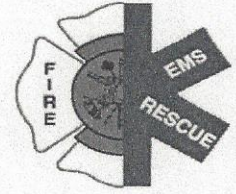


CLEAR SPRING FIRE - RESCUE

Headquarters - 3008 Woodruff Road • Simpsonville, SC 29681 • 864-288-1173 • Fax 864-213-9209
Station # 2 - 2435 East Georgia Road • Simpsonville, SC 29681 • 864-228-090 • Fax 864-228-6091



March 22, 2017

Greenville County Council
301 University Ridge, Suite 2400
Greenville, SC 29601

RE: CLEAR SPRING FIRE AND RESCUE DISTRICT

Honorable Chairman Kirven, Vice Chairman Meadows and Greenville County Council:

Pursuant to County Ordinance No. 879 enacted on March 3, 1981, as amended, the Greenville County, South Carolina, (the "County") executed a ten-year agreement (the "Agreement") created the Clear Spring Fire and Rescue District, formerly known as the East Simpsonville Fire District (the "Clear Spring District") to provide fire protection services in an unincorporated portion of the County.

By virtue of Chapter 15 of Title 4, as supplemented by Section 11-27-40 of the South Carolina Code, the County is empowered to issue general obligation bonds for any "authorized purpose" as therein defined.

The Clear Spring District's readiness and training meets a high standard for fire service provision, and we currently maintain an ISO rating of 3Y. The Clear Spring District continues to find the most cost-effective solutions to provide for increasing operational costs, replacing outmoded equipment, and providing additional facilities. FY2017 - 2018 operational expenditures are projected at approximately \$1.47 million (prior to debt service).

The Clear Spring District proposes to replace its current headquarters with a new building on the current site, in order to have sufficient space for its staffing and equipment needs. In order to proceed with this project and begin construction in June 2017, the Clear Spring District is seeking the County's approval to issue not to exceed \$4.5 million in General Obligation Bonds, Series 2017, which will also include the refunding of its General Obligation Bonds, Series 2003.

The current millage for the Clear Spring District is 23.9 mills for operations and 1.5 mills for debt service. The current millage levels are sufficient for the proposed project, so no millage increase is being requested at this time.

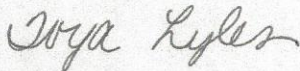
Greenville County Council
March 22, 2017
Page Two

We would like to make you aware of the following:

- The Clear Spring District covers approximately 25 square miles, and population continues to grow significantly.
- The Clear Spring District has maintained its current millage levels for many, many years.
- Over the course of the past year, the Clear Spring District has adopted (1) By-laws; (2) Purchasing Policies; (3) Procurement Policies; (4) Internal Controls Policies; (5) Credit Card Policies; and, (6) Fund Balance Policies.
- The *most important reason* for these improvements is to improve upon the services that we provide our citizens.

Attached you will find a Five-Year Revenue and Expenditure Projection; a Resolution adopted by the Clear Spring District in support of the Revenue and Expenditure Projections; as well as the County application. Please review the attached information and let us know if you have any questions. Thank you very much for your continued support and consideration for the Clear Spring District.

Very truly yours,



Toya Lyles
Chairman

TL:gw

Attachments



Fire District Millage Request Application

Contact Information

District Name: Clear Spring Fire-Rescue State FDID Number 23233
Fire Chief's Name Gabe Mull Email: gmull@csfrfire.org
Mailing Address 2435 E. Georgia Rd. City, State, Zip Simpsonville, SC 29681
Contact Person's Name: Angela Mistrulli Cantone Email: csfrcommissioner@gmail.com
Address: 2435 E. Georgia Rd. City, State, Zip Simpsonville, SC 29681
Phone: 864-293-5296 Fax: _____

Financial Operations

Please Check One of the Following Options:

- Our district is seeking to maintain our current millage rate
 Our district is seeking a millage rate increase
 Our district is seeking bond, lease purchase transaction approval

FD Annual Budget \$1,666,289.30 Value of One Mill \$68,706
FD Current Millage Rate 23.9 mills oper + 1.5 mills D/S Value of Total Millage \$1,745,136.50 incl. \$103,059.24 D/S
Taxes collected last fiscal year (July 1-June 30) \$1,701,394 (excl. D/S millage)
Supplemental non-tax income last fiscal year (grants, fundraisers, etc.) \$13,653 (excl. interest)

Staffing

Deployable:
Number of Paid Firefighters 28 Number of Volunteer Fire Fighters 10
Non-Deployable:
Number of Administrative Staff 0 Communications 0

**For the following financial measurements, please provide a dollar amount.
(Any additional pertinent information can be detailed in an attached sheet.)**

Debt Service \$128,919
(include annual amount of any/all payments on stations, apparatus, and equipment)

Operating Expenses \$1,666,289.30 (\$1,499,804 excl. D/S)
(include all normal operating expenses, including operational overhead and salary expenses)

Reserve/Savings \$1,100,000 assigned pursuant to Fund Balance Policy, \$1,300,000 in reserve savings
(include any/all reserve and/or savings currently on hand for breakdowns, purchases or replacements)

When did your district last request a millage increase? Unknown (in excess of 10 years)

Was your request granted? N/A

If so, please detail your accomplishments with the additional revenue? (You may attach a separate sheet if necessary.)

Performance Data

ISO Rating 03/3Y
 Population Served (daytime) 16,050
 Number of Households 5162

Year Rating Received 2015
 Population Served (nighttime) 16,050
 Number of Businesses 61

Total Number of Calls Last Year (fiscal year?) 872
 Number of Structure Fires 8
 Number of Medical Calls 580
 Number of Vehicle Fires 2
 Number Mutual Aid Calls Sent 98
 Number of Hazmat Calls 4

Number of MVA's 63
 Number of Brush Fires 5
 Number of Public Service Calls 206
 Number Mutual Aid Calls Rec'd 39
 Number of Rescue Calls 4

For the following questions, please circle or highlight "Y" for Yes or "N" for No. (Any additional pertinent information may be provided in a separate sheet.)

- Is your district registered with the State Firefighter Mobilization? Y / N
- Does your district participate in the South Carolina Fire Incident Reporting System? Y / N
- Is your district in compliance with the SC Firefighter Registration Act? Y / N
- Does your district meet requirements of OSHA Standard 1910.30 for Infectious Disease Control? Y / N
- Does your district perform annual SCBA fit testing on all active personnel? Y / N
- Do your district's firefighters meet minimum OSHA training requirements? Y / N
- Does your district perform annual testing on all ground and aerial ladders to meet NFPA standard? Y / N
- Does your district meet all NIMS requirements? Y / N
- Does your district have a fire prevention program? Y / N
- Does your district have a Fire Safety inspection program? Y / N
- Does your district have a pre-fire plan program? Y / N
- Does your district meet minimum hose testing requirements? Y / N
- Does your district meet minimum pump testing requirements? Y / N
- Does your department meet minimum apparatus requirements? Y / N
- Does your district meet minimum equipment on apparatus requirements? Y / N
- Does your district have a preventive maintenance program for your apparatus? Y / N
- Does your district provide physicals to all members? Y / N
- Do all of your members meet the minimum training requirements for their specific job titles? Y / N
- Does your district meet minimum communication requirements? Y / N
- Does your district meet Narrow Band Requirements? Y / N
- Does your district house an EMS vehicle? Y / N

For the following questions, please provide the more detailed information necessary to understand the complexities for your district. You may attach separate sheets as necessary to fully answer the questions.

1. Please describe any businesses or structures which require special equipment or represent potentially dangerous calls.

- ReWa Water treatment facility
- Multi-family / multi-story residential apartment complexes
- Numerous multi-unit business complexes

2. Please list any mutual aid agreements or operational or resource sharing agreements your district participates in with other fire districts.

- County-wide and state-wide mutual aid agreements
- Automatic Aid agreement with Fountain Inn FD with station sharing
- Mutual aid departments:
 - Pelham-Batesville FD
 - Simpsonville FD
 - Mauldin FD
 - Reidville FD
 - Durbin Creek FD
 - Woodruff FD

3. Please describe how, if at all, the requested millage increase will impact your district's ISO ratings.

No millage increase requested

4. Please describe the tax-exempt properties in your district and the services you provide to these entities.

- Six places of worship
- Two Greenville County service facilities
- One elementary school

Fire & EMS emergency services, fire prevention programs, and community awareness programs are all provided and available to these entities.

Please assign a priority rating to your millage increase request from the following options: No millage increase requested

Priority 1: Without the increase, we cannot continue to provide the level of service that we are giving currently. Our ISO ratings could be affected negatively. The need is dire.

Priority 2: Without the increase, we cannot purchase needed equipment to improve the level of service we are currently giving. ISO ratings may or may not be improved. This priority level also allows for needed specialty equipment to be acquired.

Priority 3: Without the increase, we can continue to provide excellent service to our district, but the increase will allow us to improve our operation in an exemplary way. ISO ratings may potentially be improved.

Opportunity for Council person(s) statement:

I, _____, County Council representative to this fire district, **Support / Do Not Support** this request.

I, _____, County Council representative to this fire district, **Support / Do Not Support** this request.

I, _____, County Council representative to this fire district, **Support / Do Not Support** this request.

Please include with your application the following documents:

- A formal letter from the Commission stating the intentions to either maintain or increase millage;
- Last year's financial audit;
- A five-year plan (spreadsheet) showing projected revenues as well as operating and capital expenditures;
- Any background information necessary to justify the need of a millage increase; and
- A signed resolution from the governing body approving the operating/capital plan and millage increase.

All applications should be mailed or emailed to:
Greenville County Finance Committee
Attn: John Hansley, Deputy County Administrator
301 University Ridge, Suite 2400
Greenville, SC 29601

or

jhansley@greenvillecounty.org

Clear Spring Fire Service Area, South Carolina

A RESOLUTION

A RESOLUTION TO APPROVE AND ADOPT A FIVE YEAR REVENUE AND EXPENDITURE PLAN FOR THE CLEAR SPRING FIRE SERVICE AREA, LOCATED IN GREENVILLE COUNTY, SOUTH CAROLINA.

WHEREAS, the CSFSA of Clear Spring (the "CSFSA") has a contract with Greenville County (the "County") to provide fire suppression and other fire protection related services to county residents residing in the CSFSA; and

WHEREAS, in order to provide the required services to meet the requirements of the contract and to meet the fire protection needs to the residents of the CSFSA, certain capital improvements (the "Capital Improvement Program") must be undertaken; and

WHEREAS, proper planning and management for the provision of fire services in the CSFSA requires a Five-Year Revenue and Expenditure Plan (the "Plan") to keep up with and adequately respond to the growth and demand for service in the CSFSA; and

WHEREAS, it is the finding of the CSFSA Commissioners that the Plan necessary to adequately serve the needs of the residents of the CSFSA; and

WHEREAS, the CSFSA provides a professionally trained staff of part-time, full-time and volunteer firefighters who continue to undergo rigorous additional training to be ready and skilled in fighting fires, saving lives and protecting property; and

WHEREAS, it is the further finding of the CSFSA that the implementation of the Plan will result in:

- Reduced response times for calls for service;
- Strong ISO ratings;
- Enhanced fire protection services being provided throughout the CSFSA; and
- The potential for saving lives and increasing safety for firefighters.

NOW, THEREFORE, BE IT RESOLVED that CSFSA Commissioners hereby approves the Plan for the CSFSA that is attached hereto and made a part hereof by reference.

IT IS FURTHER RESOLVED that the CSFSA Commissioners design and carry forward a plan to implement the Plan and to seek approval for adequate financing from Greenville County as needed to fund the Plan.

DONE IN REGULAR MEETING THIS 13th **DAY OF** March, 2017.

Joyce C. Lyles

Clear Spring Fire Service Area, South Carolina
Commissioner

ATTEST:

Clear Spring Fire Service Area, South Carolina
Commissioner

Clear Spring Fire and Rescue
Preliminary Projected Revenues and Expenditures
\$3.3 Million Station, 20 Year Amortization, 2003 Refunding

	Projection					
	2017	2018	2019	2020	2021	2022
Revenues						
Greenville County						
Assessed Value (Adj Collectable Levy)	\$71,129,707	\$73,263,598	\$75,461,506	\$77,725,351	\$80,057,111	\$82,458,825
Operating Millage Levy	23.90	23.90	23.90	23.90	23.90	23.90
Value of Total Mills/Projected Operating Revenue	\$1,700,000	\$1,751,000	\$1,803,530	\$1,857,636	\$1,913,365	\$1,970,766
Grant Revenue						
Total Revenues	\$1,700,000	\$1,751,000	\$1,803,530	\$1,857,636	\$1,913,365	\$1,970,766
Expenses						
Personnel Expenses						
Salaries	\$491,208	\$543,658	\$549,094	\$554,584	\$560,129	\$565,730
Volunteers	\$120,450	\$200,000	\$200,000	\$210,000	\$215,000	\$220,222
Overtime		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
New Hires		\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
FICA	\$46,792	\$56,890	\$57,306	\$58,491	\$59,297	\$60,108
Retirement (Percentage of Salaries)	\$85,632	\$111,549	\$112,364	\$122,333	\$131,772	\$133,612
Run Money	\$17,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Sub-total Personnel Expense	\$761,082	\$927,097	\$933,764	\$960,408	\$981,198	\$994,672
Operating Expense						
Accounting	\$9,000	\$9,000	\$9,180	\$9,364	\$9,551	\$9,741
Computer	\$2,500	\$4,500	\$4,545	\$4,590	\$4,636	\$4,683
Convention	\$6,500	\$12,000	\$12,120	\$12,241	\$12,364	\$12,487
Employee Recognition	\$13,000	\$13,000	\$13,130	\$13,261	\$13,386	\$13,520
Fire Fighting Equipment	\$7,500	\$12,000	\$12,240	\$12,485	\$12,734	\$12,989
Fire Fighting Equipment Maintenance	\$4,200	\$5,000	\$5,100	\$5,202	\$5,306	\$5,412
Fire Prevention	\$4,500	\$3,000	\$3,500	\$3,500	\$4,000	\$4,000
Insurance - Health	\$153,000	\$162,000	\$162,000	\$170,100	\$178,605	\$187,535
Insurance - Bldg & Trucks	\$35,000	\$35,000	\$35,700	\$37,485	\$39,359	\$41,327
Medical Supplies	\$4,000	\$5,500	\$5,610	\$5,722	\$5,837	\$5,953
Membership Dues	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
Misc. Expenses	\$5,500	\$6,500	\$6,500	\$6,500	\$6,500	\$6,500
Legal	\$25,000	\$15,000	\$15,000	\$15,000	\$15,750	\$16,538
Hep B	\$900	\$900	\$900	\$900	\$900	\$900
Physicals	\$9,000	\$7,600	\$8,000	\$8,080	\$8,161	\$8,242
Radio Equipment	\$8,000	\$8,000	\$8,160	\$8,323	\$8,490	\$8,659
Refuse	\$2,800	\$2,800	\$2,856	\$2,913	\$2,971	\$3,031
Service/Bank Charges	\$2,000	\$2,000	\$2,040	\$2,081	\$2,122	\$2,165
Station Expenses - Repair	\$10,000	\$10,000	\$10,500	\$11,025	\$11,576	\$12,155
Station Expenses - Equipment	\$10,000	\$10,000	\$10,500	\$11,025	\$11,576	\$12,155
Station Expenses - Office & Supplies	\$15,000	\$20,000	\$21,000	\$22,050	\$23,153	\$24,310
Training	\$10,000	\$10,000	\$10,500	\$11,025	\$11,576	\$12,155
Trucks - Fuel	\$30,000	\$30,000	\$31,500	\$33,075	\$34,729	\$36,465
Trucks - Repair	\$30,000	\$35,000	\$36,750	\$38,588	\$40,517	\$42,543
Trucks - Preventative	\$20,000	\$20,000	\$48,000	\$50,400	\$52,920	\$55,566
Turnout Gear	\$5,000	\$7,000	\$7,700	\$7,700	\$8,085	\$8,489
Accident Policy	\$3,215	\$3,215	\$3,500	\$3,500	\$3,500	\$3,750
Workers Comp	\$37,000	\$42,000	\$46,200	\$48,510	\$50,936	\$53,482
Uniforms	\$13,000	\$5,000	\$6,000	\$6,600	\$7,260	\$7,986
Utilities	\$39,650	\$40,000	\$44,000	\$44,880	\$45,778	\$46,693
Sub-total Operating Expense	\$516,765	\$537,515	\$584,231	\$607,625	\$633,778	\$660,933
Total Operating Expenses	\$1,277,847	\$1,464,612	\$1,517,995	\$1,568,033	\$1,614,976	\$1,655,605
Net Operating Revenues	\$422,153	\$286,388	\$285,535	\$289,602	\$298,389	\$315,161
Debt Millage	1.50	1.50	1.50	1.50	1.50	1.50
Value of Total Mills	\$106,695	\$109,895	\$113,192	\$116,588	\$120,086	\$123,688
Revenues Available for Debt Service	\$528,848	\$396,283	\$398,727	\$406,190	\$418,475	\$438,849
General Obligation Bonds						
2011C General Obligation Bonds	\$33,328					
2017 General Obligation Bonds 20 Year Amortization		\$92,292	\$98,890	\$300,250	\$300,900	\$301,400
Total GO Payments	\$33,328	\$92,292	\$98,890	\$300,250	\$300,900	\$301,400
Surplus/Deficit	\$495,519	\$303,992	\$299,837	\$105,940	\$117,575	\$137,449