

Townhouse Permits

(Residential Review)

Greenville County

Greenville County Square

301 University Ridge, Suite 4100

Greenville, SC 29601 - 3660

864/ 467 - 7060

Requirements to secure a permit for a Townhouse building:

1. Complete both [Commercial Building](#) and [Zoning](#) Applications.
2. Tax Map No. can be obtained from the owner of the property, the landlord, or through Real Property Services 864-467-7300 or Internet; www.greenvillecounty.org/vrealpr24/clrealprop.asp
3. Provide two copies of **Site Plans**. Site plans must be drawn to scale and indicate all buildings existing or proposed, parking layout, entry, and exit drives. Dimensions from building to property lines and from building to building are required. Zoning property setbacks shall be indicated on these plans as well as hydrant locations. Each unit's address must be indicated on plan. All site plans shall be designed, and sealed, by a design professional.
4. Provide a set of **Plans** for each individual building (i.e. three unit building, five unit building, etc.). Plans shall be based on buildings not unit layouts. Any building 5000 sqft or more will require sealed drawings. Any drawing designed by a design professional must bear an original corporate seal, individual seal, and signature.
5. All **demising walls**, between units, are required to be a 2-hour U.L. (or other approved) system. The design shall be on the submittal drawings that is sealed and signed by a design professional.
6. All other information listed on the Submittal application and drawing requirement sheet must be submitted as part of the project.
7. **Radon** venting is required to be installed (activation will be required if testing indicates a necessity)