



**GREENVILLE COUNTY, SOUTH CAROLINA
2017 JUSTICE ASSISTANCE GRANT PROGRAM
PROJECT ABSTRACT – ATTACHMENT 1**

APPLICANT NAME: GREENVILLE COUNTY, SOUTH CAROLINA
TITLE OF PROJECT: JUDICIAL SUPPORT AND LAW ENFORCEMENT ENHANCEMENTS

Greenville County government is seeking a grant for judicial support and law enforcement programs with the objective of enhancing and continuing programs established in law enforcement and judicial support areas of the County. Funding in the amount of \$163,164 is requested for funding of forensic supplies and training; temporary part-time personnel to assist with special projects in the law enforcement records area, operational equipment for the Sheriff's Office, and the continued funding of the County's drug court programs.

The primary goal of this project is to improve and/or augment services provided to the citizens of Greenville County by the law enforcement and judicial departments within the county government. **Judicial Support and Law Enforcement Enhancements** will include the acquisition of respiratory personal protective equipment ensembles related to operations for the County Sheriff's Office. It will provide for supplies and training for the Forensic Division. It will provide funding for the creation of temporary part-time positions within the Records division to assist with special projects. Also, the project will provide contractual funding for the continuation of the adult and juvenile drug court programs administered through the Circuit Solicitor's Office.

Upon award of grant funds, the County will acquire equipment, supplies and services through the County's approved procurement process. All equipment is anticipated to be acquired and/or implemented within the first year of the project period. Once equipment is received by the County, any old equipment that is being replaced will be removed and disposed of and new equipment will be immediately installed. Training for equipment received will occur immediately after the equipment is installed. The acquisition of contractual services will be an ongoing purchase throughout the project period as long as funds remain. The hiring of temporary personnel will occur within the first three (3) months of the project period. Temporary personnel will be hired according to the County's approved personnel rules.

The County's Office of Management and Budget will be responsible for the coordination of all progress and financial reports for the grant. Reports will be submitted according to the Department of Justice guidelines.

The project identifiers for the proposed grant activities are:

1. Forensic Science
2. Drug Courts
3. Equipment - Forensic
4. Equipment - General
5. Criminal Records



**GREENVILLE COUNTY, SOUTH CAROLINA
2017 JUSTICE ASSISTANCE GRANT PROGRAM
PROGRAM NARRATIVE – ATTACHMENT 2**

JUDICIAL SUPPORT AND LAW ENFORCEMENT ENHANCEMENTS

Greenville County government is seeking a grant for judicial support and law enforcement programs with the objective of enhancing and continuing programs established in law enforcement and judicial support areas of the County. Funding in the amount of \$163,164 is requested for funding of forensic supplies and training (Forensics Division), temporary part-time personnel to image records (Records Division), operational equipment (Sheriff's Office), and the County's drug court programs (Solicitor's Office).

DEPARTMENT OF PUBLIC SAFETY – FORENSIC DIVISION

The Department of Public Safety Forensic Division is requesting \$39,288 in support of law enforcement services. The funds will be used as follows: (1) \$27,388 for forensic supplies and operational items; and (2) \$12,000 for travel/training for Forensic Division personnel.

Operational support of the Forensic Division will include the purchase of chemicals, supplies and equipment for all sections. Identified equipment and supplies will be utilized by the Drug Lab, Firearms Lab, Crime Scene Section, Latent Print Section, and Property and Evidence Section. These supplies will assist the Forensic Division in continuing its progress in seeking accreditation for the entire Division.

Funds are also requested for travel/training for Forensic Division personnel in the specialized areas such as the Crime Scene Section and Latent Print Section. Each employee must complete mandatory training during a three year law enforcement accreditation cycle to maintain certification as a commissioned police officer. In addition to the required law enforcement training, forensic officers require highly specialized training in such areas as Crime Scene Investigation and Reconstruction, Latent Print Development, Bullet Trajectory, Blood Pattern Analysis, DNA Evidence Collection and Preservation, Forensic Photography, and Homicide/Forensic Death Investigations. These topics are not typically offered at the South Carolina Criminal Justice Academy and must be sought through outside sources. In most cases these classes are cost prohibitive in terms of tuition and/or travel expense. Funding would be used to seek specialized training for identified personnel.

Project Goals include (1) provide operational support of the Forensic Division to include the purchase of supplies to maintain accreditation standards, and (2) obtain specialized training for Forensic Division personnel as required by law enforcement certification and accreditation standards.

Objective 1: Provide operational support of the Forensic Division Laboratory.

Performance Measure: List of supplies purchased with location and purpose.

Objective 2: Obtain specialized training for Forensic Division personnel.

Performance Measure: List of specialized training classes, location of training, and purpose of each class.

DEPARTMENT OF PUBLIC SAFETY – RECORDS DIVISION

The Department of Public Safety Records Division is requesting \$15,000 in support of law enforcement services. The funds will be used for personnel and associated fringe benefit funding for temporary part-time support.

Part-time temporary support positions will be utilized to assist in working on major projects with the Records Management Services Division, including (1) digital imaging of law enforcement, NCIC documents and Detention records, and (2) quality assurance and microfilm preparation of law enforcement records, and (3) review and exporting of images to microfilm. The implementation and completion of these projects will better serve law enforcement by providing information much faster through electronic and digital technology and the services provided to staff and citizens are improved. Current office storage space of detention and law enforcement manual records remains exhausted. Completion of these projects is essential to eliminate the need for additional storage space.

Project goals include (1) create or maintain part time temporary jobs, and (2) improve services to law enforcement by providing information much faster through electronic and digital technology, and freeing up valuable storage space.

Objective 1: Advertise and hire 1-2 temporary part time persons to work on assigned projects (approximately 16 - 21 hours per week) (base salary is \$13.52 an hour)

Objective 2: Digital imaging and quality assurance of law enforcement, NCIC documents and Detention records

Objective 3: Exporting of images to microfilm for retention.

SHERIFF'S OFFICE

The Sheriff's Office is requesting \$54,388 to acquire respiratory PPE (Personal Protective Equipment) ensembles. These ensembles include gas mask, 2 filters, leg carrier, and canteen with mask adapter. These ensembles are necessary for the daily work of the Sheriff's Office personnel. Approximately 77 ensembles will be purchased with grant funds.

SOLICITOR'S OFFICE - DRUG COURT

The Solicitor's Office is requesting \$54,388 for the continuation of the Adult and Juvenile Drug Court programs. The funding will be used for contractual services for drug testing and counseling services.

The Adult Drug Court is a multi-phase program that incorporates intensive substance abuse treatment, judicial supervision, and random drug testing. The program targets nonviolent offenders charged with felony drug or drug related crimes. Referrals to the program must be approved by the Solicitor's Office. If deemed eligible, offenders must plead guilty in Court and a sentence will be imposed. The sentence will be suspended under the condition that the offender completes the Drug Court program. Each phase of the program requires individual, group, and family therapy sessions as well as community support groups. Upon entering the program, counseling and drug testing requirements are intense. As the participant demonstrates progress by completing treatment goals, the participant is advanced to the next phase of the program. In the event that the participant fails to adhere to the program requirements, sanctions are given by the presiding judge. Successful completion of the program will result in the satisfaction of the sentence. Non-compliance with program requirements will result in the offender serving the original sentence imposed.

The Juvenile Drug Court is a multi-phase program that incorporates intensive substance abuse treatment, judicial supervision and random drug testing. The program targets non-violent juvenile offenders between the ages of 12-16 with a substance abuse diagnosis. All referrals must be approved by the Solicitor's Office. The program lasts a minimum of 12 months. Each phase of the program requires individual, group, and family therapy sessions as well as community support groups. Upon entering the program, counseling and drug testing requirements are intense. As the participant demonstrates progress by completing treatment goals, he/she is advanced to the next phase of the program. Program requirements are gradually decreased as the participant moves to the next phase. In the event that the participant fails to adhere to the program requirements, increased judicial supervision and incarceration are used as sanctions at the recommendation of the staff. Successful completion of the program will result in the dismissal of the charge(s). Non-compliance with program requirements will result in the offender returning to court for prosecution.

Funding will be used for drug testing and payments for counseling services and weekly group sessions. The project goal is to increase the number of graduates from each program.



**GREENVILLE COUNTY, SOUTH CAROLINA
2017 JUSTICE ASSISTANCE GRANT PROGRAM
BUDGET NARRATIVE – ATTACHMENT 3**

PERSONNEL

Department of Public Safety – Records Division

The Records Divisions is requesting \$13,934 for part-time temporary salaries for administrative support specialist positions (1-2 positions) to assist with projects in the following areas: (1) digital imaging of law enforcement and detention records, and (2) quality assurance and microfilm preparation of law enforcement records. These positions will work approximately 16-21 hours per week (base salary of \$13.52/hour).

FRINGE BENEFITS

Department of Public Safety – Records Division

The Records Divisions is requesting \$1,066 for benefits for temporary staff positions (1-2 positions, approximately 16-21 hours/week with base salary of \$13.52/hour) to assist with projects in the following areas: (1) digital imaging of law enforcement and detention records, and (2) quality assurance and microfilm preparation of law enforcement records.

TRAVEL

Department of Public Safety – Forensics Division

The Forensics Division is requesting \$12,000 for training of officers. The Forensics Division utilizes commissioned police officers in specialized areas such as the Crime Scene Section and Latent Print Section. Each employee must complete mandatory training during a three year law enforcement accreditation cycle to maintain certification as a commissioned police officer. In addition to the required law enforcement training forensic officers require highly specialized training in such areas as Crime Scene Investigation and Reconstruction, Latent Print Development, Bullet Trajectory, Blood Pattern Analysis, DNA Evidence Collection and Preservation, Forensic Photography, and Homicide/Forensic Death Investigations. These topics are not typically offered at the South Carolina Criminal Justice Academy and must be sought through outside sources. In most cases these classes are cost prohibitive in terms of tuition and/or travel expense. Funding would be used to seek specialized training:

- International Association for Identification Educational Conference – Funds would be used for attendance at the 58th Annual Florida Division of the International Association for Identification conference for two employees. This association is the largest state chartered division of the Association and hosts one of the largest educational training conferences available in the country. This five-day conference is filled with lecture presentations and workshops that have the greatest impact for forensic identification professionals. In addition, to the intense educational program, the latest and most up-to-date forensic products will be on view at the more than 125 booths in the exhibit area.

- The following training classes are provided through Central Piedmont Community College and the American Academy of Applied Forensics in Huntersville, North Carolina. Grant funding will allow Crime Scene Section personnel to receive training in their areas of responsibility as well as achieving/maintaining skill specific certifications. Fall and winter 2017 class schedules are unpublished at the present time therefore specific training dates are unknown. Courses range in registration fees from \$87 to \$192 per class; courses also range from one day (8 hours) to five days (40 hours). Transportation will be provided and absorbed by Greenville County. Class schedules/availability is subject to change at the discretion of Central Piedmont Community College and the American Academy of Applied Forensics. Forty hour classes include (1) Basic Bloodstain Pattern Analysis, (2) Advanced Bloodstain Pattern Analysis, (3) Basic Shooting Reconstruction, and (4) Advanced Shooting Reconstruction. Thirty-six hour classes include Forensic Latent Print Development. Twenty-four hour classes include (1) Basic Crime Scene Photography, (2) Buried Body Recovery, (3) Recovery of Footwear and Tire Track Evidence, and (4) Flies, Foliage, & Features. Sixteen-hour classes include (1) Death Investigation Training.

EQUIPMENT

Sheriff's Office

The Sheriff's Office is requesting \$54,388 to acquire approximately 77 respiratory PPE (personal protective equipment) ensembles at an approximate cost of \$700 each. These ensembles include gas mask, 2 filters, leg carrier, and canteen with mask adapter.

SUPPLIES

Department of Public Safety – Forensics Division

The Forensics Division is requesting \$27,388 for operational supplies to ensure safe work environments and compliance to the proper handling and storage of physical evidence. Operational support of the Forensic Division will include the purchase of chemicals, supplies, and equipment for all sections. Identified equipment and supplies will be utilized by the Drug Lab, Firearms Lab, Crime Scene Section, Latent Print Section, and Property and Evidence Section. This will assist the Forensic Division in continuing its progress in seeking accreditation for the entire division.

CONTRACTS

Solicitor's Office

The Solicitor's Office is requesting \$54,388 for contractual services (counseling services and drug testing) to continue the Adult and Juvenile Drug Court programs. The programs last a minimum of 12-18 months. Each phase of the program requires individual, group, and family therapy sessions as well as community support groups. Upon entering the program, counseling and drug testing requirements are intense. As the participant demonstrates progress by completing treatment goals, he or she is advanced to the next phase of the program. Program requirements are gradually decreased as the participant moves to the next phase. In the event that the participant fails to adhere to the program requirements, sanctions are given by the presiding judge. Successful completion of the program will result in the dismissal of the charge(s). Non-compliance with program requirements will result in the offender returning to court for prosecution.

The Adult Drug Court has four mandatory phases and the program duration is a minimum of 18 months. Counseling services for the adult drug court will be contracted for 3 counselors and 1 case manager. The contract cost is \$25 to \$30 per hour. The Juvenile Drug Court has three mandatory phases and the program duration is a minimum of 12 months. Counseling services for the juvenile drug court will be contracted for 3 counselors and 1 case manager. The contract cost is \$20 to \$25 per hour.

Contracts for drug testing will also be used in this program. The lab will provide on-site testing services as well as at their location. The drug screens range in cost from \$7 to \$38 per screen depending on the type of screen that is requested. The cost of drug screens averages \$3,500 per month.

**GREENVILLE COUNTY, SOUTH CAROLINA
2017 JUSTICE ASSISTANCE GRANT PROGRAM
BUDGET DETAIL - ATTACHMENT 3**

Personnel

Temporary Part-time Positions (Dept of Public Safety - Records) (1-2 positions) approximately 16-21 hours per week with base salary of \$13.52/hour	13,934.00
Subtotal - Personnel	\$ 13,934.00

Fringe Benefits

FICA for temporary part-time positions (Dept of Public Safety - Records) (calculated at 7.65% of salary) (1-2 positions)	1,066.00
Subtotal - Fringe Benefits	\$ 1,066.00

Travel

2017 Florida International Association for Identification Educational Conference Panama City, Florida, October 22-26, 2017 (2 attendees)	
Registration Fees (\$275/person)	550.00
Lodging (5 nights @ \$168.56/night)	843.00
Airfare (\$450/person)	900.00
Shuttle Fees (\$44/person)	88.00
Per Diem (6 days per person)	558.00
Subtotal	2,939.00

Central Piedmont Community College/American Academy of Applied Forensics Huntsville, North Carolina	
Date to be announced (40 hour classes - multiple attendees, multiple days)	
Registration Fees (\$192)	384.00
Lodging (\$500)	1,000.00
Per Diem (\$230)	1,840.00
Subtotal	3,224.00

Central Piedmont Community College/American Academy of Applied Forensics Huntsville, North Carolina	
Date to be announced (36 hour classes - multiple days, multiple attendees)	
Registration Fees (\$192)	384.00
Lodging (\$410)	820.00
Per Diem (\$230)	1,840.00
Subtotal	3,044.00

Central Piedmont Community College/American Academy of Applied Forensics Huntsville, North Carolina	
Date to be announced (24 hour classes - multiple days, multiple attendees)	
Registration Fees (\$137)	274.00
Lodging (\$300)	600.00
Per Diem (\$190)	1,520.00
Subtotal	2,394.00

Central Piedmont Community College/American Academy of Applied Forensics Huntsville, North Carolina	
Date to be announced (16 hour classes - 1 attendee)	
Registration Fees (\$87)	87.00
Lodging (\$250)	210.00
Per Diem (\$190)	102.00
Subtotal	399.00

Subtotal - Travel	\$ 12,000.00
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Equipment

Respiratory PPE Ensembles	54,388.00
Ensembles include gas mask, 2 filters, leg carrier, and canteen with mask adapter 77 ensembles at approximate cost of \$700 each	
Subtotal - Equipment	\$ 54,388.00

Supplies

Operational Support Items (Forensics Division)	27,388.00
Subtotal - Supplies	\$ 27,388.00

Contracts

<i>Solicitor's Office</i>	
Contracts for Counseling Services	29,388.00
Adult Drug Court (3 counselors and 1 case manager) Juvenile Drug Court (3 counselors and 1 case manager)	
Contracts for Drug Testing	25,000.00
Lab tests (drug screens ranging from \$7 to \$38 per screen depending on type of screen requested) Cost of drug screens averages \$3,500 per month	
Subtotal - Contracts	54,388.00

Budget Summary

Personnel	13,934.00
Fringe Benefits	1,066.00
Travel	12,000.00
Equipment	54,388.00
Supplies	27,388.00
Contracts	54,388.00
TOTAL PROJECT COSTS	163,164.00