



**GREENVILLE COUNTY, SOUTH CAROLINA
2014 JUSTICE ASSISTANCE GRANT PROGRAM
PROGRAM NARRATIVE – ATTACHMENT 1**

LAW ENFORCEMENT AND JUDICIAL SUPPORT ENHANCEMENTS

Greenville County government is seeking a grant for law enforcement and judicial support programs with the objective of enhancing and continuing programs established in law enforcement and judicial support areas of the County. Funding in the amount of \$147,473 is requested for funding of DNA Laboratory supplies and training (Forensics Division), temporary part-time personnel to image records (Records Division), radio equipment (Sheriff's Office), and the County's drug court programs (Solicitor's Office).

DEPARTMENT OF PUBLIC SAFETY – FORENSICS DIVISION

The Department of Public Safety Forensic Division is requesting \$55,000 in support of law enforcement services. The funds will be used as follows (1) \$35,000 for DNA Laboratory operations, chemicals, and supplies; (2) \$8,000 for travel/training for DNA laboratory personnel; and (3) \$12,000 for DNA laboratory accreditation annual audit. Operational supplies will ensure compliance to the proper handling, storage, and DNA analysis of physical evidence. Operational support of the DNA Laboratory will include the purchase of chemicals and supplies necessary to perform DNA casework and maintain laboratory accreditation.

The FBI's Quality Assurance Standards (5.1.3.1) as well as ISO/IEC 17025 (5.2.1.2) require laboratory personnel to stay abreast of developments within the field of DNA typing by attending seminars, courses, professional meetings, or documented training sessions/classes in relevant subject areas at least once each calendar year. In addition there are mandatory seminars and training sessions for all CODIS personnel within the DNA Lab. There is no training offered for DNA personnel at the South Carolina Criminal Justice Academy. Training, seminars, and professional meetings to satisfy this standard are only offered outside the state, and usually require registration fees, airfare, hotel accommodations, rental car, and per diem.

The Forensic Division DNA Laboratory achieved ISO 17025 accreditation on March 16, 2011 and became the third accredited law enforcement laboratory in South Carolina. To maintain laboratory accreditation, the Laboratory must be audited by their accrediting body annually. Annual internal audits of the Quality System must be performed along with an additional external audit by an independent auditor to comply with the requirements of the FBI/DAB. Aside from the accrediting body fees, the Forensic Division is responsible to cover fees associated with all external audits to include travel, per diem, local transportation, hotels, fees charged by auditors, and other ancillary items.

Goals include (1) provide operational support of the DNA Laboratory to include the purchase of supplies and chemicals to conduct DNA casework and maintain accreditation standards; (2) obtain mandatory specialized training for DNA Laboratory personnel as required by the FBI and accreditation standards; (3) maintain ANSI-ASQ Laboratory accreditation and compliance with the FBI QAS through scheduled on-site audits as well as offsite desk audit document reviews.

DEPARTMENT OF PUBLIC SAFETY – RECORDS DIVISION

The Department of Public Safety Records Division is requesting \$25,000 in personnel and associated fringe benefit funding for temporary part-time support staff positions. These positions will be utilized to assist in working on major projects with the Records Management Services Division. The projects – (1) digital imaging of law enforcement, NCIC documents and Detention records and (2) quality assurance and microfilm preparation of law enforcement records – are ongoing. The implementation and completion of these projects will better serve law enforcement by providing information much faster through electronic and digital technology and the services provided to staff and citizens are improved. Current office storage space of detention and law enforcement manual records remains exhausted. Completion of these projects is essential to eliminate the need for additional storage space. The funds will be used for temporary employment for law enforcement support. The funds requested will provide part-time employment for approximately 2-3 years.

Goals for the project include (1) creating part-time temporary positions; and (2) improving services to law enforcement by providing information much faster through electronic and digital technology, and freeing up valuable storage space.

SHERIFF'S OFFICE

The Sheriff's Office is requesting \$33,736.50 to purchase replacement radio equipment. Specifically, the Sheriff's Office will purchase mobile (vehicle) and hand-held radios. Price quotes have been secured from Motorola via the State Contract system for the purchase. These units will be placed in service on the road units.

SOLICITOR'S OFFICE - DRUG COURT

The Solicitor's Office is requesting \$33,736.50 for the continuation of the Adult and Juvenile Drug Court programs. The funding will be used for drug testing and to hire part-time staff to provide the weekly group counseling sessions.

The Adult Drug Court is a multi-phase program that incorporates intensive substance abuse treatment, judicial supervision, and random drug testing. The program targets nonviolent offenders charged with felony drug or drug related crimes. Referrals to the program must be approved by the Solicitor's Office. If deemed eligible, offenders must plead guilty in Court and a sentence will be imposed. The sentence will be suspended under the condition that the offender completes the Drug Court program. Each phase of the program requires individual, group, and family therapy sessions as well as community support groups. Upon entering the program, counseling and drug testing requirements are intense. As the participant demonstrates progress by completing treatment goals, the participant is advanced to the next phase of the program. Successful completion of the program will result in the satisfaction of the sentence.

The Juvenile Drug Court is a multi-phase program that incorporates intensive substance abuse treatment, judicial supervision and random drug testing. The program targets non-violent juvenile offenders between the ages of 12-16 with a substance abuse diagnosis. All referrals must be approved by the Solicitor's Office. The program lasts a minimum of 12 months. Each phase of the program requires individual, group, and family therapy sessions as well as community support groups. As the participant demonstrates progress by completing treatment goals, he/she is advanced to the next phase of the program. Program requirements are gradually decreased as the participant moves to the next phase. In the event that the participant fails to adhere to the program requirements, increased judicial supervision and incarceration are used as sanctions at the recommendation of the staff. Successful completion of the program will result in the dismissal of the charge(s). Non-compliance with program

requirements will result in the offender returning to court for prosecution.

Timeline

The adult drug court program lasts a minimum of 18 months. The juvenile drug court program lasts a minimum of 12 months.

**GREENVILLE COUNTY, SOUTH CAROLINA
2013 JUSTICE ASSISTANCE GRANT PROGRAM
BUDGET DETAIL - ATTACHMENT 2**

Personnel	
Temporary Part-time Positions (Dept of Public Safety - Records)	23,220.00
Subtotal - Personnel	\$ 23,220.00
Fringe Benefits	
FICA for temporary part-time positions(Dept of Public Safety - Records) (calculated at 7.65% of salary)	1,780.00
Subtotal - Fringe Benefits	\$ 1,780.00
Travel	
25th International Symposium on Human Identification - Phoenix, Arizona September 29-October 2, 2014 - 1 attendee	
Registration Fees	645.00
Workshop Fees	350.00
Airfare:	600.00
Lodging (\$159/day for 5 nights)	795.00
Per Diem (5 days plus 1 travel day)	425.00
Subtotal	2,815.00
2015 AAFS 67th Annual Scientific Meeting - Orlando, Florida February 16-21, 2015 - 1 attendee	
Registration Fees	275.00
Airfare:	500.00
Lodging (\$199/day for 5 nights)	995.00
Per Diem (5 days plus 1 travel day)	425.00
Subtotal	2,195.00
26th International Symposium on Human Identification - Grapevine, Texas October 12-15, 2015 - 1 attendee	
Registration Fees	645.00
Workshop Fees	350.00
Airfare:	500.00
Lodging (\$215/day for 5 nights)	1,075.00
Per Diem (5 days plus 1 travel day)	420.00
Subtotal	2,990.00
Subtotal - Travel	\$ 8,000.00
Equipment	
9 Motorola In Car Radios (APX4500 Mobile - Dash Mount or Remount Mount - UHF -40W)	13,570.20
8 Motorola Portable Radios (APX6000 Portable - UHF)	20,166.30
Subtotal - Equipment	\$ 33,736.50
Supplies	
Dept of Public Safety - Forensics (supplies and chemicals for DNA Lab)	35,000.00
Subtotal - Supplies	\$ 35,000.00
Contracts	
<i>Solicitor's Office</i>	
Contracts for Counseling Services	
Adult Drug Court (3 counselors and 1 case manager)	
Juvenile Drug Court (3 counselors and 1 case manager)	
Contracts for Drug Testing	
Lab tests (drug screens ranging from \$7 to \$38 per screen depending on type of screen requested) Cost of drug screens averages \$3,500 per month	
Subtotal - Contracts	33,736.50
Other	
Annual Audit for Accreditation for DNA Laboratory (Dept of Public Safety - Forensics)	12,000.00
Subtotal - Supplies	\$ 12,000.00
Budget Summary	
Personnel	23,220.00
Fringe Benefits	1,780.00
Travel	8,000.00
Equipment	33,736.50
Supplies	35,000.00
Construction	-
Contracts	33,736.50
Other	12,000.00
Total Direct Costs	147,473.00
Indirect Costs	-
TOTAL PROJECT COSTS	147,473.00