

**Welcome to Greenville County's
Introduction of the updated online
Permitting System!**

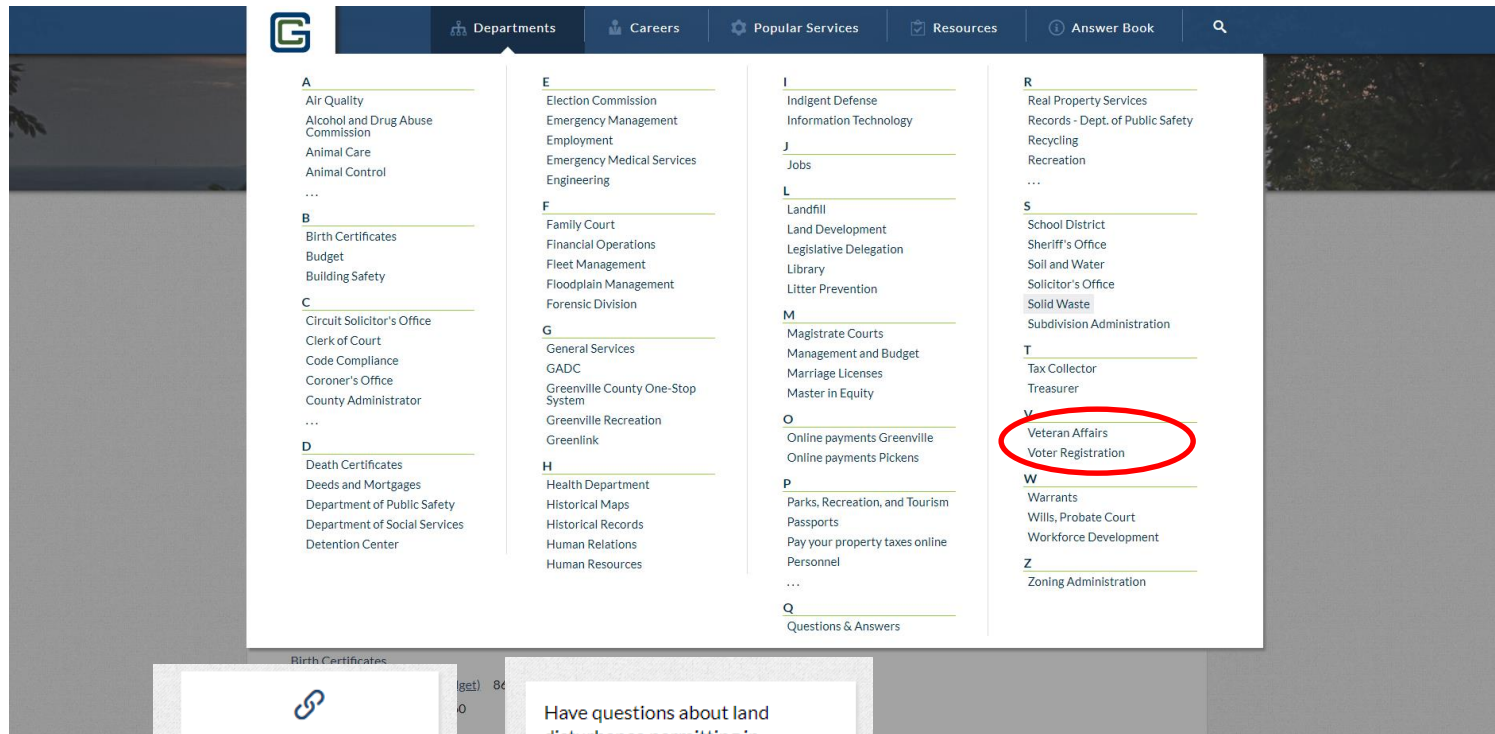
**Greenville
County**

What is Cityworks?

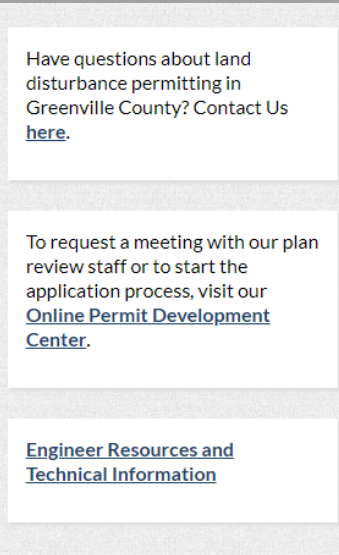
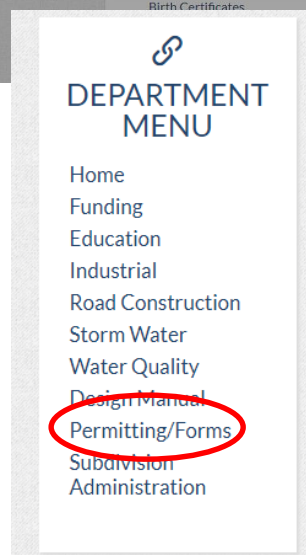
- Azteca 'Cityworks' PLL (Permits/Licenses/Land), a GIS-centric software, was selected by the County to help manage and track permits from application to project approval, including plan review, fee collection, regulatory meetings, and inspections.
- The County will upgrade Cityworks on May 29, 2018.
- Electronic plan submittals tracked through Cityworks will benefit the County's business development services by offering several cost and time saving efficiencies including:
 - Improved communication with Developers, Contractors, Design Professionals, and Project Stakeholders
 - Reduced administrative processing
 - Reduced printing and travel time
 - Streamlined plan review and permit approval
 - Reduced redundant data entry
 - Network and wireless data distribution to multiple agencies and county departments
- Cityworks includes a Public Web Access Portal designed to assist Design Professionals, Developers, and Contractors with development projects. In order to use the Public Portal of Cityworks, you must become a registered user. As a registered user, you will have access to begin the application process for a project (otherwise known as 'case'), as well as the capability to review case details, and to schedule inspections.

Online Development Services

Navigate to the Subdivision Administration Webpage by selecting the Departments Tab on the County Homepage.



On the left-hand screen, click Permitting/Forms.



On the right-hand screen, click Online Permit Development Center.

After clicking onto the Permitting Webpage,
you will be directed to the following screen:

Scroll down until you
see the option to “Apply
and/or Log in.”

Click on the link, “Apply
and/or Log in.” This is
the screen in which you
will register for an
account with the Public
Portal.

Dear Engineering Community;

On August 1st, 2016, Greenville County went to a new Electronic Plan Service and Web Portal designed to assist Design Professionals, Developers, and Contractors with development projects. Since this new electronic system went live, we have been diligently working with our IT Department and the software developer's to enhance the Public Access Permit Portal. With that said, we are very pleased to announce that you will no longer have to upload your **Subdivision Administration Applications** and **Stormwater Land Disturbance Permits** documents to our FTP site. As of **May 29th, 2018**, you will be able to upload your permit submittals directly to your case that you created on the online Public Access Permit Portal. You also will not have to send emails to me and the land development email account informing that you have uploaded a permit submittal to our FTP site. In order to have this new enhancement ready by the morning of **May 29th, 2018**, we will be taking the Public Access Permit Portal off-line on **May 25th, 2018, at 12:00pm**.

The Public Access Permit Portal will be unavailable during the upgrade. No submittals will be accepted while the upgrade is being performed. An updated user guide will be available on the Permit Portal page at <http://www.greenvillecounty.org/Permitting/> on May 29th, 2018.

Thanks for your patience and please bear with us as we work to better serve you.

Should you have any questions, please email MUhrinek@greenvillecounty.org.

Welcome! Greenville County's Permit Development Services web portal is a multi-departmental service designed to assist Design Professionals, Developers, and Contractors with the submittal and status tracking of building permits and development projects.

Design Professionals & Contractors with a valid user access and password may use the following online services:

Note: Currently this site is being used by the **Land Development Division** only.

For permits through the **Building Safety Department**, [click here](#).

LDD & Subdivision Fee Schedules

- [Fee Schedules](#)

Account Administration

[Apply and/or Log in](#)

"User Access" is for development business with the County. Users can begin the application process for a case, find details about their permits and get real-time status results or projects under review.

Electronic Permit Resources

- [What is Cityworks PLL?](#)
- [Why Should I Use It?](#)
- [Can I Still Come In and Apply In Person?](#)
- [How Do I Pay the Fees?](#)

Disclosure Acceptance

Please click “Accept,” to accept Greenville County’s disclosure agreement.

Online Permit Application Disclaimer

[Home](#) [Departments & Elected Offices](#) [Jobs](#) [Services](#) [Popular Services](#) [Resources](#) [Answer Book](#)

The applicant hereby certifies and agrees to the following:

1. is authorized to make this application and verifies that the following information is true and correct;
2. will comply with all County of Greenville ordinances, laws, regulations, all State and Federal Laws and regulations regulating the use of land and structures, the construction of structures and recorded covenants;
3. will perform only the work outlined in the application at the property indicated on the application;
4. grants the right of entry to the property to employees of the County of Greenville for the purpose of inspections, and posting of notices. If any of the information supplied by the owner and/or owner’s agent is incorrect, the Permit/Certificate may be revoked.

If Applicable to this application: No occupancy shall occur prior to the issuance of the Certificate of Occupancy

The permit grants permission to proceed with construction and shall not be construed as authority to violate, alter or set aside any of the provisions of the Building Code and any other applicable laws or ordinances (e.g. Zoning Ordinance, Stormwater, LDR, etc.), nor shall the issuance of this permit prevent employees of the County of Greenville from requiring correction of errors in construction documents or of violations of the Building Code or ordinances adopted by the County of Greenville, SC.

Any information and documents submitted to the County of Greenville, for the purpose of Construction Document review and approval becomes subject to the South Carolina Freedom of Information Act (SC Code of Laws, 1976 as amended, Title 30, Chapter 4) and may be subject to public inspection and review.

Maps available through this website contain representations of land features compiled from aerial photography, recorded deeds and plats, other public records, and public data. Users of these maps are hereby notified that the aforementioned public primary information sources should be consulted for verification of the information contained within these maps. These maps are not a Land Survey.

Neither the County of Greenville, South Carolina nor any agency, officer, elected official or employee of the County of Greenville, South Carolina (collectively known as 'the County') warrants the accuracy, reliability or timeliness of any information on this web site and shall not be liable for any losses caused by such reliance on the accuracy, reliability or timeliness of such information, including, but not limited to, incidental and consequential damages. This publication is provided 'as is' without warranty of any kind, either expressed or implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose or non-infringement. The County maintains all immunities as provided in the South Carolina Tort Claims Act.

Portions of such information may be incorrect or not current. Any person or entity that relies on any information obtained from this web site does so at his or her own risk. In addition, nothing contained within this web site is an official record of the County or the elected officials responsible therefore. All official records of the County and the offices of countywide elected officials are on file in their respective offices and may be reviewed by the public at those offices.

I accept this disclaimer and responsibility for the use of this information:

Please click, "Apply for a Login" in order to create an account.

Username Password Log In
Forgot Password?
Apply for a Login

Fill in the requested information and click Register.

Cityworks

Apply for a login

All fields are required

CREDENTIALS:

Email Address: landdevelopment@greenvillecounty.org

First Name: Merri

Last Name: Uhrinek

Address: 301 University Ridge

City: State: C Zip: 29601

Login Id is Available

Password: ****

Confirm Password: ****

Register Cancel

Once submitted, you will receive the following message along with an email to activate your account:

From: noreply Sent: Thu 2/15/2018 11:20 AM

Cityworks

Your request for a new login was successfully submitted. Please check your email for account verification.

Welcome to Cityworks

... email address by clicking the link below. This link will direct you to the Public Access login page, from the login page, enter the Login Id and Password you selected when applying for your account. This will log you into the system and activate your account.

[Click here to activate your account](#)

Note: This registration link will expire in two days.

Thank You,
Cityworks Administration

Creating a Subdivision Case Instructions

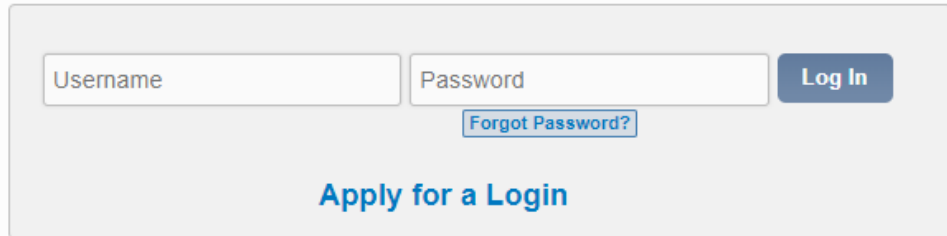
Go to: **Greenville County Public Access Website**

<https://cityworks.greenvillecounty.org/cwpub>

Once you have created an account within the Public Portal site and it has been approved, you may log in.

The email address you created will be your username along with the password you created.

Click “Log In.”

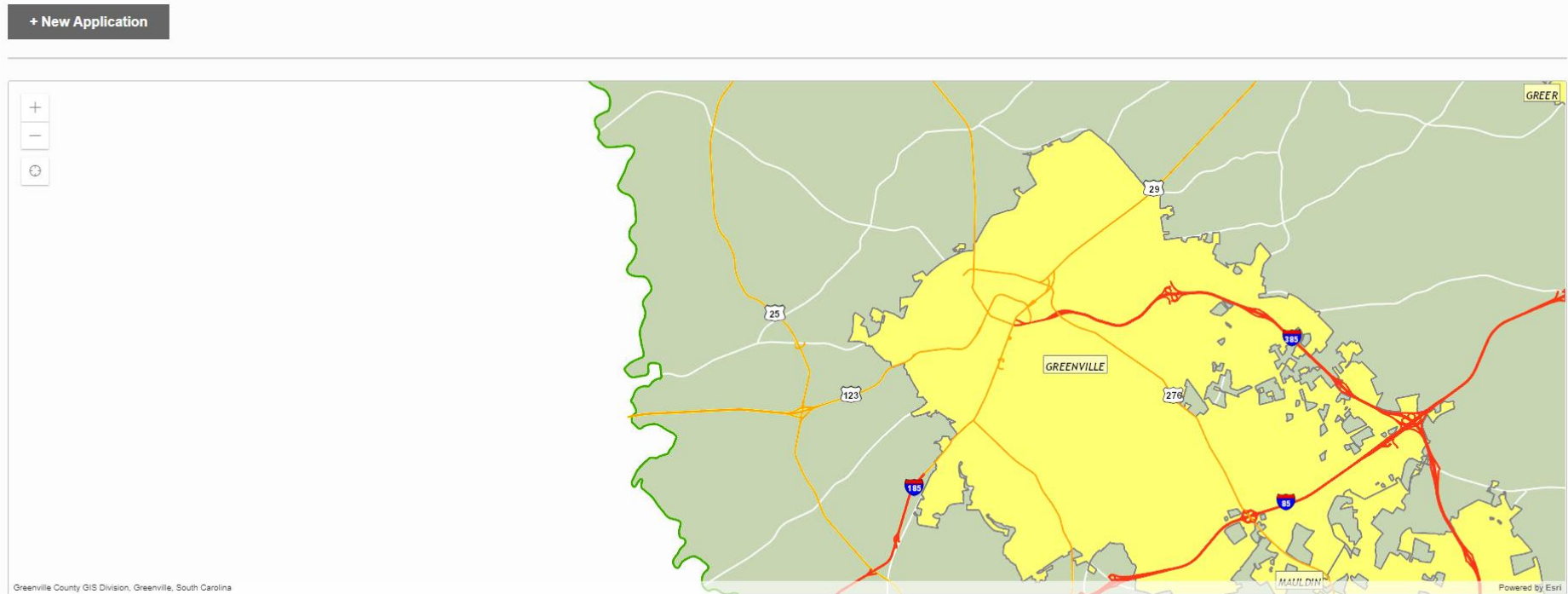


A login form with a light gray background. It contains two input fields: "Username" and "Password". To the right of the "Password" field is a dark blue "Log In" button. Below the "Password" field is a blue link that says "Forgot Password?". At the bottom center of the form is a blue link that says "Apply for a Login".

Create a New Application

The following screen will be your home screen.

To create a new application, click “+New Application” circled below:



You will be given two options of applications: Land Development and Subdivision. You will click “Subdivision.”

Select an Application

search Applications...

Applications

Categories

Land Development

Subdivision

Several applications will appear. Choose the application that best fits your needs. In this specific example, LSA-Simple Plat Residential will be chosen.

Applications > Subdivision

Applications

LFA-FINANCIAL SECURITY
ACCEPT/REDUCTION



LSA-CHANGE DEFAULTED
SUBDIVISION(LCS)



LSA-DRAINAGE UTILITY
EASEMENT ABAND(LDA)



LSA-FINAL
PLAT/REVISIONS(LFP)



LSA-PRELIMINARY PLAN
(PLAT) REVIEW APPR



LSA-PRIVATE ROAD
ACCEPTANCE(LRR)



LSA-PUBLIC ROAD
ACCEPTANCE(LPA)



LSA-ROAD NAME CHANGE
REQUEST



LSA-SIMPLE PLAT NON-
RESIDENTIAL(LSN)



LSA-SIMPLE PLAT
RESIDENTIAL



LSA-SUMMARY PLAT(LSP)



LSA-VARIANCE
REQUEST(LVR)



Once you choose the correct application type, click “Begin Application” at the bottom right-hand of the screen.

Begin Application

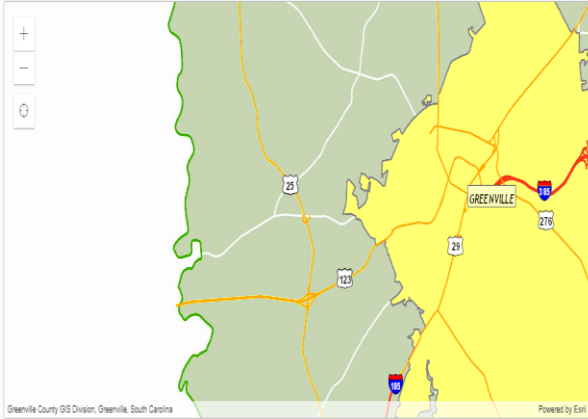
The following screen will appear:

Application: LSA-SIMPLE PLAT RESIDENTIAL Step 1 of 5

1 Main

Description

Address



Greenville County GIS Division, Greenville, South Carolina Powered by Esri

Cancel Clear Next

2 People

3 DataGroup

4 Rel Docs

5 Payment

Description
Test Case

Address
301 University Ridge

Fill in the information requested. When you fill in the address, please be patient as the map to the right will locate that address.

Please take a look at the example provided for the Address Location

Click "Next" once finished filling in the Description and Address.

Suggestions...
301 UNIVERSITY RDG, 29601
301 UNIVERSITY RDG, 1100, 29601
301 UNIVERSITY RDG, 1000, 29601
301 UNIVERSITY RDG, 1200, 29601
301 UNIVERSITY RDG, 1300, 29601
301 UNIVERSITY RDG, 1450, 29601
301 UNIVERSITY RDG, 800, 29601
301 UNIVERSITY RDG, 700, 29601
301 UNIVERSITY RDG, 1500, 29601
301 UNIVERSITY RDG, 2350, 29601
301 UNIVERSITY RDG, 1600, 29601
301 UNIVERSITY RDG, 750, 29601
301 UNIVERSITY RDG, 600, 29601
301 UNIVERSITY RDG, 1700, 29601
301 UNIVERSITY RDG, 500, 29601
301 UNIVERSITY RDG, 1800, 29601
301 UNIVERSITY RDG, 2200, 29601
301 UNIVERSITY RDG, 400, 29601
301 UNIVERSITY RDG, 2100, 29601
301 UNIVERSITY RDG, 200, 29601

The following screen will appear:

You may either fill in the information or click “Use My Info” to populate your contact information you initially filled in when creating account.

Please list your e-mail address if you wish to receive e-mail notifications.

Once the information is completely filled out, please click “Next.”

1 Main

2 People

PROPERTY/LAND OWNER more....	<input type="button" value="Use My Info"/>	APPLICANT more....	<input type="button" value="Use My Info"/>
Name		Name	
Address Line1		Address Line1	
City Name	State	Zip Code	
City Name	State	Zip Code	
Phone (Office)	Phone (Mobile)	Phone (Office)	Phone (Mobile)
Email		Email	
Company Name		Company Name	

3 DataGroup

4 Rel Docs

5 Payment

The following screen will appear:

Application: LSA-SIMPLE PLAT RESIDENTIAL Step 3 of 5

1 Main

2 People

3 DataGroup

GENERAL DISCLAIMER ^

! I ACKNOWLEDGE THAT I HAVE READ AND AGREE TO GREENVILLE COUNTY'S PERMIT APPLICATION DISCLAIMER AVAILABLE ON THE COUNTY'S WEBSITE. PERMIT COST WILL BE DETERMINED UPON REVIEW OF SUBMITTAL. ?

Select a value ▾

LSR:LSA-SIMPLE PLAT ^

PLAT SIZE ?

Select a value ▾

NUMBER OF PAGES ?

Number _____

Cancel Clear Previous Next

4 Rel Docs

5 Payment

Please click the drop-down menu where it states, "Select a value" and agree to the general disclaimer.

If you have additional information, please fill that information out as well. Once complete, please select "Next."

Please take note that all submittals will be accepted after the case has been submitted. Please click "Next."

Application: LSA-SIMPLE PLAT RESIDENTIAL

- 1 Main
- 2 People
- 3 DataGroup
- 4 Rel Docs

File uploading is not available before a case has been submitted.

- 5 Payment

Cancel

Clear

Previous

Next

You have two options for payment. You may either make the payment now, or make it later (there are instructions on page 20).

5 Payment

Fee	Amount
LSA-PLAT SIZE	\$10.00
	Total: \$10.00

Payment Amount: 10.00

Payment Terms and Conditions Pay Now

Cancel Clear Previous **Submit**

If you choose to pay the fee now, please click the checkbox directly next to the “Payment Terms and Conditions” and click “Pay Now.”

The following screen will appear:

Thank you for using the Greenville County Online Payment Option!

Land Development and Subdivision Administration only accepts electronic check. Electronic Checks have a \$2.50 service charge.

To proceed with payment, click 'OK'. To return to the previous screen, click 'Cancel'.

OK Cancel

Please click “OK.”

Note: All fields prefixed by a red asterisk (*) are required.

Order Summary

Qty	SKU	Product/Service	Price	Total
1	26397	LSA-PLAT SIZE	\$10.00	\$10.00
			Total SC.Gov Charges	\$12.50

Customer Info

Customer Address

*Customer Name

*Address Line 1

Address Line 2

*City

*State/Province ▼

*Zip Code

*Country ▼

Contact Phone
Numbers only. Example: 1231234567

Please fill the section, “Customer Address” out completely.

This online service is provided by SC.GOV, a third party, working under a contract administered by the South Carolina Department of Administration, Division of Technology Operations. The online price of items or services purchased through SC.GOV, the state's official Web portal, includes funds used to develop, maintain, enhance and expand the service offerings of the state's portal.

Click **CONTINUE** to make your payment through SC.GOV

To continue, please click “Continue.”

Cancel

Continue »

Please fill in the section, “E-check Information.”

Please ensure you have the following information:

Bank Account Type

ABA Routing Number

Bank Account Number

Type of Account

Name of Bank at Which Account is Maintained

Name Under Which the Account is Maintained in the Bank

Ensure the information provided under “E-check Billing Information” is correct prior to continuing.

Once complete, please click “Continue.”

Order Summary

Qty	SKU	Product/Service	Price	Total
1	26397	LSA-PLAT SIZE	\$10.00	\$10.00
			Total SC.Gov Charges	\$12.50

E-check Information

Is this payment being funded specifically by a foreign source (bank or company), an International ACH Transaction ("IA")? Yes

Insufficient funds, debit blocked or incorrect routing and account numbers may result in a returned check fee.

*Bank Account Type Business
 Consumer

*ABA Routing #

[What's This?](#)

*Verify ABA Routing #

*Bank Account #

[What's This?](#)

*Verify Bank Account #

*Type of Account

Checking

*Name of Bank at Which Account is Maintained

Example: Bank of America

*Name Under Which the Account is Maintained in the Bank

Example: John Doe

Customer Info

E-check Billing Information

[Modify address information](#)

Customer Address

Customer Name: Ragan
Phone: (864) 934 - 5403
Address Line 1: 2629 Anderson Highway
City: Williamston
State: SC
Country: US
Zip Code: 29697

Cancel

Back

Continue »

Your payment has not been processed. Please verify your payment information. By clicking Make Payment below, I certify that I am authorized to make this payment and I authorize SC.gov to charge this account in the amount of \$12,5000.

Order Summary

Qty	SKU	Product/Service	Price	Total
1	26397	LSA-PLAT SIZE	\$10.00	\$10.00
			Total SC.Gov Charges	\$12.50

Order Information

Reference Number:

E-check Information

Type of Account:

Account Number:

Name of Bank at Which Account is Maintained:

Name Under Which Account is Maintained at the Bank:

Billing Information

[Modify address information](#)

Customer Address

Customer Name: Ragan
Phone: (864) 934 - 5403
Address Line 1: 2629 Anderson Highway
City: Williamston
State: SC
Country: US
Zip Code: 29697

This page is to ensure all information is correct prior to making payment. After reviewing the information and confirming it is correct, please click "Make Payment."

This online service is provided by SC.GOV, a third party, working under a contract administered by the South Carolina Department of Administration, Division of Technology Operations. The online price of items or services purchased through SC.GOV, the state's official Web portal, includes funds used to develop, maintain, enhance and expand the service offerings of the state's portal.

Click **MAKE PAYMENT** to make your payment through SC.GOV

[Cancel](#)

[Back](#)

[Make Payment](#)

Please do not refresh this page. SC.gov is currently processing your payment. Once the payment is complete, it will provide a new screen with your receipt of purchase.



Processing Data

Please wait and do not refresh page or click back button.

This page will be updated automatically.



The payment is now complete.
SC.gov will provide a receipt and
will also email the receipt to you.



i If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

RECEIPT
NOTE: Your statement will reflect a payment to SC.Gov

Greenville County Codes Enforcement TEST

Contact Details
Name: Curtis Stinson
Email: cstinson@greenvillecountysc.org
Phone: (864) 467-7138
Address
301 University Ridge
Suite 1500
Greenville, SC 29601

Order Information

Reference Number: 89
Order ID: 31182
TPE Order ID: 37167454
Order Date: 7/29/2016 4:41:20 PM

Payment Method (Credit Card)

Name on Card: Test
Credit Card Type: Discover
Card Number: *****1117

Billing Information

Cardholder Information
Name & Address
301 Test
101 Test Lane
Greenville, SC 29601 US

Payment for Products or Services

SKU: 12102
Product LDD - REMEDIATION FEE
Quantity: 1
Item Price: \$225.00
SKU: 12107
Product LDD - LAND DISTURBANCE FEE
Quantity: 1
Item Price: \$210.00
SKU: 12148
Product LDD - ENGINEER MINIMUM FEE
Quantity: 1
Item Price: \$500.00

SC.GOV Total: \$951.90

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RECEIPT

NOTE: Your statement will reflect a payment to SC.Gov

Greenville County Codes Enforcement TEST

Contact Details

Name: Greenville County
Email: ddebois@greenvillecounty.org
Phone: (864) 467-7138
Fax: (864) 467-7138

Address

301 University Ridge
Greenville, SC 29601

PLEASE PRINT THIS PAGE

Order Information

Reference Number: 1085
Order ID: 34478
TPE Order ID: 37167454
Order Date: 5/21/2018 1:03:24 PM

Payment Method (ECheck)

Account Type: Checking
Account Number: *****6637
Name of bank at which account is maintained: Test Banking
Name under which account is maintained at the bank: Test Case

Billing Information

Customer Address

Name & Address
Test Case
301 University Ridge
Greenville, SC 29601 US

Payment for Products or Services

SKU: 26397
Product: LSA-PLAT SIZE
Quantity: 1
Item Price: \$10.00

SC.GOV Total: \$12.50

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Please click "Continue."

Continue

This page is the homepage. This page will provide all applications that have been completed or are currently incomplete. You may review or even conduct a few actions from this screen.

Please take note that if you have already made a payment, please refer to page 28 to continue.

+ New Application

Submitted Applications

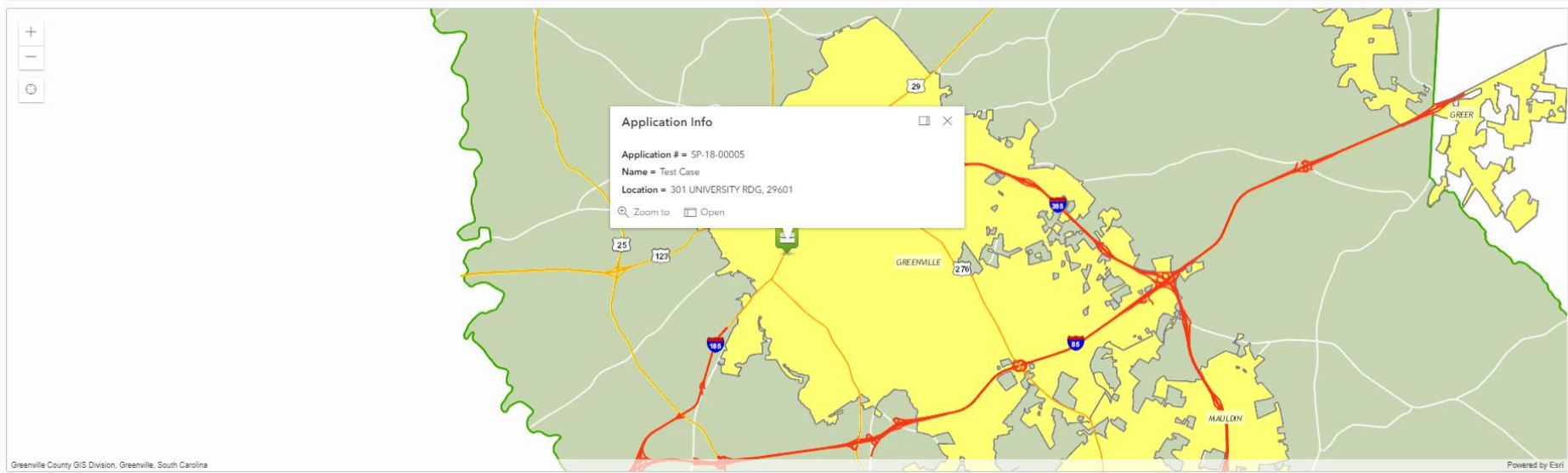
Sort ▾

LSA-SIMPLE PLAT RESIDENTIAL
SP-18-00005

301 UNIVERSITY RDG, 29601 
Test Case

OPEN
Actions... ▾

Created
05/21/2018




If you have not completed the payment, you may do so from this screen. As you can see below in the red circle, there is a drop-down menu for the LSA-Simple Plat Residential application. Click the down arrow.

Submitted Applications

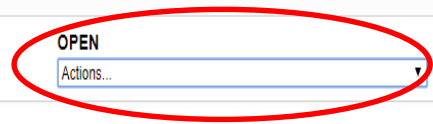
Sort ▾

LSA-SIMPLE PLAT RESIDENTIAL
SP-18-00005

301 UNIVERSITY RDG, 29601 
Test Case

OPEN
Actions... ▾

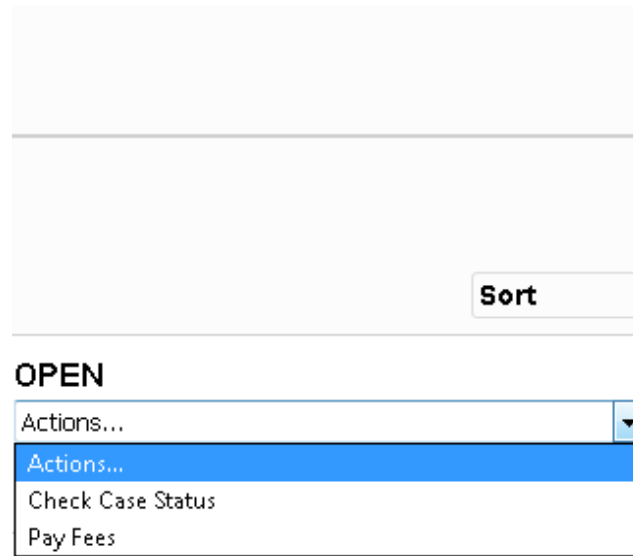
Created
05/21/2018



The options for the drop-down menu will appear: Check Case Status and Pay Fees.

In this case, you will click “Pay Fees.”

Once you click “Pay Fees,” it will immediately reroute you to the payment screen. Please see below.



5 Payment

Fee	Amount
LSA-PLAT SIZE	\$10.00
	Total: \$10.00

Payment Amount:

Payment Terms and Conditions

Please click the checkbox directly next to the “Payment Terms and Conditions” and click “Pay Now.”

5 Payment

Fee	Amount
LSA-PLAT SIZE	\$10.00
	Total: \$10.00

Payment Amount: 10.00

Payment Terms and Conditions Pay Now

Cancel Clear Previous Submit

Thank you for using the Greenville County Online Payment Option!

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OK Cancel

Please click “OK.”

Note: All fields prefixed by a red asterisk (*) are required.

Order Summary

Qty	SKU	Product/Service	Price	Total
1	26397	LSA-PLAT SIZE	\$10.00	\$10.00
			Total SC.Gov Charges	\$12.50

Customer Info

Customer Address

*Customer Name

*Address Line 1

Address Line 2

*City

*State/Province

*Zip Code

*Country

Contact Phone
Numbers only. Example: 1231234567

Please fill the section, "Customer Address" out completely.

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Click **CONTINUE** to make your payment through SC.GOV

To continue, please click "Continue."

Cancel

Continue »

Please fill in the section, “E-check Information.”

Please ensure you have the following information:

Bank Account Type

ABA Routing Number

Bank Account Number

Type of Account

Name of Bank at Which Account is Maintained

Name Under Which the Account is Maintained in the Bank

Ensure the information provided under “E-check Billing Information” is correct prior to continuing.

Once complete, please click “Continue.”

Order Summary

Qty	SKU	Product/Service	Price	Total
1	26397	LSA-PLAT SIZE	\$10.00	\$10.00
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E-check Information

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*Type of Account

Checking

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Example: Bank of America

*Name Under Which the Account is Maintained in the Bank

Example: John Doe

Customer Info

E-check Billing Information

[Modify address information](#)

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Address Line 1: 2629 Anderson Highway
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Country: US
Zip Code: 29697

Cancel

Back

Continue »

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Order Information

Reference Number:

E-check Information

Type of Account:

Account Number:

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Name Under Which Account is Maintained at the Bank:

Billing Information

[Modify address information](#)

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Click **MAKE PAYMENT** to make your payment through SC.GOV

[Cancel](#)

[Back](#)

[Make Payment](#)

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Processing Data

Please wait and do not refresh page or click back button.

This page will be updated automatically.



The payment is now complete.
SC.gov will provide a receipt and
will also email the receipt to you.



i If there are problems with how this message is displayed, click here to view it in a web browser.
Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.

RECEIPT
NOTE: Your statement will reflect a payment to SC.Gov

Greenville County Codes Enforcement TEST

Contact Details
Name: Curtis Stedman
Email: csstedman@greenvillecountysc.org
Phone: (864) 467-7138
Address
301 University Ridge
Suite 1500
Greenville, SC 29601

Order Information

Reference Number: 89
Order ID: 31182
TPE Order ID: 37167454
Order Date: 7/29/2016 4:41:20 PM

Payment Method (Credit Card)

Name on Card: Test
Credit Card Type: Discover
Card Number: *****1117

Billing Information

Cardholder Information
Name & Address
301 Test
101 Test Lane
Greenville, SC 29601 US

Payment for Products or Services

SKU: 12102
Product LDD - REMEDIATION FEE
Quantity: 1
Item Price: \$225.00
SKU: 12107
Product LDD - LAND DISTURBANCE FEE
Quantity: 1
Item Price: \$210.00
SKU: 12148
Product LDD - ENGINEER MINIMUM FEE
Quantity: 1
Item Price: \$500.00

SC.GOV Total: \$951.90

This online service is provided by SC.GOV, a third party, working under a contract administered by the South Carolina Department of Administration, Division of Technology Operations. The online price of items or services purchased through SC.GOV, the state's official Web portal, includes funds used to develop, maintain, enhance and expand the service offerings of the state's portal.

RECEIPT

NOTE: Your statement will reflect a payment to SC.Gov

Greenville County Codes Enforcement TEST

Contact Details

Name: Greenville County
Email: ddebois@greenvillecounty.org
Phone: (864) 467-7138
Fax: (864) 467-7138

Address

301 University Ridge
Greenville, SC 29601

PLEASE PRINT THIS PAGE

Order Information

Reference Number: 1085
Order ID: 34478
TPE Order ID: 37167454
Order Date: 5/21/2018 1:03:24 PM

Payment Method (ECheck)

Account Type: Checking
Account Number: *****6637
Name of bank at which account is maintained: Test Banking
Name under which account is maintained at the bank: Test Case

Billing Information

Customer Address

Name & Address
Test Case
301 University Ridge
Greenville, SC 29601 US

Payment for Products or Services

SKU: 26397
Product: LSA-PLAT SIZE
Quantity: 1
Item Price: \$10.00

SC.GOV Total: \$12.50

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Please click "Continue."

Continue

Click on the application in order to upload documents.

+ New Application

Submitted Applications

search

Sort

LSA-SIMPLE PLAT RESIDENTIAL
SP-18-00005

301 UNIVERSITY RDG, 29601
Test Case

OPEN
Actions...


Created
05/21/2018

The map interface displays a yellow highlighted area representing the application location. A popup window titled 'Application Info' is open, showing the following details:

- Application # = SP-18-00005
- Name = Test Case
- Location = 301 UNIVERSITY RDG, 29601

At the bottom of the popup, there are options for 'Zoom to' and 'Open'. The map background shows various roads and landmarks, including highways 165, 123, 25, 29, 270, and 16. Labels for 'GREENVILLE' and 'MULLON' are visible. The map is powered by Esri.

Once the page loads, scroll down to the bottom of the screen where you see the module, "Related Documents."

← Back  Map

Application

LSA-SIMPLE PLAT RESIDENTIAL
SP-18-00005

301 UNIVERSITY RDG, 29601
Test Case

OPEN
Actions...

Created:05/21/2018
Expires:05/21/2019

Addresses

Address
301 UNIVERSITY RDG, 29601

People

Title	Name	Address
PROPERTY/LAND OWNER	Test Case	301 University Ridge, Greenville, SC, 29601
APPLICANT	John Doe	301 University Ridge, Greenville, SC, 29601

Workflow

Description	Result	Target End	Completed	M	Comments
PLAT MEETS MINIMUM REQUIREMENTS		05/22/2018 10:43 AM		1	
ZONING ISSUES				2	
PARCEL IS IN PLATTED SUBDIVISION				3	
STORMWATER ISSUES				4	
RECORD PLAT				5	
PROCESS SIMPLE PLAT AND PROVIDE INSTRUMENT NUMBER				6	
COLLECT FEE / ISSUE RECEIPT				7	
UPDATE PARCELS AND ADDRESSES				8	
ISSUE TAX MAP NUMBER				8	
GIS UPDATE				8	

Fees

Fee	Amount
LSA-PLAT SIZE	\$10.00
Total: \$10.00	

Payments

Payment Type	Received By	Payment
No payments to display.		
		Total: \$0.00

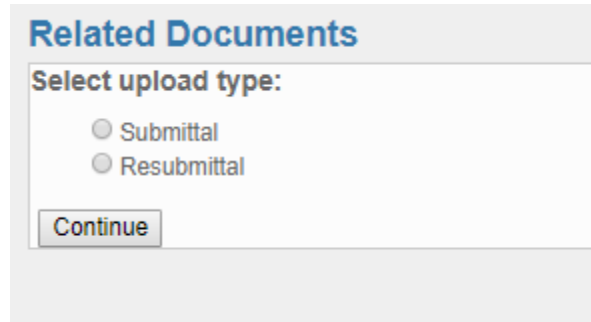
Related Documents

What would you like to do?

- View Documents
- Upload Documents

Please select "Upload Documents" and click "Continue."

You will see two types of uploads: Submittal and Resubmittal. In this instance, you will click “Submittal” as it is your first time uploading documents. Then click “Continue.”



Related Documents

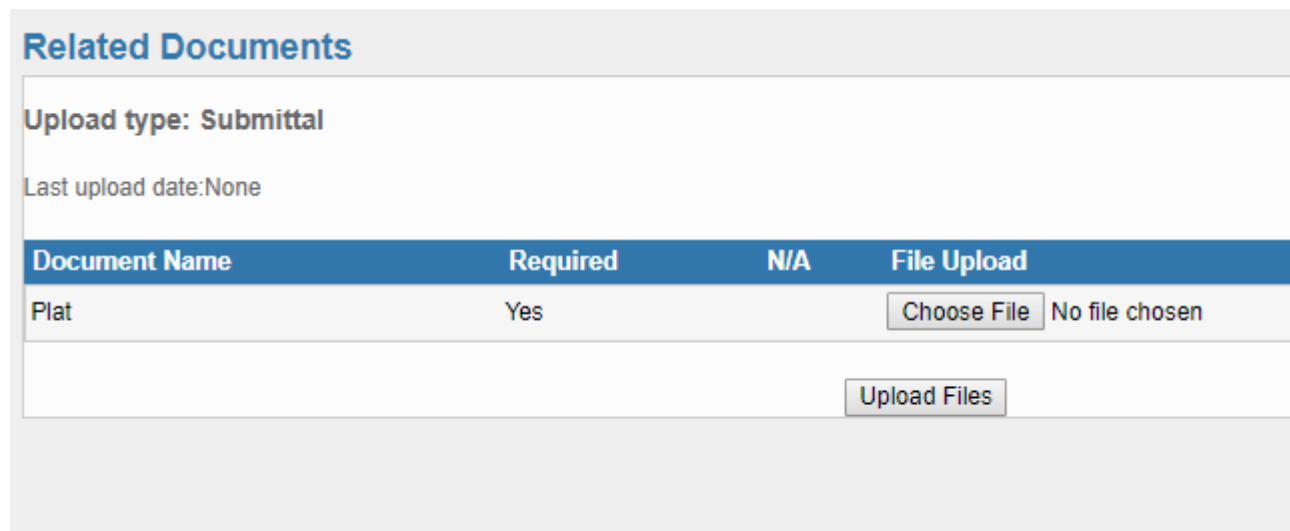
Select upload type:

Submittal

Resubmittal

You will now upload the documentation desired. Depending on the application you chose, you may have a different view of “Document Name.”

Please click “Choose File” to choose the file you want to upload. Once you choose the file, click “Upload Files.”



Related Documents


Upload type: Submittal

Last upload date: None

Document Name	Required	N/A	File Upload
Plat	Yes		<input type="button" value="Choose File"/> No file chosen

A window will appear stating your file was uploaded successfully.





Thank you for viewing this training presentation. For additional information and/or questions, please email ADavis@greenvilleocunty.org. This presentation will be available via the Greenville County Website.

**Greenville
County**

Greenville County Subdivision Administration
University Ridge, Suite 4600
Greenville, SC 29601
864-467-5764