC to other supportive services (employment, housing, access to benefits, tax preparation, legal, etc.).

Through our existing 28 partnerships, we already know who to refer clients to for most of the anticipated supportive services. This method of referring clients is already a well-executed step in our existing counseling programs, and we anticipate engaging the following existing partners:

- Community Works Carolina – provides homebuyer assistance and low-cost consumer loans
- Foothills Family Resources – GED program, workforce development and career readiness, self-sufficiency education
- Goodwill Industries – job training and placement, prisoner reentry assistance
- Greenville County Redevelopment Authority – homebuyer assistance, home repairs
- Greenville Health System – health care
- Greenville Housing Authority – housing and homebuyer assistance
- Greenville Literacy Association – GED, ESL, and adult education
- Greenville Technical College – certification, diploma, and degree programs
- Habitat for Humanity – homebuyer assistance
- Hispanic Alliance – navigating available community resources for Spanish-speaking residents
- Piedmont Catholic Charities – emergency aid, dental assistance, immigration and refugee services, ESL classes, senior support services
- Safe Harbor Women’s Shelter – domestic violence services
- Salvation Army – housing assistance
- SC Legal Services – legal assistance
- SC Works – Greenville County Workforce Development – job placement
- Slater-Marietta Health & Human Services – healthcare
- South Carolina Appleseed Legal Justice Center – legal services and advocate
- South Carolina Council on Aging – support services for senior citizens
- United Way of Greenville County – VITA tax preparation
- United Housing Connections – housing assistance
- United Ministries – crisis assistance, adult education, housing assistance, job readiness

Question 32*

How will the FECs equipment and telecommunications needs be met? A typical FEC has a desktop/laptop, filing cabinet, scanner, landline or mobile telephone and high-speed internet.

We have budgeted to purchase the needed equipment for each FEC financial counselor, including a laptop and mobile phone. Our co-location partners are aware of the site requirements set forth by the CFE Fund and can meet the requirements.

Funding and Projected Budget

Question 33*

Please complete the Secured Match Funding template for all match funding that has been secured. Upload this along with confirmation letters from each funding source as a consolidated PDF. For each funding source, include:

- Source Name
- Dollar Amount
- Funding term (start date, end date)
- Whether the funding is in-hand or committed
- Whether funding will be held by the local government or a fiscal sponsor
- Letter from funding source confirming grant award to support FEC. If committed, include the estimated date the funding will be in-hand.

ConsolidatedLetters_FundingSources.pdf

Question 34*

Funding Prospects

What is the overall strategy to secure Year 2 funding? If there are specific prospects, please mention the name of the funding source, any amounts already requested and the next step.

Since we have already secured more funding than needed for Year 1 operations, we are applying the balance towards Year 2. We are also continuing to submit requests that if awarded will be applied to Year 2 funding. Several funders have made multi-year commitments to the FEC program, and many have indicated verbally that they will continue to support the program in the future. We intend to have all Year 2 funding committed by December 31.

Specific prospects for Year 2 funding include:

- Jolley Foundation - \$20,000 (received in two-year grant awarded May 2018)
- Hollingsworth Funds - \$50,000 (will request in August 2018)
- Graham Foundation - \$20,000 (will request in September 2018)
- TD Charitable Foundation - \$7,500 (pending request was submitted in May 2018)
- City of Greenville
- City of Travelers Rest
- Greenville County
- BB&T
- Wells Fargo
- Additional requests are in development

Question 35*

Funding Sustainability

Please provide any preliminary plans for funding sustainability beyond Year 2.

We have already begun planting the seeds of sustainability in our funders and elected officials' minds. Our County Council Chairman, Butch Kirven, has already hosted a meeting of the local municipal mayors to discuss program sustainability. Dr. Duckett then held one-on-one follow-up meetings with many of the mayors. Through these discussions, many mayors have indicated interest in supporting FEC operations within their municipality and have asked to see impact numbers following the first program year. For example, the mayor of Travelers Rest has indicated that she would like to add the FEC program as a line item in their city budget once we know how many Travelers Rest citizens are benefitting from the FEC program. We plan to take a similar approach with the mayors of all municipalities in our county, by providing municipal-specific outcomes and then requesting site-specific support. We are also working with members of County Council to secure additional funding from Greenville County.

Question 36*

Please review the FEC Sample Budget Overview and upload a local budget that includes the projected costs of operating the FEC in Year 1. Use the text box below to provide a brief narrative. *Note: In-Kind contributions should be included in the budget, but do not count towards match requirement.*

FEC Project Budget.xlsx

Please see attached budget with narrative notes.

Marketing and Outreach

Question 37*

Detail the FEC outreach and marketing plan, specifically how general awareness for the FECs will be developed, and how outreach will be done in specific neighborhoods or to target populations. Please note the CFE Fund will be providing branding guidelines, as well as marketing templates.

GCHRC has adapted its successful Fair Housing public awareness campaign, which reached over 500,000 residents in our region, to create a marketing plan for the FEC program. The plan incorporates print, broadcast, and digital media.

We will distribute FEC program posters and fliers to more than 50 public sites throughout Greenville County. The materials will contain information about FEC services, locations, and contact information, and will be produced in English and Spanish.

GCHRC has partnered with COX Radio to run fair housing PSAs on several of its stations, and we plan to adopt this approach for use with the FEC program. Stations we plan to use include WJMZ 107.3FM and WHZT 98.1FM. JAMZ is an urban adult contemporary station whose target demographic is African-Americans between the ages of 25 and 54; JAMZ is the #1 radio station among black women aged 18 and over with one or more children and #1 among those whose household income is less than \$30,000 per year. WHZT is a rhythmic hit contemporary radio station more focused on the general market (65% white and 35% African Americans), but WHZT listeners are 124% more likely than the market average to be on Medicaid, Medicare, or other public assistance program. We will also utilize banner ads on the WJMZ website which receives approximately 175,000 hits per month from 17,800 individuals as well as the WHZT website which receives approximately 54,000 hits per month from 10,300 individuals.

We will also partner with a local Spanish language station, La Jefa 94.9FM, to information about the FEC program. La Jefa is a Hispanic Top 40 Latin Hits radio station programmed to service 100,000-plus Latinos living in the Greenville, Spartanburg, and Anderson market coverage area.

The FEC Advisory Committee's subcommittee for marketing has brainstormed additional ideas for promoting the FEC program, which including running ads on county buses and using billboards. The committee also identified specific groups with built-in audiences that could be partners in communicating the FEC program, and targeted outreach will be created for these organizations in Greenville:

- The faith community, focusing on the Interdenominational Ministerial Alliance, United Way's Faith-Based Roundtable, and the Greenville Area Interfaith Hospitality Network
- Greek organizations, including the National Pan-Hellenic Council of Greater Greenville as well as individual fraternity and sorority chapters in Greenville
- Local chambers of commerce, including the Hispanic Chamber of Commerce and the Minority Business Development Center
- Social Clubs, including Jack and Jill, 100 Black Men of the Upstate, and bicycle clubs
- Realtors and home builders, including the Home Builders Association of Greenville, the Greater Greenville Association of Realtors, and the Upstate Carolina Real Estate Investors Association

Further, a key role for the FEC Program Manager will be building relationships with local businesses and bankers to speak to employees about the FEC program. For local businesses, the FEC Program Manager will present ideas for marketing the FEC program within their organization and how the FEC program can help their employees relieve financial stress, a known drain on workplace productivity. For the banking community, the FEC Program Manager will present the idea of "It is better to say 'not yet' than 'no'" to loan seekers and invite banks to refer clients to the FEC program to improve their candidacy for loans.

Question 38*

What are the available local government public communications platforms and how will they be leveraged in support of the FECs?

Greenville County will promote the FEC program through new signage, the County newsletter, and information on its website. Both the City and County have an active social media presence that will be leveraged to promote Greenville FEC:

- City of Greenville Facebook page – 43,000+ followers
- Greenville County Facebook page – 3,700+ followers
- City of Greenville Twitter – 17,300+ followers
- Greenville County Twitter – 4,200+ followers
- City of Greenville YouTube page – 1,300 subscribers
- City of Greenville Instagram – 17,800+ followers
- Human Relations Commission Facebook page – 500+ followers

Counselor Training

As part of the FEC Implementation Proposal, eligible applicants are required to submit a Local Training Plan that details how counselors will be trained in accordance with the requirements and competencies detailed in the FEC Counselor Training Standards. This is a separate application that can be accessed on CFE Fund's grants portal by entering the access code "Training" on the top right-hand corner of the screen.

File Attachment Summary

Applicant File Uploads

- GCHRC Letter of Commitment - FEC.pdf
- FEC Implementation Grant Attachment - Partnership Overview Grid.xlsx
- FEC Partner Letters_all.pdf
- ConsolidatedLetters_FundingSources.pdf
- FEC Project Budget.xlsx



**Greenville
County**

Human Relations Commission

Dr. Yvonne Duckett
Executive Director
yduckett@greenvillecounty.org
(864) 467-7095
www.greenvillecounty.org/humanrelations

July 18, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

Dear Colleagues,

I am writing to affirm our commitment to the Greenville Financial Empowerment Center and to fulfilling all obligations set forth by our grant contract with the Cities for Financial Empowerment Fund. We are delighted to offer this program for the benefit of Greenville County residents, which represents a significant expansion of our financial counseling capacity.

As detailed in the implementation grant narrative, several existing GCHRC staff will be involved with the Greenville Financial Empowerment Center, including:

- Sara Carter, bilingual Financial Counselor
- Greg Burgess, Financial Counselor
- Monica Culbreath, Compliance Officer
- Yvonne Duckett, Executive Director

In addition, we will be making new hires for the FEC program manager, a part-time administrative assistant and counseling scheduler, and additional financial counselors.

Please don't hesitate to contact me if you require additional information beyond what we have submitted in the implementation grant. I can be reached at (864) 467-7095 or yduckett@greenvillecounty.org. I look forward to working with you for many years to come.

Sincerely,

Dr. Yvonne Duckett
Executive Director

Partnership Grid

Local Government Name: Greenville County Human Relations Commission

Name of Partner	Brief Organization Description	Partnership Type
Greenville County Workforce Development Board/SC Works	workforce development	Referral
Upstate Circle of Friends	serving at-risk youth, youth with special needs, and veterans	Co-location
Our Lady of St. Sebastian Church/Catholic Charities	church with food pantry and case management	Co-location
Greenville County Library System	promotes literacy, learning, and community connection	Co-location
Simpsonville Area Chamber of Commerce	unites and strengthens the local business community	Co-location
Sterling Center/Bon Secours St. Francis Health System	community center providing programs for youth, seniors, and the community; part of the healthcare system	Co-location
Soteria Community Development Corporation	prisoner reentry services	Co-location
North Greenville University Greer Campus	university for undergraduate, graduate, and online programs	Co-location
SHARE	Head Start provider, community action agency	Referral
Greenville Housing Authority	housing assistance and affordable housing	Referral
United Way of Greenville	community resource, VITA tax preparation	Referral

If for specific program within organization, please indicate:	Databases Used	Data-Sharing Agreement	# of Clients Referred
	n/a	No	20.00
multiple programs - see letter for details	n/a	No	200.00
Our Lady's Pantry	n/a	No	20.00
	n/a	No	20.00
	n/a	No	20.00
	n/a	No	100.00
	n/a	No	120.00
	n/a	No	100.00
	n/a	No	20.00
	n/a	No	20.00
Community Resource Guide, 2-1-1 phone system	n/a	No	20.00

Cross Training	Space (if hosting counselor)	Full or Part-time (if hosting counselor)
Intro to FEC Program	n/a	
Intro to FEC Program	office	Part-time
Intro to FEC Program	office	Part-time
Intro to FEC Program	private study rooms at 3 library branches	Part-time
Intro to FEC Program	conference room	Part-time
Intro to FEC Program	office	Part-time
Intro to FEC Program	conference room	Part-time
Intro to FEC Program	conference room	Part-time
Intro to FEC Program	n/a	
Intro to FEC Program	n/a	
Intro to FEC Program	n/a	

80
1938-2018



BUILDING COMMUNITIES
of Opportunity

tgha.net

The Greenville Housing Authority

122 Edinburgh Court
Greenville, South Carolina 29607
864-467-4250 / TDD 864-467-4203
TOLL FREE 844-411-TGHA (8442)

July 23, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

Dear Colleagues,

I am writing to confirm the intent of The Greenville Housing Authority (TGHA) to serve as a partner for the Greenville Financial Empowerment Center (FEC). We strive for family stabilization through partnerships that focuses promoting self-sufficiency and providing a stable housing environment for the families in Greenville County, SC. TGHA currently provides affordable housing options to over 4,000 families and the FEC program will be an important tool in our efforts to holistically support these families in their journey to self-sufficiency, leading to a cycle of wellness and a financially stable life.

We plan to introduce FEC financial counseling to the families we house through our Resident Opportunity and Family Self-Sufficiency Program (FSS). The provision of financial counseling alongside our education and technical training will prepare our clients to manage their finances once they have secured employment. Providing financial counseling to our FSS families will help strengthen these families' financial stability by providing this resource of information. Our families will be referred to the FEC program by TGHA's staff and can meet with an FEC counselor that we host on-site twice each week.

We currently partner with many other businesses, government agencies, and nonprofit partners to provide programs, and an on-site FEC counselor can be accommodated with our current resources. We estimate that we will refer 20 clients per month to the Greenville FEC program. The FEC program will be promoted through posters, fliers distributed with our backpack program, and announcements from our job readiness instructor.

We are delighted to partner with the Greenville County Human Relations Commission to host a Financial Empowerment Center. Please don't hesitate to contact Kimberly Reynolds at 864-371-6257 if you require additional information.

Regards,

Ivory N Mathews
Executive Director





June 27, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

Dear Colleagues,

On behalf of the Greenville County Library System (Library), I would like to confirm our intent to serve as an active partner with the Greenville County Human Relations Commission (GCHRC) in the implementation of the Cities for Financial Empowerment award to Greenville County.

The current partnership between GCHRC and the Library is strong, long-lasting and has benefitted our county in many ways. For more than five years, the Library has worked closely with the staff of GCHRC to present and promote regular, on-going financial literacy activities at Library locations throughout Greenville County. These include three annual "Money Smart Fairs," in addition to the on-going educational workshop series of "Credit-Smart" and "First-Time Homebuyer."

While these group classes and activities are of great value, the Library is excited to support the Financial Empowerment Cities (FEC) model that will offer an enhanced level of service to participants—specifically, individual financial counseling integrating client-based goal setting.

Working with the GCHRC staff, the Library will develop a schedule for regular reserved use of small conference rooms in the Hughes Main Library, downtown Greenville, and in branch libraries across Greenville County for individual counseling sessions.

FEC counselors will rotate their appointment schedule among Library locations, ensuring that counseling sessions are available in all geographic quadrants of the county. The scheduling of sessions and communication of client appointments will be coordinated by GCHRC staff.

To help promote awareness of the Cities for Financial Empowerment and the availability of individual counseling, the Library will use its current marketing resources including media communications and on-site poster display space.

Sincerely,

Beverly James
Executive Director

July 11, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

Dear Colleagues,


I am writing to confirm the intent of United Way of Greenville County to serve as a referral partner for the Greenville Financial Empowerment Center.

We plan to include information about FEC financial counseling on our regularly produced Community Resource Guide, which is distributed to hundreds of our partners across the Greenville Community. Through the United Way Association of South Carolina, we will also utilize the 2-1-1 system to refer members of our community seeking services to the Financial Empowerment Centers.

We currently partner with a number of other businesses, government agencies, and nonprofit partners to build a Cycle of Success in our community, and we believe that financial education is a key component to the success of those seeking to better themselves. Our investments into Financial Stability are greatly strengthened by our partnership with Greenville County Human Relations Commission, and we will champion their work in marketing the services available through the Financial Empowerment Centers.

We are delighted to partner with the Greenville County Human Relations Commission to refer members of our community to a Financial Empowerment Center counselor at any of their locations across Greenville County.

Sincerely,



Jennifer Harrill
Vice President of Strategy and Investment



July 16, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

Dear Colleagues,


I am writing to confirm the intent of Catholic Charities of SC - Piedmont Office to serve as a partner for the Greenville Financial Empowerment Center through Our Lady's Pantry community initiative. We strive for family stabilization through partnerships that focus on all needs to promote self-sufficiency and break the cycle of poverty and end hunger in the surrounding communities. With 750-800 clients in need projected to utilize our wellness food pantry and 25 clients who will be referred for case-management, the FEC program will be an important tool in our efforts to holistically support these adults in their journey to self-sufficiency, leading to a cycle of wellness and a financially stable life.

We will host an FEC financial counselor on-site at Our Lady's Pantry, which will house a client-choice food distribution operation, 2 classrooms for meetings and community education programs, and one private office for one-on-one services. We will refer clients selected to participate in the case-management program to visit with an FEC counselor so they can discuss their concerns and financial goals. It is our hope that clients will take advantage of this on-site service so they can move forward and attain self-sufficiency. We welcome the opportunity to serve the public through the FEC program and other partners, and plan to hold financial education classes for all interested pantry clients and the general public. Some of the topics include seminars for first time home buyers, fair housing classes for renters and clients who plan to buy a house, budgeting, and smart credit classes.

Our Lady's Pantry location is in the San Soussi area, which is home to over 3,000 households living below the poverty level, and is a convenient location for a community in need of the FEC program's services. We plan to start operations in September and offer FEC financial services in the fall. We will dedicate a private office in Our Lady's Pantry building for an FEC financial counselor who will be on-site two days each week. The office is equipped with a computer, telephone, and a file cabinet with lock to secure client data. We will promote the FEC program through posters, fliers, social media, and our newsletter and website.

We are delighted to partner with the Greenville County Human Relations Commission to host a Financial Empowerment Center counselor at Our Lady's Pantry. Please don't hesitate to contact me at 864-331-2629 if you require additional information.

Regards,


Maria Gray

Food Pantry Manager



SUNBELT HUMAN ADVANCEMENT RESOURCES, INC.
SHARE



254 South Pleasantburg Drive • Greenville, S.C. 29607
864-269-0700. Fax# 864-295-6151

Pamela S. Sims
Interim President/CEO

Pastor Curtis Johnson
Chairman, Board of Directors

July 18, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

To Whom It May Concern,

We are writing in support of our community's efforts to create Financial Empowerment Centers (FEC) throughout Greenville County in South Carolina.

SHARE is a Community Action Agency serving families and individuals in poverty, and for more than 50 years, we have implemented programs and initiatives to assist our neighbors in poverty to exit poverty and thrive. We are a willing to be a partner and a referral source for this effort.

SHARE's many programs and initiatives include operating 20 Head Start centers, helping the homeless obtain permanent housing, assisting the unemployed and underemployed to acquire job training and employment, building relationships between community volunteers and the poor through Circles, as well as youth leadership training, parenting classes, and rent and utility assistance.

SHARE has been and will continue to be a partner with the lead organizations (Greenville County Human Relations Commission and the City of Greenville) for the FEC. Having as many of our citizens become more financially stable is a mutual goal of SHARE and the FEC.

Sincerely,

Pamela S. Sims
Interim President/CEO
SHARE



July 12, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

Dear Colleagues,

I am writing to confirm the intent of the Simpsonville Area Chamber of Commerce to serve as a partner for the Greenville Financial Empowerment Center. With more than 400 business members representing 50,000 employees, the FEC program will be an important tool in our efforts to improve our local business community.

We will host an FEC financial counselor on-site for two days each week, where residents of Simpsonville and its vicinity can come for counseling. Appointments will be available during our regular business hours, and all appointments will be scheduled through the central scheduler at the Human Relations Commission. Further, our staff will be trained to refer inquiries and requests for appointments directly to the Human Relations Commission.

We will help to promote the FEC program through posters, social media, fliers, and information on our website. We estimate that 25 client meetings will take place at our location each month.

We are delighted to partner with the Greenville County Human Relations Commission to host a Financial Empowerment Center counselor. Please don't hesitate to contact me by phone at (864) 688-9551 or by email at amcgarity@simpsonvillechamber.com if you require additional information.

Sincerely,

A handwritten signature in black ink that reads "Allison McGarity". The signature is written in a cursive, flowing style.

Allison McGarity

President/CEO

Simpsonville Area Chamber of Commerce
100 West Trade Street • Simpsonville, South Carolina 29681
Phone: (864) 963-3781 • Fax: (864) 228-0003
www.SimpsonvilleChamber.com



July 12, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

Dear Colleagues,

I am writing to confirm the intent of Soteria Community Development Corporation to serve as a partner for the Greenville Financial Empowerment Center. Our primary service population is previously incarcerated individuals who need our support to transition back to society, and we serve approximately 150 clients annually. We empower these individuals and their families to reach a place of self-sufficiency, and the FEC program provides a critical component in this process, ensuring that these families establish healthy financial habits.

We plan to introduce FEC financial counseling once our clients' immediate needs have been met, such as housing, clothing, and food. The provision of financial counseling alongside our education and technical training will prepare our clients to manage their finances once employment has been secured. Our clients will be referred to the FEC program by their Soteria mentor and can schedule appointments with an FEC counselor who will be on-site twice each week.

We currently partner with a number of other businesses, government agencies, and nonprofit partners to provide services to our clients, and an on-site FEC counselor can be accommodated with our current resources. We currently provide transitional housing for sixteen men, provide three families with rental homes, and serve an additional 15 clients each month. We estimate that we will refer 12 clients per month to the Greenville FEC program. The FEC program will be promoted through posters, fliers, and discussions between clients and their mentors.

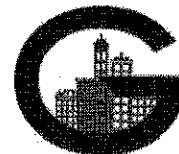
We are delighted to partner with the Greenville County Human Relations Commission to host a Financial Empowerment Center counselor at Soteria CDC. Please don't hesitate to contact me at (864) 272-0681 if you required additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jerry Blasingame", written over a horizontal line.

JERRY BLASSINGAME
EXECUTIVE DIRECTOR

Greenville County Workforce Development Board
Dean E. Jones, Director
225 S. Pleasantburg Drive, Suite C11, Greenville, SC 29607
Tel 864-467-3605 Fax 864-467-3603
Dejones@greenvillecounty.org
greenville.scworks.org



GREENVILLE COUNTY
Workforce Development Board

Preparing the workforce; growing our economy

July 17, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

To Whom It May Concern:

I am writing this letter to confirm the intent of the Greenville County Workforce Development Board (GCWDB) to serve as a referral partner for the Greenville Financial Empowerment Center (FEC).

We plan to include information about the FEC financial counseling within the local American Job Centers (via SC Works), in which over 15 Federal/State/Local workforce development and human service agencies co-locate in order to provide comprehensive employment and training services to job seekers. On average, over 1100 job seekers visit Greenville County's SC Works center per month in order to access a wide range of services such as job placement assistance, pre-employment workshops, education and training (tuition assistance), work supports (child care, transportation, other forms of public assistance). We are confident that adding the FEC to our SC Works menu of information will greatly benefit the quality of life for our customers as well as their families.

The GCWDB and SC Works One-Stop Career System has a longstanding relationship with the Greenville County Human Relations Commission and we are delighted to be a part of the FEC's implementation. If I can be of any assistance going forward, please do not hesitate to contact me at (864) 467-3605 or dejones@greenvillecounty.org.

Sincerely,

Dean E. Jones, Director
Greenville County Workforce Development Board



July 9, 2018

Cities for Financial Empowerment Fund
44 Wall Street, Suite 605
New York, NY 10005

Dear Colleagues,

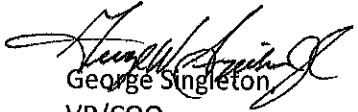
I am writing to confirm the intent of Upstate Circle of Friends to serve as a partner for the Greenville Financial Empowerment Center. Our primary service population is at-risk children, children with disabilities, military veterans, and their families, and we serve approximately 800 clients annually. We provide summer and after-school meals to children at-risk of hunger, provide a Backpack Program to send nutritious meals home with children, offer recreational activities for youth, provide job readiness training, and provide support for Upstate veterans and their families.

We plan to introduce FEC financial counseling to participants of our job readiness training, to the parents of children who participate in our food programs, parents of the JRT/DJJ (Dept. Juvenile Justice), Dept. of Social Services, (DSS), Compass of Carolina (Second Chance Program), Quest Leadership Academy Charter School, Goodwill, Vision 25, Southerside Neighborhood Assoc., Sister Vets, Greenville County and City Recreational Afterschool and Summer Feeding Program, Strap Em Up Boot Camp, New Mind Health & Care, S.P.I.N. (Single Parents In Need), and a host of others. The provision of financial counseling alongside our education and technical training will prepare our clients to manage their finances once they have secured employment. Providing financial counseling to our food program recipients will help strengthen these families' financial stability by providing this resource of information. Our clients will be referred to the FEC program by Upstate Circle of Friends staff and can meet with an FEC counselor that we host on-site twice each week.

We currently partner with many other businesses, government agencies, and nonprofit partners to provide programs, and an on-site FEC counselor can be accommodated with our current resources. We estimate that we will refer 25 clients per month to the Greenville FEC program. The FEC program will be promoted through posters, fliers distributed with our backpack program, and announcements from our job readiness instructor.

We are delighted to partner with the Greenville County Human Relations Commission to host a Financial Empowerment Center counselor. Please don't hesitate to contact me at 864-277-5788 ext. 102 if you require additional information.

Sincerely ,

A handwritten signature in black ink, appearing to read "George Singleton". The signature is stylized and cursive.

George Singleton

VP/COO

Upstate Circle of Friends

Secured FEC Match Funding

Local Government: Greenville County Human Relations Commission

Source Name	Dollar Amount (\$)	Funding Term (Start Date)	Funding Term (End Date)	In-Hand or Committed?	Fiscal Sponsor?	Notes
Graham Foundation	\$40,000	12/1/2017	12/31/2018	In-Hand	Yes	
NCRC Project Reinvest	\$33,480	1/1/2018	11/30/2018	Committed	No	
BB&T	\$20,000	1/31/2018	12/31/2018	In-Hand	No	
South State Bank	\$5,000			In-Hand	No	
Hollingsworth Funds, Inc.	\$50,000	11/1/2017	11/1/2018	In-Hand	Yes	
State Farm	\$5,000	7/1/2018	6/30/2019	In-Hand	No	
Wells Fargo	\$35,000	7/1/2018	6/30/2019	In-Hand	No	
City of Greenville	\$ 20,000.00	7/1/2018	6/30/2019	Committed	No	
Jolley Foundation	\$ 40,000.00	5/1/2018	5/1/2020	In-Hand	Yes	
GCRA	\$ 15,000.00	7/3/2018		In-Hand	Yes	
	\$263,480					
Total Amount Secured						

March 27, 2018

Greenville County Human Relations
Attention: Marianne Wilson
301 University Ridge; Suite 1600
Greenville, SC 29601-3613

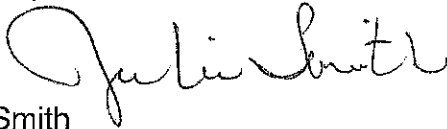
Dear Ms Wilson:

On behalf of State Farm®, I am pleased to enclose a check for \$5,000.00. State Farm is proud to provide this contribution to support the Building a Sound Financial Future.

Please complete and return the enclosed Acknowledgment of Contribution form in the envelope provided within 30 days.

Again, we are pleased to be associated with such a worthwhile organization.


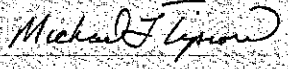
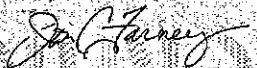
Sincerely,



Julie Smith
Public Affairs Specialist

*FEE Per Dr. D
4/4/18*

Enclosures

	State Farm Mutual Automobile Insurance Company 3 State Farm Plaza Bloomington IL 61791-0001	JPMorgan Chase Bank, N.A. 100 East Broad Street Columbus OH 43271-0201	1004307598 55-1544/441
Date	March 5, 2018	Pay Amount	\$5,000.00***
Pay	****Five thousand and xx/100 Dollar****		
To The Order Of	GREENVILLE COUNTY HUMAN RELATIONS COMMISSION 301 UNIVERSITY RDG STE 1600 GREENVILLE SC 29601-3613	 President	 Treasurer

COMPANY LOGOS APPEAR ON BACK HOLD AT 45° ANGLE FOR VIEWING

⑈ 1004307598 ⑈ ⑈ 044115443⑈

6 27 2018

March 27, 2018

Greenville County Human Relations
Attention: Marianne Wilson
301 University Ridge; Suite 1600
Greenville, SC 29601-3613

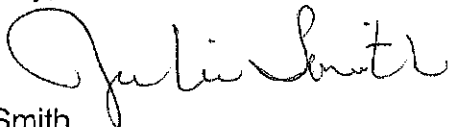
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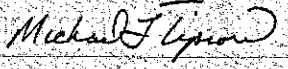

Sincerely,



Julie Smith
Public Affairs Specialist

FEC Per
Dr. D
4/11/18

Enclosures

	State Farm Mutual Automobile Insurance Company 3 State Farm Plaza Bloomington IL 61791-0001	JPMorgan Chase Bank, N.A. 100 East Broad Street Columbus OH 43271-0201	1004307598 56-1544/441	
	Date	March 5, 2018	Pay Amount	\$5,000.00***
Pay	***Five thousand and xx/100 Dollar***			
To The Order Of	GREENVILLE COUNTY HUMAN RELATIONS COMMISSION 301 UNIVERSITY RDG - STE 1600 GREENVILLE SC 29601-3613		 President	
			 Treasurer	

COMPANY LOGOS APPEAR ON BACK. HOLD AT 45° ANGLE FOR VIEWING.

⑈ 1004307598 ⑆ ⑆044115443⑆ 627120348⑈



May 18, 2018

Community Development

Dr. Yvonne Duckett, Executive Director
Greenville County Human Relations Commission
301 University Ridge, Suite 1600
Greenville, SC 29601-3600

Dear Dr. Duckett:

I am pleased to inform you that the Greenville County Human Relations Commission has been awarded CDBG funds in the amount of \$20,000.00 as a pilot investment for the Financial Empowerment Centers. These funds are available for activities in the program year July 1, 2018 to June 30, 2019.

Please note the Catalogue of Federal Domestic Assistance number for this award is: 14.218.

As with all grant agreements, the funds will be realized by both the City and the agency upon final approval by the U.S. Department of Housing and Urban Development and documented completion of agreed-upon benchmarks.

The Community Development Staff looks forward to working with you during the program year. Please contact me at 864-467-4568 with any questions or comments.

Sincerely,

Virginia B. Stroud, Administrator
Community Development Division



P.O. Box 8182
Greenville, SC 29604
864.509.0673
jolleyfoundation.org

June 1, 2018

Dr. Yvonne Duckett, Executive Director
Greenville County Human Relations Commission
301 University Ridge
Suite 1600
Greenville, SC 29601

Re: Jolley Foundation

Dear Dr. Duckett:

On behalf of the Jolley Foundation, I am pleased to let you know that we will support Greenville County Human Relations Commission's Greenville Financial Empowerment Center in the amount of \$40,000 over two years. Enclosed you will find a grant check in the amount of \$20,000.00 as the first installment.

I will look forward to being in touch throughout the year, but please also help us track the impact of our investments by sending a written progress report to the Foundation by April 1, 2019. Please mark this due date on your calendar. Enclosed is a progress report form. Please use this format when preparing your report or request a copy of the form by e-mail at grantadministration@wellsfargo.com. Please email your completed report to me at tish@jolleyfoundation.org with a copy to grantadministration@wellsfargo.com.

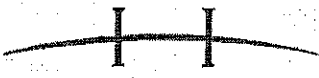
Best wishes for your continued success. If you have any questions regarding this grant, please contact me at tish@jolleyfoundation.org.

Best regards,

A handwritten signature in cursive script that reads "Tish McCutchen".

Tish McCutchen
Program Officer

Enclosure



Hollingsworth Funds

November 13, 2017

Yvonne Duckett
Greenville County Human Relations Commission
301 University Ridge
Suite 1600
Greenville, SC 29601

Re: Grant Agreement

Dear Yvonne:

We are pleased to inform you that Hollingsworth Funds, Inc. ("Grantor") has approved a grant of \$50,000.00 to Greenville County Human Relations Commission ("Grantee") for project support for financial literacy classes, case management and housing counseling programs. The term of this grant is from December 1, 2017 to November 30, 2018. Payment will be made in full upon a fully executed grant agreement.

Grantee hereby accepts the following terms and conditions:

- 1) **Purpose.** This grant shall be used exclusively for the charitable purposes specified in Grantee's application.
- 2) **Reporting.** Grantee shall submit a final report no more than 30 days after the end of the grant period. Reporting templates will be provided separately by the Grantor.
- 3) **Publicity.** Grantor encourages Grantee to publicly announce this grant, however Grantee shall receive prior written permission from the Grantor before release of any communication specific to this grant.
- 4) **Unauthorized Use of Funds.** No grant funds shall be used except as specifically set forth in the application or as may hereinafter be permitted by prior written authorization of the Grantor. Grantee shall not use any grant funds to participate or intervene in any political campaign on behalf of (or in opposition to) any candidate.
- 5) **Unexpended Funds.** Grantee shall return any unexpended funds that remain at the end of the grant period to Grantor within 30 days, unless otherwise agreed to in writing by the Grantor.

SOUTH STATE BANK

PO Box 2568
Columbia, SC 29202
Tel: (800) 277-2175

CHECK DATE 1/9/2018

67-98/532

244480

AMOUNT
3,500.00

Three Thousand Five Hundred and 00/100*****

PAY TO THE ORDER OF

EXPENSE CHECK

GREENVILLE COUNTY HUMAN RELATIONS
301 UNIVERSITY RIDGE SUITE 1600
GREENVILLE, SC 29601



AUTHORIZED SIGNATURE

⑈ 244480⑈ ⑆ 053 200983⑆ 2 200800098⑈ 500

PO Box 2568
Columbia, SC 29202
Tel: (800) 277-2175

244480

VENDOR PAYMENT

GREENVILLE COUNTY HUMAN RELATIONS
301 UNIVERSITY RIDGE SUITE 1600
GREENVILLE, SC 29601

CHECK DATE: 01/09/2018

Invoice Date	Invoice Number	Description	Amount
1/2/2018	CKREQ12222017 3500.00		\$3,500.00
Total			\$3,500.00

SOUTH STATE BANK

*Butler Old
S. P. ...*

SOUTH STATE BANK

PO Box 2568
Columbia, SC 29202
Tel: (800) 277-2175

CHECK DATE: 3/5/2018

87-98/632
247081

AMOUNT
\$1,500.00

One Thousand Five Hundred and 00/100

PAY TO THE ORDER OF

EXPENSE CHECK

GREENVILLE COUNTY HUMAN RELATIONS
301 UNIVERSITY RIDGE SUITE 1600
GREENVILLE, SC 29601



AUTHORIZED SIGNATURE

⑈ 247081 ⑈ ⑆ 053 200983 ⑆ 2 200800098 ⑈ 500

PO Box 2568
Columbia, SC 29202
Tel: (800) 277-2175

Empowerment

247081

VENDOR PAYMENT

GREENVILLE COUNTY HUMAN RELATIONS
301 UNIVERSITY RIDGE SUITE 1600
GREENVILLE, SC 29601

CHECK DATE: 03/05/2018

Invoice Date	Invoice Number	Description	Amount
3/2/2018	02272018-GRE-INV		\$1,500.00
Total			\$1,500.00

SOUTH STATE BANK



GCRA

Greenville County Redevelopment Authority

July 3, 2018

Dr. Yvonne Duckett
Executive Director
Greenville County Human Relations
301 University Ridge, Suite 1600
Greenville, SC 29601

RE: Greenville County – Financial Empower Center (FEC)

Dear Dr. Duckett:

Congratulations! The Greenville County Redevelopment Authority (GCRA) has approved the funding allocation of \$15,000 from the County's Community Development Block Grant in support of Greenville County Human Relations Commission's program to establish a **Financial Empower Center (FEC)** in Greenville. This funding will serve as the required match towards the approved grant from the Bloomberg Philanthropies. This planned initiative is highly needed and will be extremely beneficial to our clients, providing opportunities for one on one financial counseling to extremely low, low and moderate income residents in Greenville County. As indicated on your request, the counselors will be able to help clients achieve meaningful and quantifiable outcomes, such as increase in credit score; decrease in non-mortgage debt; increase savings and be able to open bank accounts. These measurable goals are geared towards achievement of direct financial empowerment to the residents of Greenville.

Furthermore, as required by the use of the County's CDBG Entitlement grant, the funding must be used to serve low and moderate income residents of Greenville County. Additionally, Biannual and Annual Performance Reporting consistent with HUD's public service activity are required. All payments requests are on reimbursement basis to your agency.

I look forward to the continued partnership of GCRA and your Agency, particularly in establishing a successful FEC in the County. If you have any questions, please contact Lovetta Walton, Associate Community Development Planner, (864)242-9801, extension 124 or lwalton@gcra-sc.org.

Sincerely,

Douglas Dent
Interim Executive Director

www.gcra-sc.org



50% Recycled Fiber

**IMPORTANT - PLEASE COMPLETE
AND RETURN - thank you**

Re: **IRS Tax Regulation**

Dear Contribution Recipient:

BB&T hopes that our recent contribution has assisted your organization in accomplishing its goal(s). In connection with this contribution, we request written acknowledgment of receipt by your organization, including the date received, amount of the contribution, the tax-deductible portion, and whether the donor received any goods and/or services in return. Please take a moment and provide the information requested below. Thank you for your attention to this matter.

Organization: Greenville County Harmon Relations

Tax ID Number: 57-6005356

501(c)(3) non-profit tax-exempt organization: Yes

No 170(c)

Amount of contribution: \$ 20,500 ACH

Date contribution received: 4/26/2018

Funds to be used for: Financial Empowerment Center

Goods or services received by donor in return for contribution: _____

Tax deductible portion: _____ Fair Market Value _____

(Amt of Contribution - FMV=Tax Ded Portion)

(FMV=value of Goods/Services rec'd)

Authorized signature: 

Please send the completed request via email or mail to BB&T Financial Management-Charitable Contributions at the address noted above. For questions regarding this request, please email BBTCharitable@BBandT.com.



531 South Main Street
Suite ML-7
Greenville, SC 29601
Phone: 864-233-3688
Fax: 864-233-3667
www.thegrahamfoundation.org

December 7, 2017

Dr. Yvonne Duckett
Executive Director
Greenville County Human Relations Commission
301 University Ridge # 1600
Greenville, SC 29601

Dear Dr. Duckett:

We are pleased to share with you that the trustees of The Graham Foundation have approved a grant to Greenville County Human Relations Commission in the amount of \$40,000.00 to support Building a Sound Financial Future. Enclosed is our check, issued by Bank of America.

To help us track progress toward our shared goals and learn how we can best partner together in the future, please provide a brief follow-up report to us upon completion of the project (no later than December 31, 2018).

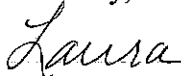
If you're already required to develop a report for this same project for another funder, feel free to submit that to us as well. Alternatively, you may submit to us a customized report. We are particularly interested in knowing the following:

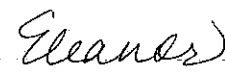
- What were you able to achieve as a result of this grant?
- What factors have contributed to or impeded your success?
- What – if anything – have you learned during this project that will inform future work or might be applicable to other organizations?
- What – if anything – might you do differently in the future?
- What have been your biggest challenges during the project period? Were they expected or unexpected – and how, if necessary, have you adapted your program/organization to meet them?

If you have any questions about reporting, please contact us at 864-233-3666.

We are excited to support your important work in our community, and we look forward to hearing about your progress.

Sincerely,


Laura Caligan-Gilliam
Chief Strategy Officer


Eleanor Dunlap
Chief Impact Officer



740 15th Street, NW, Suite 400 • Washington, DC 20005
P: 202.628.8866 • F: 866.388.1864 E: prfc@ncrc.org

January 25, 2018

Greenville County Human Relations Commission
301 University Ridge, #1600
Greenville, SC 29601

Re: Project Reinvest: Financial Capability

Dear Dr. Yvonne Duckett,

Congratulations! National Community Reinvestment Coalition is pleased to provide this Notice of Intent to Award Funds to **Greenville County Human Relations Commission** as part of the Project Reinvest: Financial Capabilities.

Greenville County Human Relations Commission was awarded **\$27,900.00** in counseling funds to meet an increase in demand for counseling/coaching sessions regarding financial capability and **\$5,580.00** in program related support. The total award is **\$33,480.00**.

The following terms and conditions shall govern the disbursement and expenditure of these Project Reinvest grant funds:

- The purpose of this grant is to allow Greenville County Human Relations Commission to meet an increase in demand for mortgage delinquency and foreclosure prevention counseling sessions.
- If Greenville County Human Relations Commission was previously awarded National Foreclosure Mitigation funds, it must meet 100% of its production goals within the agreed-upon variances, satisfy 100% of the dollar amount awarded, and have completed the final reporting requirements for all previous grant rounds before Project Reinvest: Financial Capabilities Counseling funds will be disbursed.
- All funds should be expended by November 30, 2018. The final 5% will be reserved for completion of: 100% of the Sub-grantee's counseling award in dollars, the final reporting requirements and satisfaction of compliance and program evaluation obligations. Half (2.5%) will be disbursed upon completion of the final report and half (2.5%) upon completion of all the organization's obligations related to compliance monitoring and the program evaluation.

By signing the Grant Agreement, your organization agrees to comply with all terms and conditions therein and in the relevant Funding Announcement(s) and certifies that all representations made in its grant application are true. If any misrepresentations are discovered, National Community Reinvestment Coalition has the right and responsibility to recover misspent funds, suspend the award, terminate the award for cause, or take other remedies that may be available.

Sub-grantees will receive awarded funds through a reimbursable disbursement structure. The standard disbursement schedule for Project Reinvest: Financial Capability Sub-grantees will be at the following completion levels of submitted counseling production in dollars: 35%, 65%, 95%, and 100%. Counseling funds shall be disbursed only after counseling obligations for previous grant(s) have been met.

- 6) **Notification of Material Changes.** Grantee shall immediately notify the Grantor in writing of any material changes to Grantee's tax-exempt status, key personnel, or ability to use funds for the purposes described in the grant application.
- 7) **Tax Status.** Grantee represents that it is in good standing as either a governmental entity or a not-for-profit tax-exempt organization described in Section 501(c)(3) of the Internal Revenue Code. Grantee also represents that it is not a private foundation because it is an organization described in Section 509(a)(1) or Section 509(a)(2) or Section 509(a)(3) of the Internal Revenue Code.
- 8) **Accounting.** Grantee will maintain clear and accurate records of receipts and expenditures for this grant, and to make such records available to Grantor upon request.
- 9) **No Continuing Obligation.** It is expressly understood that, by making this grant, the Grantor has no continuing obligation to provide additional support to Grantee for purposes of the grant or for any other purpose. It is expressly understood that the Grantor has no obligation to any third party Grantee may hire, employ, retain, contract with, or engage based upon this grant.

Contact Tamela Spann if you have any questions during the grant period at 864-252-4985 or tspann@hollingsworthfunds.org.

Please review this grant agreement and then sign, date, and return one copy to me, retaining one for your files. Electronic copies are acceptable.

We are delighted to support the important work of Greenville County Human Relations Commission.

Sincerely,



Gage Weekes
Senior Vice President, Strategic Initiatives

On behalf of Grantee:

Signed: _____

Title: _____

Print Name: _____

Date: _____

Hollingsworth Funds
124 Verdae Blvd., Suite 502, Greenville, SC 29607
www.hollingsworthfunds.org

Duckett, Yvonne

From: wells Fargo@cybergrants.com
Sent: Saturday, May 12, 2018 11:49 AM
To: Duckett, Yvonne
Subject: REVIEW: Grant Approval & Payment Notification from Wells Fargo - Request ID 39375449

CAUTION: This email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

Thank you for submitting an application to the Wells Fargo Housing Foundation's (WFHF) HF Homeownership Counseling Grant Program. The WFHF's Charitable Committee has approved a \$10,000.00 grant to fund GREENVILLE COUNTY OF HUMAN RELATIONS 's project as described in application.

Please be sure to read the email thoroughly as future funding is contingent upon meeting all program compliance requirements.

Legal compliance: Within the next month, a separate email will be sent with notification that a HF Homeownership Counseling Grant Program Impact Report is required to be submitted on or before and prior to applying for additional HF Homeownership Counseling Grant Program support.

This grant approval is also subject to the following Terms and Conditions: https://urldefense.proofpoint.com/v2/url?u=http-3A-www.cybergrants.com_wellsfargo_docs_Wells-5FFargo-5FGrant-5FTerms-5Fand-5FConditions.pdf&d=DWlFaQ&c=1oxkmiw6ASPYH7HmVApZDvfxD57pzM Ae05OKzozL5u8&r=os_1S82PQ3N5uZquvIvoUGOiaVsbPb5DUjAx2cntfNKU&m=lpopRlaojelICTNDnAr4iy_SepRH2T3-QAlechhcVzg&s=IXyk83JK1sSK5m6AaOHdxqCdmT31rdAdXVOCDDKkHFic&e=

By accepting or depositing the check sent by Wells Fargo, the organization is indicating acceptance of these Terms and Conditions. If there are any questions, or if additional assistance is needed, please contact wfhf@wellsfargo.com prior to cashing this grant check and use the Request ID # in all requests.

Recognition for this grant: Should be made using the following: Wells Fargo Housing Foundation. Please note this includes all publicity and any use of the Wells Fargo (WF) name or its trademarks must be in accordance with WF guidelines and approved by the appropriate, internal WF officer.

Distribution of funds: Check number 0223489 dated 05/14/2018 has been issued for the grant referenced below and should be expected within 2 to 3 weeks.

Total Grant Amount: \$10,000.00
Payment Amount: \$10,000.00

Funding Purpose: Homeownership Counseling Grant Program Payment ID#: 48408723 Payee Name:
Payee Address: 301 UNIVERSITY RIDGE STE 1600 , GREENVILLE, SC 29601 Organization Contact/Notification Information: Dr. Yvonne Duckett, Executive Director;
yduckett@greenvillecounty.org

Duckett, Yvonne

From: wells Fargo@cybergrants.com
Sent: Tuesday, May 15, 2018 12:40 PM
To: Duckett, Yvonne
Subject: Wells Fargo Grant Payment Notification/Request ID#40908479

CAUTION: This email is from an EXTERNAL source. Ensure you trust this sender before clicking on any links or attachments.

We are pleased to inform you that your grant application has been approved. Check number 0223901 dated 05/15/2018 has been issued for the grant referenced below and mailed to the address indicated below. You should expect to receive the check within 2 to 3 weeks.

NOTE: This grant approval is subject to the following Terms and Conditions: https://urldefense.proofpoint.com/v2/url?u=http-3A-www.cybergrants.com-wellsfargo-docs-Wells-5FFargo-5FGrant-5FTerms-5Fand-5FConditions.pdf&d=DwlCaQ&c=1oxkmiw6ASPYH7HmVApZDvfxD57DzMAe05OKZozL5u8&r=0s_1S82PQ3N5uZquvYvoUGOjavsPb5DUjAX2cnfnKU&m=9Ksa6980K-xSllrATAoKxP8K0Wdgt82DQ1w3ERuNM5o&s=Fc6hnrdrWvMMOQCLBSDSuAt1T5x8oaaC5msPjIM6fS5g&e=

By accepting or depositing the check sent to you by Wells Fargo, you are indicating your acceptance of these Terms and Conditions. If you have any questions, please contact wffound@wellsfargo.com prior to cashing your grant check. Please use the Reference number above in any and all communications. Thank you.

Total Grant Amount: \$25,000.00

Payment Amount: \$25,000.00

Payment ID#: 48467647

Funding Purpose: Financial Empowerment Center (FEC)

Payee Name:

Payee Address: 301 UNIVERSITY RIDGE STE 1600 , GREENVILLE , SC 29601

Organization Contact/Notification Information: Dr. Yvonne Duckett; yduckett@greenvillecounty.org

Reference: Request ID# 40908479



Human Relations Commission
Dr. Yvonne Duckett, Executive Director
301 University Ridge, Suite 1600
Greenville, SC 29601-3660
(864) 467-7095
www.greenvillecounty.org/humanrelations

7/30/18

Dear Cities for Financial Empowerment Fund:

This letter is in response to the list of funding sources outlined in your email dated Friday, July 27th. Graham Foundation, NCRC, Hollingsworth and South State Bank funds are used for building a Sound Financial Future in which clients are assisted with establishing credit, reducing debt, increasing savings and opening bank accounts. The following individual, Sara Carter and Greg Burges will serve as staff for the FEC Center. Their current job title is Certified Financial Counselors. Greg will devote 20% of his time working with a specialized skill called Reverse Mortgage which could very well an option for FEC clients. The other 80% of his time will be spent with FEC Clients to achieve the quantifiable outcomes outlined in the FEC Public grant.

If you have any additional questions, please let me know.

Sincerely,

Dr. Yvonne Duckett
Executive Director

**Greenville County Human Relations Commission
2018-2019 Financial Empowerment Center Budget: Year One**

Personnel	Notes	Budget
FEC Manager	1 full time person focused on the Financial Empowerment Centers who supervises financial counselors, monitors data, manages partnerships, implements marketing, and plans for sustainability. Will also manage a small caseload of counseling clients.	\$55,000
Administrative scheduler	Support for Manager (PT)	\$20,000
Fringe Benefits	Est. @38% (FEC Manager)	\$20,900
Marketing and Events	TOTAL	\$95,900
Marketing and Outreach	Citywide promotion of the Financial Empowerment Centers, signage/branding	\$25,000
Events	Expenses associated with travel to various events (conferences, CFE Fund learning network events)	\$10,000
	TOTAL	\$35,000
Financial Counselors		
Financial Counselors	These figures are based on 3 counselors	\$132,000
Fringe Benefits	Est. @ 38% x 3 counselors	\$50,160
	TOTAL	\$182,160
Other Direct Costs		
Counselor Training & Continuing Education	Pre-service and continuing education training opportunities for counselors, speakers, professional certifications, etc.	\$20,000
Equipment	Cell phones, computers, printers, scanners, etc.	\$15,000
On-site Supplies	Paper, toner, stationary, supplies, etc.	\$10,000
Credit Reports and Scores	Client credit report pulls @ \$5.00 each	\$5,000
Travel Mileage	Expenses associated with travel to learning network events	\$10,000
Incentives	Client engagement and retention incentives, typically gift cards	\$15,000
Indirect Costs		\$10,000
	TOTAL	\$85,000
	GRAND TOTAL	\$398,060

GRANT APPLICATIONS:

SYMMES FOUNDATION – GHS GRANT:

This is the Symmes Foundation – GHS Grant in the amount of \$120,000. These grant funds will be used to purchase 2 fully equipped vehicles to expand Greenville Health System and Greenville County EMS Neighborhood Health Partners Community Paramedic Program. This grant does not require a County match.

Ruth Parris, Budget Director and Sally Clark, EMS were present to answer questions of the committee.

Councilor Seman moved to approve the Symmes Foundation – GHS Grant in the amount of \$120,000. The motion carried unanimously.

SC PARKS AND RECREATION – RECREATIONAL TRAILS PROGRAM GRANT:

This is the SC Parks and Recreation – Recreational Trails Program Grant in the amount of \$100,000.00. These grant funds will be used for the construction of the Swamp Rabbit Trail from CU-ICAR to Verdae Boulevard. This grant requires an in-kind services match of \$25,000.

Ruth Parris, Budget Director and Ty Houck, Parks & Recreation were present to answer questions of the committee.

Councilor Fant moved to approve the SC Parks and Recreation – Recreational Trails Program Grant in the amount of \$100,000.00. The motion carried unanimously.

CITIES FOR FINANCIAL EMPOWERMENT FUND GRANT:

~~This is the Cities for Financial Empowerment Fund Grant in the amount of \$20,000. This grant will allow the Human Relations Commission to draft an implementation plan to launch the Financial Empowerment Center initiative and if eligible, apply for the CFE Fund's Implementation grant.~~

~~Dr. Yvonne Duckett, Executive Director of Human Relations and Shannon Herman, Assistant County Administrator were present to answer questions of the committee.~~

~~Councilor Norris moved to approve the Cities for Financial Empowerment Fund Grant in the amount of \$20,000 for the Human Relations Commission. The motion carried unanimously.~~

Item (4) APPROVAL OF MINUTES

ACTION: Councilor Ballard moved to approve the minutes of the January 23, 2018, Regular Council Meeting.

Motion carried unanimously by Council Members present.

Item (5) PUBLIC HEARINGS

(a) Clear Spring Fire and Rescue District / Method of Board Appointments

A public hearing was held for the purpose of receiving comments from the public concerning a proposed ordinance to increase the membership of the Clear Spring Fire and Rescue District, and to provide that the members shall be appointed by Greenville County Council.

There being no speakers, Councilor Seman declared the public hearing closed.

Item (6) APPEARANCES – current agenda items

- **Anthony “Tony” Gilliard, 527 Valley Creek Drive, Greer – appeared regarding Item 7.b.**

Item (7) CONSENT AGENDA

- (a) Symmes Foundation – GHS Grant**
- (b) SC Parks and Recreation – Recreational Trials Program Grant**
- (c) Cities for Financial Empowerment Fund Grant**

ACTION: Councilor Norris moved to approve the Consent Agenda Items.

Motion carried unanimously by Council Members present.

Item (8) RESOLUTIONS

(a) Metropolitan Sewer Subdistrict Annexation / W. Georgia Road – Rocky Creek Road / Request for Public Hearing

ACTION: Councilor Seman moved for adoption a resolution to hold a public hearing to consider enlarging the Metropolitan Sewer Subdistrict to include the real property identified as Tax Map Number 0575030100401 located off of W. Georgia Road and Rocky Creek Road.

Motion carried unanimously by Council Members present.

Item (9) ORDINANCES – THIRD READING

(a) Clear Spring Fire and Rescue District / Method of Board Appointments

ACTION: Councilor Seman moved for adoption at third reading an ordinance to increase the membership of the Clear Spring Fire and Rescue District, and to provide that the members shall be appointed by Greenville County Council.

Motion carried unanimously by Council Members present.